

**GOGEBIC COUNTY ROAD COMMISSION
BIDS FOR BULK RATE FUEL**

DUE WEDNESDAY, MAY 1, 2024 @ 10:00 A.M. CST

**REQUEST FOR PROPOSALS
BULK RATE FOR FUEL**

Sealed Proposals are invited and will be received by the Gogebic County Road Commission for Bulk Rate Fuel.

The contract period will be from Date of Contract Acceptance through **May 31, 2027**.

Proposals must be made on the proposal forms and in accordance with instructions furnished by the Road Commission.

Proposals must be delivered to the office of the Gogebic County Road Commission on or before **10:00 a.m. CST Wednesday, May 1, 2024**. The envelope containing the proposal must be sealed and marked "Proposal for Bulk Rate Fuel for the Gogebic County Road Commission".

Successful bidder shall furnish all labor, equipment, material, and supplies as may be required to properly perform the work.

The Road Commission reserves the right to accept or reject any or all proposals.

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**ADVERTISEMENT FOR BIDS
BULK RATE FUEL FOR
THE GOGEBIC COUNTY ROAD COMMISSION**

The Road Commission is soliciting bids for “At the Pump Service” of regular unleaded gasoline and diesel fuel for the Fleet Trucks in Gogebic County – Michigan for a period of three (3) years. Bids will be received until **10:00 a.m. CST Wednesday, May 1, 2024**. The Board will accept a fax bid at (906) 663-4807, provided it is followed by receipt of the original signed bid by mail. Bids will be opened and publicly read at the Board Room of the Gogebic County Road Commission office: 200 North More Street, Courthouse Annex, Bessemer, MI 49911. Any bids received after the time and date stated above will not be accepted. The Board reserves the right to reject or accept any bid or all bids or to waive irregularities and to accept any bid that, in the opinion of the Board, is to the best interest and advantage of the County of Gogebic.

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SPECIFICATIONS

1. The bulk rate on competitive discount program shall identify a discount based upon the current pump price. **Discount per gallon shall be firm for a three (3) year bid.**
2. The Gogebic County Road Commission is not subject to tax. The discount shall be applied after all applicable local, state, and/or federal taxes are taken off the pump price.
3. A monthly billing statement shall be customized to contain at a minimum the following information: driver number, vehicle number, gallons purchased.
4. There shall be at a minimum pin number security.
5. The supplier shall be responsible for deducting all applicable taxes from billing statement.
6. The supplier shall indicate if any canopy or overhang is at a minimum of 15 feet in height.
7. If accepted by both parties this agreement shall be in effect until **May 31, 2027.**
8. The supplier shall provide documentation of hours of service to access the pumps.
9. There shall be no set up fees, card fees, other “hidden” fees associated with this proposal.
10. If at any time either party wishes to cancel the terms of this agreement, a written notice must be received sixty (60) days in advance.

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INSURANCE

(1) Workmen’s Compensation Insurance – The Contractor, prior to the execution of the Contract, shall file a certification that the Contractor carries Worker’s Compensation Insurance.

(2) Bodily Injury and Property Damage Insurance – The Contractor prior to execution of the Contract shall file with the GCRC copies of completed certificates of insurance to afford protection against all claims for damages to public or private property and injuries to person, arising out of and during the progress of work. The minimum limits of insurance shall be as follows:

(3) General Liability

Bodily Injury and Property Damage Liability:
Each Occurrence.....\$1,000,000
Aggregate.....\$2,000,000

(4) Automobile Liability Insurance (Comprehensive Form)

Bodily Injury Liability:
Each Person.....\$500,000
Each Occurrence.....\$1,000,000

Property Damage Liability:
Each Occurrence.....\$1,000,000

Combined Single Limit for Bodily Injury and Property Damage Liability:
Property Damage Liability:
Each Occurrence.....\$2,000,000

(5) The requirement for 1 and 2 above, may be met through an Umbrella policy.

(6) Owners Protective Liability. Bodily injury and property damage protection, including general supervision of work performed, shall be extended to GCRC employees and agents. The minimum limit shall be \$1,000,000.

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BID PROPOSAL FORM

DISCOUNT PER GALLON

REGULAR UNLEADED GASOLINE \$ _____

DIESEL \$ _____

COMPANY NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____ EMAIL: _____

NAME OF AUTHORIZED REPRESENTATIVE: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____

DATE: _____