



**Step-By-Step Cultural Arts, LLC  
Employment Application**

Please complete and return to: [careers@stepbystepculturalarts.com](mailto:careers@stepbystepculturalarts.com)

Position Applying For: \_\_\_\_\_

**PERSONAL INFORMATION**

**Please Print:**

\_\_\_\_\_  
Today's Date                      Last Name                      First Name                      M.I

**Address:**

\_\_\_\_\_  
Street Address                      City                      State                      Zip Code

**EMPLOYMENT ELIGIBILITY**

Are you 18 years of age or older?  Yes  No

Are you authorized to work in the U.S. on an unrestricted basis?  Yes  No

Proof of citizenship or immigration status will be required upon employment. (please check the 2 forms of ID that you will provide below)

Passport             Driver License/State ID             Birth Certificate             Social Security Card

Do you have a clean DMV record with **no** major infractions for the past 5 years?  Yes  No  
If no, please explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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Do you have any friends and/or family that work with Enchanted Education, Step-By-Step Cultural Arts, and Rhino & Crow Arts Education?  Yes  No (If yes, please list below)

Names:	Relationship:

**Availability: (Check all that apply)**

Regular full-time work?  Regular part-time work?  Temporary work, Substitute?

Which days/times are you available? (Please fill out the 2nd chart, following the example below)

<b>EXAMPLE</b>	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
A.M.	7-11	All Day	7-11	All Day	7-11	All Day	All Day
P.M.	12-7	All Day	12-7	All Day	12-7	All Day	All Day

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
A.M.							
P.M.							

Any scheduling limitations? (ex. School, other job) \_\_\_\_\_

What is your desired pay? \_\_\_\_\_ (Please circle one) Hourly / Annually

What is the minimum acceptable pay? \_\_\_\_\_ (Please circle one) Hourly / Annually

Available to begin work on \_\_\_\_\_



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**Education, Training, and Experience:**

High School: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Highest Grade Completed:  9  10  11  12 Graduate?  Yes  No

College: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Highest Year Completed:  1  2  3  4 Graduate?  Yes  No

Degree(s) Earned: \_\_\_\_\_ Units completed: \_\_\_\_\_

Other: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Starting date: \_\_\_\_\_ Ending date: \_\_\_\_\_ Graduate?  Yes  No

Degree(s)/Certificate(s) Earned:

**Skills:**

Please assign a numerical score (0-5) to each of the following specialized skills. 0=no experience  
1 =very limited experience 2 =some experience 3 =can perform the basics 4 = proficient 5=expert

**Ballet Folklorico:**\_\_\_\_\_ **Mariachi (Trumpet):**\_\_\_\_\_ **Mariachi (Guitarron):**\_\_\_\_\_

**Mariachi (Vihuela):**\_\_\_\_\_ **Mariachi (Violin):**\_\_\_\_\_ **Mariachi (Harp):**\_\_\_\_\_ **Mariachi (Vocal):**\_\_\_\_\_

**Aztec Dance:**\_\_\_\_\_ **African Dance:**\_\_\_\_\_ **African Drumming:**\_\_\_\_\_ **Polynisian Dance:**\_\_\_\_\_

**Ukulele:**\_\_\_\_\_ **Step/DrillTeam:**\_\_\_\_\_ **Instrument:**\_\_\_\_\_ **Vocal:**\_\_\_\_\_

**Please summarize any skills, training, licenses, certifications, and/or personal characteristics that qualify you for the position:**

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**Employment History:**

<b>Employer :</b>	
<b>Position:</b>	
<b>Supervisor Name:</b>	
<b>Phone:</b>	
<b>City/State:</b>	
<b>Start Date:</b>	<b>End Date:</b>
<b>Reason for Leaving:</b>	

May we contact this employer for a reference?  Yes  No

<b>Employer :</b>	
<b>Position:</b>	
<b>Supervisor Name:</b>	
<b>Phone:</b>	
<b>City/State:</b>	
<b>Start Date:</b>	<b>End Date:</b>
<b>Reason for Leaving:</b>	

May we contact this employer for a reference?  Yes  No



## Step-By-Step Cultural Arts, LLC Employment Application

Employer :	
Position:	
Supervisor Name:	
Phone:	
City/State:	
Start Date:	End Date:
Reason for Leaving:	

May we contact this employer for a reference?  Yes  No

### BACKGROUND CHECK, DMV RECORD, AND DRUG TEST CONSENT:

If offered employment, are you willing to consent to a pre-employment drug test?

Yes  No

If offered employment, are you willing to consent to a pre-employment background check ?

Yes  No

### DMV Reporting:

In order to comply with the Fair Credit Reporting Act (FCRA), we require your consent for Enchanted Education to request a DMV report. Please confirm your agreement below:

Yes  No

*I certify that my answers are true and honest to the best of my knowledge. If this application leads to employment, I understand that providing false or misleading information in my application or during the interview may result in the termination of my employment. I acknowledge and understand that the company is an "at-will" employer. This means that any employee—whether regular, temporary, or from another employment category—may resign at any time. Similarly, the employer can terminate the employment relationship with any employee at any time, with or without cause, and with or without prior notice to the other party. The Applicant understands Step-By-Step Cultural Arts, LLC is an Equal Opportunity Employer and is committed to excellence through diversity.*

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_