

MOAPA VALLEY FIRE DISTRICT MEETING MINUTES

Monday, June 9, 2025

Location: MVFD Headquarters

Board Members	Judy Metz (Chairman), Josh Jensen (Vice Chairman), Joe Davis, Gene Houston, Chris Stolworthy.
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I. CALL TO ORDER

- A. Judy Metz calls the meeting to order
- B. Pledge of Allegiance
- C. Conformance with the Open Meeting Law
- D. Roll Call/Introduction
 - 1) Board Members:
 - a) Judy Metz, Chairman
 - b) Josh Jensen, Vice-Chairman
 - c) Gene Houston, Board Member
 - d) Joe Davis, Board Member (absent)
 - e) Chris Stolworthy, Board Member
 - 2) Additional Representatives
 - a) MVFD Chief Stephen Neel
 - b) MVFD Executive Assistant Samantha Empey (absent)
- E. Discussion & Possible Action: ***Adoption of the agenda as posted.***

Chair Metz motions to adopt the agenda as posted. Gene Houston seconds the motion. All in favor, none opposed. Motion was passed.

II. PUBLIC COMMENT

- A. (none)

III. ADMINISTRATIVE ACTION

- A. Discussion & Possible Action: ***Approval of March 2025 minutes***

Gene Houston motions to approve the minutes from March 2025 with a correction made to fix the month from March to January. Josh Jensen seconds the motion. All in favor, none opposed. Motion was passed.

IV. GENERAL BUSINESS

- A. Discussion: ***District Awards***

Life Saving Award – Approved by the board during the prior executive session. Presented to **Sicaly Reynolds** for exceptional courage, quick

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thinking, and decisive action that directly contributed to saving a life on January 20, 2025. An award was presented during the meeting, and photos were taken.

Volunteer of the Year Award – Approved by the board during the prior executive session. Presented to **Rene Eastin** in recognition of her dedication to the Moapa Valley Fire District.

B. Discussion: ***SOP Changes***

Chief Neel reported that there were three SOP changes this quarter. The Auto Pulse policy was rescinded due to the district switching to Lucas chest compression devices. A new schedule policy was created and previously shared with the board, which requires that when personnel mark themselves as available on the schedule, they must actively respond to calls rather than just indicating availability without participation. No additional changes were made this quarter, and all updated policies have been emailed to the board.

C. Discussion & Possible Action: ***Bylaw Changes***

Chair Metz stated that she has many questions regarding the proposed bylaw changes and would like to table the item until the next meeting and suggested scheduling a separate meeting to review and address them.

D. Discussion: ***Update on EMS Personnel Contracts***

Chief Neel reported that he has a meeting scheduled with the county CFO, budget manager, and budget analyst to review and finalize EMS personnel contracts. He explained that he wanted to be transparent about how shifts are being scheduled and provided an overview of the scheduling process, software, and the benefits of the new platform. Josh Jensen expressed concern that the addition of EMS personnel could push out volunteers. Chair Metz then asked for input from the other volunteers present, who also shared concerns regarding the new SOP and scheduling changes.

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V. FINANCES

A. Discussion: ***Review of FY25 Budget***

Chief Neel noted that the district is nearing the end of the fiscal year and explained that he chose to send the board all purchase and budget information for the entire year rather than only the budget. He discussed C-Tax, overall budget, revenue, wildland, and purchases.

B. Discussion: ***Review of all Income and Expenses for the Prior Quarter***

This was covered in the previous agenda item.

VI. COMMENTS BY THE GENERAL PUBLIC

Jason Eastin from Station 73 asked about the plan for wildland and scheduling. Chair Metz reminded him that discussion could not take place during this portion of the meeting. Jason continued by noting that there appear to be frequent apparatus breakdowns and repairs, and he hoped these issues were on the schedule to be addressed. He assumed repairs were in progress but wanted to voice his concern. Chair Metz requested that an equipment update from Chief Neel be added to a future agenda. Jason also stated that filling the Assistant Chief vacancy should be made a main priority and expressed concern about the need for additional help soon.

VII. REPORTS

A. MVFD Chief Stephen Neel:

Chief Neel reported that there are two applicants for the Assistant Chief position, but one has been disqualified due to not being a paramedic. Interviews for the position will begin shortly, and the salary has been slightly increased.

B. Board Member Report and General Comments:

Chair Metz expressed concern that Chief Neel should remain in town and avoid traveling for classes or training, particularly with the Assistant Chief position currently vacant, as she feels there is insufficient backup coverage. Chief Neel responded that he cannot be expected to carry

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the entire weight of the district without taking vacation, sick leave, or time for his family, and noted that some training and meetings require in-person attendance. Chair Metz clarified that her concern is specifically with out-of-state trainings and meetings during work hours, stating she does not see the benefit and would prefer he attend via Zoom when possible. Chief Neel emphasized the importance of attending certain meetings in person to build relationships, collaborations, and coordination with county officials. Chair Metz then moved to another concern, sharing that a volunteer had called her office stating they had responded to multiple calls alone. She expressed concern about this, while Chief Neel explained that although it can be difficult to avoid at times, this is one of the reasons he is advocating for part-time personnel.

VIII. SETTING OF NEXT MEETING

A. Next meeting is set for:

**Monday, September 8, 2025 @6:00 p.m. MVFD
Headquarters. 3570 Lyman St, Logandale, NV 89021.**

IX. ADJOURNMENT

Gene Houston motions to adjourn. Josh Jensen seconds the motion. All in favor, none opposed. Motion was passed.