



Step-By-Step Cultural Arts, LLC Employment Application

Please complete and return to: career@stepbystepculturalarts.com

Position Applying For: _____

PERSONAL INFORMATION

Please Print:

Today's Date Last Name First Name M.I

Address:

Street Address City State Zip Code

EMPLOYMENT ELIGIBILITY

Are you 18 years of age or older? Yes No

Are you authorized to work in the U.S. on an unrestricted basis? Yes No

Proof of citizenship or immigration status will be required upon employment. (please check the 2 forms of ID that you will provide below)

Passport Driver License/State ID Birth Certificate Social Security Card

Do you have a clean DMV record with **no** major infractions for the past 5 years? Yes No

If no, please explain _____



**Step-By-Step Cultural Arts, LLC
Employment Application**

Do you have any friends and/or family that work with Enchanted Education, Step-By-Step Cultural Arts, and Rhino & Crow Arts Education? Yes No (If yes, please list below)

Names:	Relationship:

Availability: (Check all that apply)

Regular full-time work? Regular part-time work? Temporary work, Substitute?

Which days/times are you available? (Please fill out the 2nd chart, following the example below)

EXAMPLE	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
A.M.	7-11	All Day	7-11	All Day	7-11	All Day	All Day
P.M.	12-7	All Day	12-7	All Day	12-7	All Day	All Day

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
A.M.							
P.M.							

Any scheduling limitations? (ex. School, other job) _____

What is your desired pay? _____ (Please circle one) Hourly / Annually

What is the minimum acceptable pay? _____ (Please circle one) Hourly / Annually

Available to begin work on _____



**Step-By-Step Cultural Arts, LLC
Employment Application**

Education, Training, and Experience:

High School: _____ City: _____ State: _____

Highest Grade Completed: 9 10 11 12 Graduate? Yes No

College: _____ City: _____ State: _____

Highest Year Completed: 1 2 3 4 Graduate? Yes No

Degree(s) Earned: _____ Units completed: _____

Other: _____ City: _____ State: _____

Starting date: _____ Ending date: _____ Graduate? Yes No

Degree(s)/Certificate(s) Earned:

Skills:

Please assign a numerical score (0-5) to each of the following specialized skills. 0=no experience
1 =very limited experience 2 =some experience 3 =can perform the basics 4 = proficient 5=expert

Ballet Folklorico:_____ Mariachi (Trumpet):_____ Mariachi (Guitarron):_____

Mariachi (Vihuela):_____ Mariachi (Violin):_____ Mariachi (Harp):_____ Mariachi (Vocal):_____

Aztec Dance:_____ African Dance:_____ African Drumming:_____ Polynisian Dance:_____

Ukulele:_____ Step/DrillTeam:_____ Instrument:_____ Vocal:_____

Please summarize any skills, training, licenses, certifications, and/or personal characteristics that qualify you for the position:



**Step-By-Step Cultural Arts, LLC
Employment Application**

Employment History:

Employer :	
Position:	
Supervisor Name:	
Phone:	
City/State:	
Start Date:	End Date:
Reason for Leaving:	

May we contact this employer for a reference? Yes No

Employer :	
Position:	
Supervisor Name:	
Phone:	
City/State:	
Start Date:	End Date:
Reason for Leaving:	

May we contact this employer for a reference? Yes No



**Step-By-Step Cultural Arts, LLC
Employment Application**

Employer :	
Position:	
Supervisor Name:	
Phone:	
City/State:	
Start Date:	End Date:
Reason for Leaving:	

May we contact this employer for a reference? Yes No

BACKGROUND CHECK, DMV RECORD, AND DRUG TEST CONSENT:

If offered employment, are you willing to consent to a pre-employment drug test?

Yes No

If offered employment, are you willing to consent to a pre-employment background check ?

Yes No

DMV Reporting:

In order to comply with the Fair Credit Reporting Act (FCRA), we require your consent for Enchanted Education to request a DMV report. Please confirm your agreement below:

Yes No

I certify that my answers are true and honest to the best of my knowledge. If this application leads to employment, I understand that providing false or misleading information in my application or during the interview may result in the termination of my employment. I acknowledge and understand that the company is an "at-will" employer. This means that any employee—whether regular, temporary, or from another employment category—may resign at any time. Similarly, the employer can terminate the employment relationship with any employee at any time, with or without cause, and with or without prior notice to the other party. The Applicant understands Step-By-Step Cultural Arts, LLC is an Equal Opportunity Employer and is committed to excellence through diversity.

Printed Name: _____

Signature: _____ Date _____

Phone Number: _____ Email: _____