

MOAPA VALLEY FIRE DISTRICT MEETING MINUTES

Friday, January 17, 2025

Location: MVFD Headquarters

Board Members	Joseph Davis (Chairman), Gene Houston (Vice Chairman), Judy Metz, Josh Jensen, Chris Stolworthy.
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I. CALL TO ORDER

- A. Joe Davis call's the meeting to order
- B. Pledge of Allegiance
- C. Conformance with the Open Meeting Law
- D. Roll Call/Introduction
 - 1) Board Members:
 - a) Joe Davis, Chairman
 - b) Gene Houston, Vice-Chairman
 - c) Judy Metz, Board Member
 - d) Josh Jensen, Board Member (Absent)
 - e) Chris Stolworthy, Board Member (Absent)
 - 2) Additional Representatives/Guests:
 - a) MVFD Chief Stephen Neel (Absent)
 - b) MVFD Assistant Chief Brian Young
 - c) MVFD Assistant Chief Adam Smith (Absent)
 - d) MVFD Executive Assistant Samantha Empey

E. Discussion & Possible Action: ***Adoption of the agenda as posted.***

Joe Davis motions to adopt the agenda with changes made to the order of the General Business items to move the reappointment of Judy Metz, Gene Houston, and Josh Jensen to the first item of business before appointing a Chair and a Vice Chair. Judy Metz seconds the motion. All in favor, none opposed. Motion was passed.

II. PUBLIC COMMENT

- A. (none)

III. ADMINISTRATIVE ACTION

A. Discussion & Possible Action: ***Approval of March 2024 minutes***

Judy Metz motions to approve minutes from December 2024. Gene Houston seconds the motion. All in favor, none opposed. Motion was passed.

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IV. GENERAL BUSINESS

A. Discussion & Possible Action: ***Reappointment of Judy Metz, Gene Houston, and Josh Jensen to their roles on the board***

Joe Davis motions to reappoint these three members back to the board after they had been re-confirmed at the MVTAB and MTAB meetings to be appointed on the Moapa Valley Fire Advisory Board. Judy Metz seconds the motion. All in favor, none opposed. Motion was passed.

B. Discussion & Possible Action: ***Nominate and Elect a Chair and Vice Chair***

Joe Davis Motions to appoint Judy Metz as the new Chair and Josh Jensen as the new Vice Chair. Gene Houston seconds the motion. All in favor, none opposed. Motion was passed.

C. Discussion & Possible Action: ***Appoint a Secretary***

Chair Metz begins the discussion stating confusion around the by-laws and whether or not Samantha Empeys current job description reflects these duties to be the board secretary or not. It was concluded that it does not and that it should be added into her new job description going forward and the by-laws will need to be amended to reflect that. This item was tabled until a future meeting to amend the by-laws.

V. FINANCES

A. Discussion & Review: ***Review and Approval of FY26 Budget***

Chief Neel prepared an informative video to go over budget information in his absence. The video was played to the board members and included information for budget items to be approved for fiscal year 2026 capital outlay, C-Tax, bank account balances, wildland revenue, grant funding numbers, current purchase orders, and budget plans and purchases.

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Some discussion was had between board members and Chief Young regarding a few budget items to include a drone, ladder truck, training tower, and vehicle replacement schedule.

Joe Davis makes a motion to pass the budget onto the Board of County Commissioners for approval with a stipulation that the Moapa Valley Fire Advisory Board be included in the approval process on purchases over \$100,000, as well as information on the bidding process for those purchases. Judy Met seconds the motion. All in favor, none opposed. Motion was passed.

VI. COMMENTS BY THE GENERAL PUBLIC

A. (None)

VII. REPORTS

A. (None)

A. Board Member Report and General Comments:

- Chair Metz requests to receive timesheets and other information pertaining to members and calls run each month. Samantha Empey agreed to send that information to the board monthly. Chair Metz followed up on information regarding ways for members to register complaints and other issues like harassment, or bullying. Chief Young explains that there are resources like that available already and can be found on the district's training platform. Chair Metz would like to see that process in writing.
- Joe Davis mentioned he would like information regarding wildland deployments and who is going when those deployments take place. Chief Young agreed to send out that information.

VIII. SETTING OF NEXT MEETING

A. Next meeting is set for:

**Monday, March, 3 2025 @6:00 p.m. MVFD Headquarters.
3570 Lyman St, Logandale, NV 89021.**

IX. ADJOURNMENT

Judy Metz motions to adjourn. Joe Davis seconds the motion. All in favor, none opposed. Motion was passed.