

LEVEL 4 CRIMINAL INVESTIGATION PROFESSIONAL PRACTICES

MANDATORY MODULE LEARNING OUTCOMES

MODULE 1 – CRIMINAL INVESTIGATIONS AND THE IMPORTANCE OF GOOD RECORD KEEPING

- Know what a criminal investigation is and the roles within one.
- Know the components that form part of a criminal offence and modes of trial.
- Know how different types of bias can impact investigations.
- Know the caution and when to use it.
- Know how to make good pocket notebook records which are legally compliant and the importance of these.
- Know how to record key information required as part of investigations.

MODULE 2 – GATHERING AND MANAGING MATERIAL IN CRIMINAL INVESTIGATIONS

- Know what material is.
- Know what evidence and exhibits are.
- Know how to manage evidence and exhibits correctly in criminal investigations.
- Know the importance of the chain of continuity.

MODULE 3 – OBTAINING AND WRITING WITNESS STATEMENTS

- Know what a witness statement is and when to obtain one.
- Know how to obtain a witness statement.
- Know what to consider for different categories of witnesses.
- Know how to write and structure a good quality witness statement.

MODULE 4 – CONDUCTING PACE INTERVIEWS

- Know what a PACE interview is and when to conduct one.
- Know the importance of compliance with Code C and E of the Police and Criminal Evidence Act 1984 Codes of Practice.
- Know the different roles within a suspect interview.
- Know how to confidently provide pre-interview disclosure to a suspect's legal representative.
- Know how to deal with significant statements, bad character, and no comment interviews.
- Know how to prepare for and conduct an audio recorded interview in compliance with the Police and Criminal Evidence Act 1984.

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MODULE 5 – UNDERSTANDING DISCLOSURE

- Know the legal requirements of the Criminal Procedure and Investigations Act (CPIA) 1996.
- Know the role of the disclosure officer.
- Know how to schedule unused material and record material that meets the disclosure test.

MODULE 6 – CONSIDERING ENFORCEMENT ACTION AND ATTENDING COURT

- Know any to contemplate when considering enforcement action.
- Know what to include when building a prosecution file.
- Know the court layout and procedures.
- Know how to confidently present evidence and respond to questioning.