

# Excel Uniforms Pty Ltd

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## EXCHANGE FORM

Name:

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School:

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Online Order No.(if ordered online)

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Invoice Date/No:

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Mobile:

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Class No.:

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Child's Name:

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Exchange Required:

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Sent to Class:

Pickup from School Office:

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### Exchange Instruction:

1. Please complete this form, print it out, attach it with the item to be exchanged and return the package to the school office.
2. Once sent to the office, please notify us by email so that we can collect it from the school office.
3. Our email address: [info@exceluniforms.com.au](mailto:info@exceluniforms.com.au)

Exchange Policy: Items are to be returned with the swing tag attached within 14 days of purchase