



**BIG PINE ACADEMY  
PK3 or VPK Child File CHECKLIST**

- 1) \_\_\_\_\_ **Application for Enrollment**
- 2) \_\_\_\_\_ **Tuition Contract signed and dated**
- 3) \_\_\_\_\_ **Certificate of Immunization (form DH 680 or 681)**
- 4) \_\_\_\_\_ **Student Health Examination (form 3040, valid for 2 years)**  
**Expiration date on form: \_\_\_\_\_**
- 5) \_\_\_\_\_ **BPA Behavior Guidance Policy signed and dated**
- 6) \_\_\_\_\_ **Copy of Parent/Legal Guardian Driver's License**
- 7) \_\_\_\_\_ **Copy of Child's Birth Certificate**
- 8) \_\_\_\_\_ **Photo/video permission form signed and dated**
- 9) \_\_\_\_\_ **\* VPK ONLY: VPK Certificate**