

Preparing a Good Quality Prosecution File Course

COURSE INFORMATION:

The criminal justice system and criminal proceedings can only be efficient when there is an effective exchange of information between all agencies involved. The start of this process is the prosecution file, and this means that there needs to be effective management for the building of these files. Case files need to be of a high quality to assist prosecuting and defence lawyers review the cases they are instructed on.



The course is a half-day course and can be delivered both virtually and in-person.

AUDIENCE

This course has been designed for any individual involved in the decision-making process for criminal investigations and those involved in preparing and supervising prosecution files. This course is ideal for investigators, enforcement officers, team leaders and managers.

LEARNING OBJECTIVES

- Understand the evidential and public interest tests.
- Understand what needs to be included within a prosecution file.
- Understand the role of a supervisor in file preparation.
- Understand how to complete the MG forms which are used to build a prosecution file.
- Understand the differences between the National File Standard for anticipated guilty and not guilty pleas.