

# NEXT LEVEL

PHYSICAL THERAPY | CHIROPRACTIC | MASSAGE THERAPY

## Patient Intake Form

*Patient information contained within this form is considered strictly confidential.*

*Your responses are important to help us better understand the health issues you face and ensure the delivery of the best possible treatment.*

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Insurance: \_\_\_\_\_

Home Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Marital Status: ☐ single ☐ married

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

**Mark (c) for current problems. Check and indicate the age when you were diagnosed.**

- |   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> Allergies              | <input type="checkbox"/> Arthritis                  | <input type="checkbox"/> Asthma                         | <input type="checkbox"/> Autoimmune disease       |
| <input type="checkbox"/> Bleeding disorders     | <input type="checkbox"/> Cancer/Tumor               | <input type="checkbox"/> Cardiovascular disease         | <input type="checkbox"/> Chest pain               |
| <input type="checkbox"/> COPD/Emphysema         | <input type="checkbox"/> Depression                 | <input type="checkbox"/> Diabetes                       | <input type="checkbox"/> Difficulty breathing     |
| <input type="checkbox"/> Dizziness              | <input type="checkbox"/> Emotional/Mental disorders | <input type="checkbox"/> Epilepsy/Seizures              | <input type="checkbox"/> Fatigue                  |
| <input type="checkbox"/> Fever                  | <input type="checkbox"/> Gallbladder disease        | <input type="checkbox"/> Gastrointestinal disorders     | <input type="checkbox"/> Gout                     |
| <input type="checkbox"/> Headache               | <input type="checkbox"/> High blood pressure        | <input type="checkbox"/> High cholesterol               | <input type="checkbox"/> Irregular heart beat     |
| <input type="checkbox"/> Kidney disorders       | <input type="checkbox"/> Urinary disorders          | <input type="checkbox"/> Unintentional weight loss/gain | <input type="checkbox"/> Loss of balance          |
| <input type="checkbox"/> Loss of smell or taste | <input type="checkbox"/> Lung disorders             | <input type="checkbox"/> Menstrual irregularities       | <input type="checkbox"/> Migraines                |
| <input type="checkbox"/> Numbness/tingling      | <input type="checkbox"/> Osteoporosis               | <input type="checkbox"/> Pacemaker                      | <input type="checkbox"/> Prostate disorders       |
| <input type="checkbox"/> Previous surgery       | <input type="checkbox"/> Pregnancy (___ weeks)      | <input type="checkbox"/> Recent vision/hearing changes  | <input type="checkbox"/> Shortness of breath      |
| <input type="checkbox"/> Skin disorders         | <input type="checkbox"/> Sleep disturbances         | <input type="checkbox"/> Smoking                        | <input type="checkbox"/> Stroke (___ / ___ / ___) |
| <input type="checkbox"/> Swelling               | <input type="checkbox"/> Thyroid disorders          | <input type="checkbox"/> Ulcers                         | <input type="checkbox"/> Weakness                 |
| <input type="checkbox"/> Other                  |   |   |   |

**Family History:** For blood relatives and indicate which relative(s)

- |  |  |
|--|--|
| <input type="checkbox"/> Arthritis             | <input type="checkbox"/> Heart disease       |
| <input type="checkbox"/> Autoimmune conditions | <input type="checkbox"/> High blood pressure |
| <input type="checkbox"/> Cancer                | <input type="checkbox"/> High cholesterol    |
| <input type="checkbox"/> Diabetes              | <input type="checkbox"/> Stroke              |

**Past Health History:** if yes, explain briefly below

- ☐ Hospitalization in the last 5 years
- ☐ Broken bones
- ☐ Joint replacements
- ☐ Strains/Sprains
- ☐ Surgeries

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**Please list any medications or dietary supplements you are currently taking and why:**

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## Patient Intake Form (page 2)

Give a brief detailed description of what **one** specific issue caused you to seek care:

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What seemed to be the initial cause? \_\_\_\_\_

How long have you had this condition? \_\_\_\_\_ Is it worsening? \_\_\_\_ Yes \_\_\_\_ No

Does anything make the condition better (certain activity, other)? \_\_\_\_\_

Does anything worsen the condition (particular movements, other)? \_\_\_\_\_

Have you received prior treatment (physical therapist, medical doctor, other)? \_\_\_\_ Yes \_\_\_\_ No

If so, what was the treatment, and what were your results? \_\_\_\_\_

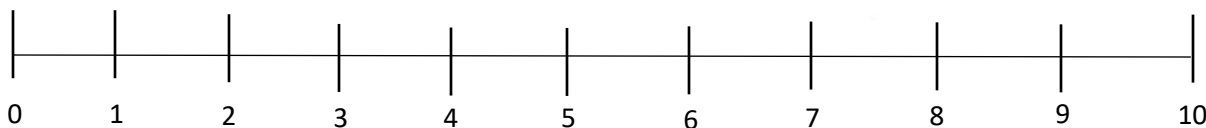
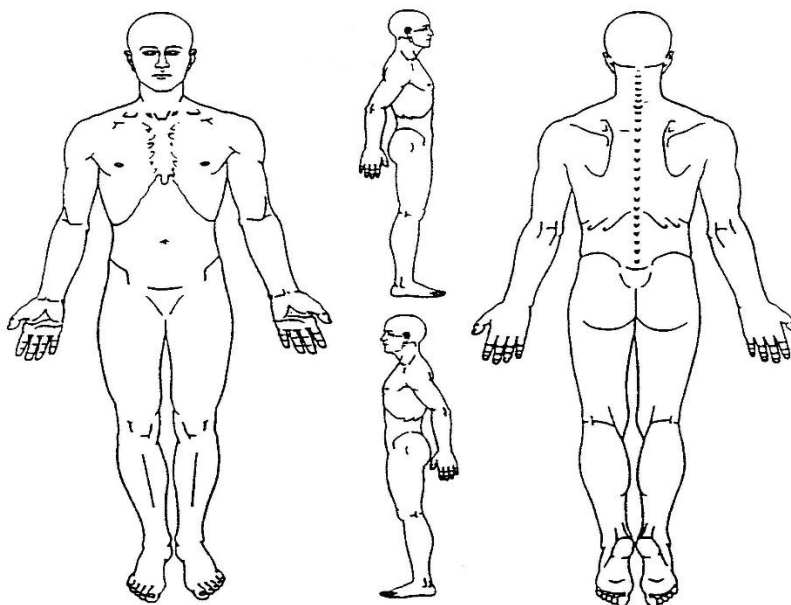
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Have you had previous diagnostic testing? \_\_\_\_ X-ray \_\_\_\_ CT \_\_\_\_ MRI \_\_\_\_ Other: \_\_\_\_\_

When/At What Facility? \_\_\_\_\_

What is your goal for seeking care today? \_\_\_\_\_

Mark the area(s) of complain indicating what you have been experiencing: P= Pain, T= tightness, N numbness or tingling; W= weakness



No pain

Moderate Pain

Worst Pain Possible



## **CANCELLATION/TARDINESS POLICY**

Effective as of April 1, 2020, Next Level Spine and Sports Injury Center will be instituting the following Cancellation and Tardiness Policy.

***WE REQUEST 24 HOURS NOTICE FOR THE RESCHEDULING OR CANCELLING OF AN APPOINTMENT. APPOINTMENTS RESCHEDULED OR CANCELLED WITHOUT 24 HOURS NOTICE WILL BE CHARGED A \$35 CANCELLATION FEE. IF YOU ARE 8 MINUTES LATE OR MORE, YOUR APPOINTMENT WILL NEED TO BE RESCHEDULE AND YOU WILL BE CHARGED A CANCELLATION FEE.***

All cancellation fee must be paid prior to scheduling your next appointment.

While we hope this will not be necessary, patients who repeatedly violate our Cancellation and Tardiness Policy may not be allowed to reschedule with Next Level.

Thank you for being a valued patient, and for your understanding as we institute this policy. This policy will enable us to open otherwise unused appointments to better serve the needs of all patients.

Patient Signature\_\_\_\_\_ Date\_\_\_\_\_



## Informed Consent Form

I \_\_\_\_\_, do hereby give my consent to the performance of conservative noninvasive treatment to the joints and soft tissues. I understand that the procedures may consist of manipulations/adjustments involving movement of the joints and soft tissues. Physical therapy and exercises may also be used. Although spinal and extremity manipulation/adjustment is considered to be one of the safest, most effective forms of therapy for musculoskeletal problems, I am aware that there are possible risks and complications associated with these procedures as follows:

Soreness/Bruising: I am aware that like exercise it is common to experience muscle soreness and occasionally bruising in the first few treatments.

Dizziness: Temporary symptoms like dizziness and nausea can occur but are relatively rare.

Fractures/Joint Injury: I further understand that in isolated cases underlying physical defects, deformities or pathologies like weak bones from osteoporosis may render the patient susceptible to injury. When osteoporosis, degenerative disc, or other abnormality is detected, this office will proceed with extra caution.

Stroke: Although strokes happen with some frequency in our world, strokes from spinal manipulations are rare. I am aware that nerve or brain damage including stroke is reported to occur once in a million to once in ten million treatments. Once in a million is about the same chance as getting hit by lightning. Once in ten million is about the same chance as a normal dose of aspirin or Tylenol causing death.

Physical Medicine Modalities: Other therapies used in this office include instrument assisted soft tissue mobilization, active release technique (myofascial release), electrical stimulation, Piezowave, kinesio-taping, normatec recovery boots, game-ready ice compression, and corrective exercises. Possible side effects of these treatments include muscle soreness, bruising, redness, petechia, joint pain, and skin irritation.

TREATMENT RESULTS I also understand that there are beneficial effects associated with these treatment procedures including decreased pain, improved mobility and function, and reduced muscle spasm. However, I appreciate there is no certainty that I will achieve these benefits. I realize that the practice of medicine, including chiropractic, is not an exact science and I acknowledge that no guarantee has been made to me regarding the outcome of these procedures. I agree to the performance of these procedures by my doctor and such other persons of the doctor's choosing.

ALTERNATIVE TREATMENTS AVAILABLE Reasonable alternatives to these procedures have been explained to me including rest, home applications of therapy, prescription or over-the-

counter medications, exercises and possible surgery. Medications: Medication can be used to reduce pain or inflammation. I am aware that long-term use or overuse of medication is always a cause for concern. Drugs may mask pathology, produce inadequate or short-term relief, undesirable side effects, physical or psychological dependence, and may have to be continued indefinitely. Some medications may involve serious risks. Rest/Exercise: It has been explained to me that simple rest is not likely to reverse pathology, although it may temporarily reduce inflammation and pain. The same is true of ice, heat or other home therapy. Prolonged bed rest contributes to weakened bones and joint stiffness. Surgery: Surgery may be necessary for joint instability or serious disc rupture. Surgical risks may include unsuccessful outcome, complications, pain or reaction to anesthesia, and prolonged recovery. Non-treatment: I understand the potential risks of refusing or neglecting care may include increased pain, scar/adhesion formation, restricted motion, possible nerve damage, increased inflammation, and worsening pathology. The aforementioned may complicate treatment making future recovery and rehabilitation more difficult and lengthy. I have read or had read to me the above explanation of chiropractic treatment. Any questions I have had regarding these procedures have been answered to my satisfaction PRIOR TO

MY SIGNING THIS CONSENT FORM. I have made my decision voluntarily and freely. To attest to my consent to these procedures, I hereby affix my signature to this authorization for treatment.

Signature of Patient \_\_\_\_\_

Date: \_\_\_\_\_



## Notice of Privacy Practices

This notice describes how medical information about you may be used and disclosed and how you can obtain access to this information. Please review it carefully.

By law, Next Level Spine and Sports (Next Level) is required to protect the privacy of your personal medical information. Next Level is also required to give you this notice to tell you how Next Level may use and give out (“disclose”) your personal medical information held by Next Level.

Next Level **must** use and give out your personal medical information to provide information:

- To you or someone who has the legal right to act for you (your personal representative),
- To the Secretary of the Department of Health and Human Services, if necessary, to make sure your privacy is protected, and
- Where required by law.

Next Level **may** use or give out your personal medical information for the following purposes under limited circumstances:

- To State and other Federal agencies that have the legal right to receive Next Level data (such as to make sure Next Level is making proper payments and to assist Federal/State Medicaid programs),
- For public health activities (such as reporting disease outbreaks),
- For government health care oversight activities (such as fraud and abuse investigations),
- For judicial and administrative proceedings (such as in response to a court order),
- For law enforcement purposes (such as providing limited information to locate a missing person),
- For research studies that meet all privacy law requirements (such as research related to the prevention of disease or disability),
- To avoid a serious and imminent threat to your or another’s health or safety,
- To contact you about new or changed benefits under Next Level, and
- To create a collection of information that can no longer be traced back to you.
- To doctors, nurses and other professionals involved in your care (**this includes Coaches and Trainers**) to inform them of relevant symptoms, response(s) to treatments, etc., to insure successful delivery of chiropractic services.
- To insurance company(s) or other parties identified by you for purposes of payment of services. Information will be used to prepare invoices, bills, statements, etc.
- To individuals identified by you as being approved to view, hear, discuss private health information regarding billing, care given, etc.

- We may use your information to contact you in an effort to schedule appointments, discuss billing issues and inform you of relevant services which may be of interest to you. You may request a specific avenue of contact (i.e. email, etc.)

By law, Next Level must have your written permission (an “authorization”) to use or give out your personal medical information for any purpose that isn’t set out in this notice. You may take back (“revoke”) your written permission at any time, except if Next Level has already acted based on your permission.

By law, you have the right to:

- See and get a copy of your personal medical information held by Next Level.
- Have your personal medical information amended if you believe that it is wrong or if information is missing, and Next Level agrees. If Next Level disagrees, you may have a statement of your disagreement added to your personal medical information.
- Get a listing of those getting your personal medical information from Next Level. The listing won’t cover your personal medical information that was given to you or your personal representative, that was given out to pay for your health care or for Next Level operations, or that was given out for law enforcement purposes.
- Ask Next Level to communicate with you in a different manner or at a different place (for example, by sending materials to a P.O. Box instead of your home address).
- Next Level to limit how your personal medical information is used and given out to pay your claims and run the Next Level program. Please note that Next Level may not be able to agree to your request.
- Get a separate paper copy of this notice.

You may file a complaint with the Secretary of the Department of Health and Human Services. Visit [www.hhs.gov/ocr/hipaa](http://www.hhs.gov/ocr/hipaa) or contact the Office for Civil Rights at 1-866-627-7748. TTY users should call 1-800-537-7697.

By law, Next Level is required to follow the terms in this privacy notice. Next Level has the right to change the way your personal medical information is used and given out. If Next Level makes any changes to the way your personal medical information is used and given out, you will get a new notice by mail within 60 days of the change.

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Patient (Guardian) Signature

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Date

If there is a preferred point of contact (example: a trainer, coach or doctor etc.) should it be asked of our facility to release records regarding your care,  
Please specify a name, and their title/ position: \_\_\_\_\_

**Patient Insurance Responsibilities:**

I \_\_\_\_\_ understand that, as a courtesy, the staff at Next Level will do their best to verify the insurance benefits dictated by my individual insurance policy as it relates to the services rendered at Next Level. However, I understand it is my responsibility to also verify my insurance benefits directly with my insurance provider.

**Insurance companies can often communicate inaccurate benefit details to their contracted providers including, but not limited to copay amounts, visit exclusions and deductible responsibilities regarding specific services.**

We wish this was not the case however it is an unfortunate reality.

**In the event that my insurance company inaccurately communicates my coverage to Next Level, I understand that I am still financially responsible for the benefits dictated by my insurance policy including copays, co-insurances, and deductible amounts due for applicable in-network, or out of network benefits with Next Level.**

**Similarly, because insurance companies often dictate a maximum number of visits, I will also be held responsible for knowing what this limit is per my individual insurance policy. I will be held responsible for tracking the number of visits accumulated with my services at Next Level.**

**If I have reached this visit limit, I will be responsible for paying the cash rate for visits not covered thereafter.**

If I have any questions regarding the benefits applicable to the services rendered by Next Level, I understand that it is my responsibility to seek clarification with the front office staff, or with my insurance company.

Patient Signature: \_\_\_\_\_

Date: \_\_\_\_\_





## MEDICAL NECESSITY

Next Level Patient:

As a courtesy to all our patients, we have created this letter to inform you of the limitations set forth by your insurance. Your insurance policy requires all Chiropractic providers to adhere to their strict policy for reimbursable treatment. This means, in order to receive reimbursable chiropractic care from Next Level, Next Level must encourage you to adhere to care that is within your insurance's reimbursable care guidelines.

Care that falls outside of these guidelines is referred to as "**Maintenance care**". Maintenance care is treatment provided on an ongoing basis after a plateau in recovery has been achieved. This is care that is perpetual and regularly scheduled over time.

### **Acceptable/Reimbursable Care:**

Treatment visits received within 8-12 weeks of the initial visit for an injury or episode of pain.

### **Unacceptable/Non-reimbursable Care:**

On-going treatment visits that exceed the above 8-12 week time window.

Timing of this plateau cannot be predicted at the start of treatment and is entirely dependent on the progression achieved in each individual case. However, your doctor/provider will closely monitor your treatment plan and make the recommendation to switch to cash pay if it has been determined you are reaching your plateau in care and additional visits are desired.

By signing below, you are indicating you have been notified by Next Level Spine & Sports Injury Center that the service(s) requested to be performed may be denied for payment as a non-covered/non-reimbursable service and you agree to be personally responsible for payment.

By signing below, you indicate you have reviewed this document in its entirety and understand the details and financial implications regarding your insurance.

**Patient name:**

\_\_\_\_\_

**Guardian name:**

\_\_\_\_\_

**Patient signature:**

\_\_\_\_\_

**Guardian signature:**

\_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

