**Big Pine Academy**

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**Principal**

Sarah Williams

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**Administrative Assistant**

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**Board of Education**

Robin Kilgo

Jennifer Reeves

Darlene Sommer

Amy Zimmerman

Tommy Ryan

***Honorary Members***

Tom Forsythe

Hazel Hartman

Phillip Hughes

Duncan Mathewson

Jerry Parrish

Peter Rosasco

Andy Tobin

Ray Slavin

March 17, 2021

1. Call to order
2. Pledge of Allegiance
3. Roll Call to establish Quorum
4. Approval of Agenda - Approved
5. Administrative Report by Sarah
6. State testing – This is starting at the end of April.
7. Open enrollment for next year – Numbers are significantly down for K-12. Teachers and staff are making a push to try to recruit new students. Will not turn down any students, even for classrooms with already larger numbers. Discussed ensuring FTE numbers reported take this into account so we don’t over report. PK3 and VPK numbers are still very high.
8. Contract renewals and job assignments – Sarah is working on these and will have it finalized for the next Board Meeting.
9. Summer construction project – We are still a go for MCSD to fix our ramping and stairs. Just waiting on more information regarding the exact schedule.
10. Playground estimate and updates – Showed the quote to MCSD and they thought it was very high. Working on getting other quotes. Also some other ideas that may be a better fit for our school (grass, shade trees, etc.). Due to our FTE numbers being low, it would make more sense to wait than allocate those funds. Will vote on this in the agenda items.
11. CARES Act funding – Sarah is working on putting together paperwork for the second route of CARES Act funding.
12. PPP loan forgiveness – All looks good for this to be forgiven. The paperwork has been submitted. Just waiting on the government approval.
13. Officer election in May – We will elect new officers at our next meeting. Jennifer Reeves and Robin Kilgo will both be stepping down.
14. PTO/SAC, Accreditation – In order to comply with the SAC (Student Advisory Committee) requirements for accreditation, we are going to combine SAC with our current PTO. This makes more sense instead of trying to form a total other parent committee.
15. Discussion of preliminary proposed budget for 2021-2022 – Sarah will be

putting together the budget for review/approval at our next scheduled meeting. She is looking at ways to minimize the impact of the low FTE number. Possibly combining some classes that are smaller.

1. PTO fundraising – PTO has done a great job at fundraising again this year, especially in light of the COVID restrictions. They plan on hosting an “End of the Year Gala” for all students.
2. Agenda Items
3. Approval to delay large scale playground project until enrollment is stabilized – Approved
4. Approval of new board member, Cassandra Scanlon – Approved
5. Approval of new board member, Franklin Palma – Approved
6. Approval of new board member, Etni Prieto – Approved
7. Consent Agenda Items
   1. Approval of January financials - Approved
   2. Approval of Minutes for February 2021 meeting - Approved
8. Adjourn and next meeting to be held on May 19, 2021. The April meeting will be replaced with a “Budget Workshop” for the benefit of our new Board Members.