**Big PineAcademy**

**30220 Overseas Highway**

**Big Pine Key, FL33043**

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**Principal**

Sarah Williams

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**Administrative Assistant**

Sylvia Palma

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**Board of Education**

Amy Zimmerman

Tommy Ryan

Franklin Palma

Etni Prieto

Cassandra Scanlon

Darlene Sommer

***Honorary Members***

Tom Forsythe

Hazel Hartman

Phillip Hughes

Duncan Mathewson

Jerry Parrish

Peter Rosasco

Andy Tobin

Ray Slavin

August 18th, 2021

1. Call to order
2. Pledge of Allegiance
3. Roll Call to establish Quorum
4. Approval of Agenda– Approved w/minor changes
5. Teacher Report by Darlene Sommer – August 11th was meet the teachers, very successful. Teachers will continue to take precautions with regards to COVID-19 safety measures.
6. PTO Report read by Catie Driskell – PTO has lined up several fundraisers for the year. Volunteer parents and more involvement from parents will be promoted. PTO will have a presence this year on campus.
7. Administrative Report by Sarah
8. School Grade based on state testing – BPA did well in the FSA’s even during the Pandemic. Sarah is keeping A school rating and not opting to be being graded this year.
9. Enrollment – is higher than was budgeted for and numbers are holding steady. BPA has added 11 ELL students this year so far. Tom Junker will be the new ELL Teacher.
10. Renewal of business loan with Centennial Bank – every year a closing fee is paid for the loan that BPA has available with Centennial Bank.
11. Stairs and ramps, campus improvements – Have been moved to next year due to bids having to be open for 45 days and process was not done in a timely manner thru the MCSD.
12. Portables Lease – Nothing has been heard from the District in regards to taking over payments and/or purchasing the portable out right. Sarah is looking into the matter with the head of Finance at MCSD.
13. CARES Act funding ESSER II– Approximately $56K.$25K has been received and went toward material expenses related to school operations and COVID. Will receive another approximately $30K in October. ESSER III will probably be released by end of 2021 and should be able to get that as well. – ESSER II and III monies will be used to pay for Darlene Sommer’s salary and will also pay for any COVID supplies needed to help the school operate.
14. Audit underway – Our accountant is working with Oropeza & Partners and providing them with the information needed to continue the audit process in a timely manner. Audit due to MCSD by beginning of October.
15. COVID update – BPA has had since school began about 14 kids and 2 staff members in Quarantine due to close contact with possible positive cases.
16. Agenda Items
17. Approval of rental agreement between Jan Beets and Big Pine Academy, use of cafeteria for gymnastics class two nights a week – Contract APPROVED , with extra charge for cleaning and BPA placing a governor on the A/C.
18. Approval of new security system through Integrated Technology Services – Quote for new security system is $15K . The security system is a State of Florida requirement for security on the school. Cameras will be able to be access from cell phones. – Security system APPROVED for $15K.
19. Consent Agenda Items
    1. Approval of May Minutes - Approved
    2. Approval of new board officers – Moved to next meeting on September 15th, 2021
    3. Approval of August Emergency Meeting Minutes - Approved
    4. Approval of May- June Financials - Approved
20. Request for executive session – Mtg at 4:50pm on August 18th, 2021 – Sarah announced that all of the remaining Sick Days for Tina Sizing were paid out and she is now officially retired. BPA is in need of an extra position in the ESE department. Our full time KG aide has her Bachelor’s degree and Sarah will work with her to get her certified as a teacher for next year. MCSD suddenly announced a $1K bonus for all staff, but BPA will not be doing this now, BPA will revisit this later in the year.
21. Adjourn, Next meeting September 15, 2021