



JOB DESCRIPTION

BALLET FOLKLORICO YOUTH DANCE INSTRUCTOR

Pay Range: \$20.00/hr. - \$30.00/hr. DOE
Reports to: Director of Dance Instruction
Status: Part-time

JOB SUMMARY:

Under general supervision of the Step-By-Step Folklórico Director of Instruction, the *Ballet Folklórico Youth Dance Instructor* will provide dance instruction and other youth enrichment lessons related to Mexican culture to TK-12th grade students on school campuses and beyond during regular school hours/days, afterschool hours, and non-school hours/days as needed. The *Ballet Folklórico Youth Dance Instructor* will participate in professional development, manage equipment and supplies, plan lessons, supervise children, teach dance lessons from a variety of states of Mexico, and perform a variety of other related tasks as required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Effectively demonstrate mastery of health, safety, and student interaction expectations and protocols.
- Proficiently manage small and large groups of students.
- Proficiently distinguish characteristics from a wide variety of Mexican folkloric dances.
- Perform effectively as an assistant or lead instructor.
- Teach and model footwork, dance steps, skirt work, in basic sequences and combinations, and choreography to successfully groups of twenty students
- Differentiate dances for younger/older, and beginner/more advanced learners.
- Deliver organized, fun, and engaging lessons with the prescribed objectives and lesson plans for direct instruction that support teamwork and collaboration and lead to successful attainment of the student objectives.
- Deliver mini-lessons in accordance to the provided lesson plans regarding the historical elements that have influenced traditional Mexican dance from multiple states of Mexico including traditional attire, music, art, and storytelling.
- Utilize instructional and communication strategies that recognize the historical and cultural traditions of ballet folklórico, and the many cultures who have shaped the artform while also promoting equity, diversity and inclusion.
- Utilize strategies including mindfulness, group management, and lesson design to implement structured and orderly classes.

- Utilize stretching, warm-up, posture, body alignment, footwork, skirt work, turns, spacing, and other dance strategies and techniques for effective lessons.
- Successfully teach basic dance vocabulary and terminology in English and Spanish.
- Communicate effectively with coworkers, students, and parents.
- Maintain cooperative and effective relationships with those contacted in the course of work.
- Set up and operate audio and video equipment and systems.
- Accurately complete forms and paperwork.
- Meet deadlines.
- Perform duties and responsibilities as assigned

EDUCATION and/or EXPERIENCE REQUIRED:

- 2 Years of successful experience working with children.
- 2 Years of ballet folklórico dance experience or 3 years of dance experience in another genre of dance.
- Classroom teaching experience preferred.
- Experience teaching ballet folklórico preferred.
- Travel will be required; valid driver’s license and reliable transportation
- Background Check and Drug Screen

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Knowledge of dance and choreography fundamentals.
- Knowledge of different styles of dance, with emphasis on folkloric dance.
- Knowledge of academic vocabulary related to dance.
- Uphold and support the standards of Step-By-Step Folklórico
- Demonstrate skill and knowledge K-12 dance and educational standards
- Ability to communicate effectively and professionally with diverse groups of customers and colleagues, both orally and in writing
- Manage time and prioritize tasks efficiently.
- Seek out and accept direction and feedback from supervisor and colleagues and follow through appropriately.
- Demonstrate trustworthiness and responsible behavior.

Preferred Skills/Abilities

- Experience as a ballet folklórico dance instructor is preferred.
- Experience with instructional strategies and techniques for English Learners, GATE, and Special Education
- Knowledge of Mexican culture
- Fluent in English & Spanish preferred.

SUPERVISORY RESPONSIBILITIES: This position requires supervision and instruction of children.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform essential functions of this job. Reasonable accommodations may be made

to enable individuals with a disability to perform the essential functions.

While performing the duties of this job the employee is regularly required to dance, stretch, stand, kneel, squat, walk, sit, run, and requires hand, arm, leg, foot, and finger dexterity. Requires regular physical work; some lifting, pushing, or pulling of objects over 50 pounds. Requires visual acuity to supervise children, read words and numbers and speaking and hearing ability sufficient to supervise children and communicate in person or over the phone.

ADA: The employer will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990. This job description will be reviewed periodically as duties and responsibilities change with business necessity.

STEP-BY-STEP FOLKLORICO EMPLOYMENT STATEMENT: Nothing in this job description restricts management’s right to assign or reassign duties and responsibilities to this job at any time. All terms and conditions of Step-By-Step Folklórico’s at-will employment, duties, and responsibilities are subject to the Step-By-Step Folklórico Employee Handbook.

Employee Name
(Please Print) _____

Employee Signature _____ Date _____

Supervisor Signature _____ Date _____

HR Signature: _____ Date _____