



Mortgage Documents

THINGS TO GATHER BEFORE MEETING YOUR BROKER

Purchase and Sale Agreement of the new property

MLS Listing

Unconditional Purchase and Sale Agreement of your current residence (if applicable)

Verification of Down Payment and Closing Costs (1.5% of the purchase price)

Bank Statements from within the last 90 days showing accumulation of funds

Statement of RRSP, Stocks, Bonds, GIC's, etc.

Signed Gift Letter

Pre-Authorized Cheque Form or Void Cheque

Proof of Income

Letter from employer confirming position, term of employment and annual gross income or hourly rate and guaranteed hours

Most recent computerized year-to-date pay slip and/or most current T4

If including overtime/bonus/commissions, provide T1 General and Notice of Assessment for most recent 3 years

Self-employed income, provide T1 General and Notice of Assessments for most recent 3 years (Note: In some cases, the Business Financial Statements may be requested)

Pension income, provide T4A and T1 General and Notice of Assessment

Rental income, provide the lease agreement (only if property was purchased in the last 12 months) or T1 General, Form T776 and Notice of Assessment

Separation or divorce agreement (if applicable) Including details on child support payments

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