

DISCLOSURE OFFICER (COMPLEX AND/OR DIGITAL INVESTIGATIONS)

COURSE OVERVIEW

In 2025 the Fisher Report examined disclosure failures in the criminal justice system. There have been significant failings relating to cases whereby inadequate disclosure has led to wrongful convictions and miscarriages of justice. As part of the report, it was identified that there is a need for better training and resources relating to disclosure to reduce misunderstandings and errors by disclosure officers and managers.

LEARNING OUTCOMES

- Understand Common Law and Statutory Disclosure, and the Disclosure Review Framework.
- Effectively manage disclosure through Investigation Management Documents, Disclosure Management Documents, Digital Disclosure Strategy Documents, and other disclosure strategies.
- Consider how to identify and manage used and unused material, including third party material, legally privileged material and special procedure material.
- Understand the disclosure test and relevance test.
- Know how to undertake an effective review of material.
- Understand the importance of the continuing duty further to charge/summons and in legal proceedings.
- Understand the role of disclosure officers in complex or multi-agency investigations.
- Understand how to effectively reveal material, including complex material, material gathered through covert techniques, and voluminous digital material.
- Know how to undertake the role of disclosure officer or deputy disclosure officer in cross-border or multi-jurisdiction investigations.
- Understand strategic and supervisory responsibilities.
- Know how to undertake effective quality assurance tests, measure, checks and balances.
- Understand how to maintain oversight of delegated functions in major or large-scale investigations.

COURSE FORMAT

Duration: Three days

Method: In person or online

Materials: Course handouts provided

Certification: Completion certificate provided

AUDIENCE

This course has been designed for those who have been newly appointed to the role of disclosure officer or undertake the role of disclosure officer alongside their role. This course is also suitable for team leaders and managers who want to ensure that their teams are complying with their responsibilities when it comes to the review, scheduling and disclosure of unused material.



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