

BIG PINE ACADEMY

30220 OVERSEAS HIGHWAY

BIG PINE KEY, FL 33043

www.bigpineacademy.com

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Meeting date: April 20th , 2022

1. Roll Call to establish quorum – Celia, Etni, Franklin, Cassie, Dar, Sarah, Sylvia, Amy/Catie via zoom
2. Approval of agenda - Approved
3. Teacher report by Darlene Sommer – Busy month of March preparing for FSA testing, 4th and 5th graders began FSA testing this month, May will bring testing for 3-5 ELA/Science, Students are anticipating upcoming fieldtrips and end of year party
4. PTO Report read by Sarah Williams or Catie Driskell – PTO preparing for Teacher appreciation week, upcoming class fieldtrips and End of year party
5. Student Report read by Jacob Perdomo or Darlene Sommer – students enjoyed spring break in March, Tiki huts on the playground were a welcomed surprise for our students and upper grades getting ready for FSA's
6. Administrative Report by Sarah
 - February financial review – all in order numbers holding steady
 - Charter renewal – finalizing charter with attorney to submit to MCSD
 - Staff updates (open positions/needs for next year)
Kindergarten, 2nd grade, 3rd-5th teacher, Office Aide, Cafeteria, 2 Para pros – position listed are in the process of being filled. Lauren/Tanya waiting for certifications, Jackie Monroe reapplying for temporary certification again, BPA pays for PD/Certifications, primary grades will always have aides in the classrooms
 - Enrollment (holding projections at 95, currently at 104 K-5th) – holding steady
 - State testing – 4th/5th this month testing and in May, 3rd – 5th grades will have ELA/Science testing
 - Construction – bid rejected project was shut down, MCSD working on bid to make temporary repairs until project is revisited for next school year
 - Playground – good, waiting on swings that will be delivered in June
 - Budget for 2022-2023 (MCSD salary scale) – being adjusted because of new hires and salary increases
 - Teacher evaluations – getting done, using student data to see adequate growth year over year, will be completed by end of the month
 - Bussing /Transportation – need to offer as per charter, will be for students that live in Port Pine heights, Eden pines, the Avenues. Families will be required to fill out a form for approval

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Principal / Executive Director: SARAH WILLIAMS

Finance Manager: SYLVIA PALMA

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CATIE DRISKELL, PARENT REP

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- 20-year celebration – Amy Z. met with Duncan working on list of community members to invite to celebration, Amy also working on getting together the committee to work on the 20 year anniversary celebration, looking to have the party/banquet early December
 - Grant opportunities for remediation programs and early intervention – Sarah looking into these programs
 - New audit timeline underway – in progress
 - Safety and security audit – Audit went well, BPA passed with flying colors
 - Officer elections in May – those interested in a position on the Board will need to submit a resume for review
 - Sarah and Sylvia summer schedule – work in progress, TBD
7. Approval of February 2022 financials - approved
 8. Approval of Minutes from March 2022 - approved
 9. Adjourn, Next Meeting May 18, 2022

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