

# MOAPA VALLEY FIRE DISTRICT MEETING MINUTES

Monday, December 5, 2022      Location: MVFD Headquarters

Board Members	Joseph Davis (Chairman), Gene Houston (Vice Chairman), Chance Munford, Adam Smith, Judy Metz, Josh Jensen.
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- I. CALL TO ORDER
  - A. Joe Davis call's meeting to order
  - B. Pledge of Allegiance
  - C. Conformance with the Open Meeting Law
  - D. Roll Call/Introduction
    - 1) Board Members:
      - a) Joe Davis, Chairman
      - b) Gene Houston, Vice-Chairman
      - c) Judy Metz, Board Member
      - d) Adam Smith, Board Member (Absent)
      - e) Chance Munford, Board Member
      - f) Josh Jensen, Board Member
    - 2) Additional Representatives/Guests:
      - a) MVFD Chief Stephen Neel
      - b) MVFD Executive Assistant Samantha Empey
  - E. Discussion & Possible Action: Adoption of the agenda as posted.  
Josh Jensen Motions to adopt, Judy Metz seconds the motion. All in favor, none opposed. Motion was passed.
- II. PUBLIC COMMENT
  - A. (none)
- III. ADMINISTRATIVE ACTION
  - A. Discussion & Possible Action: Approval of September 2022 minutes:  
Judy Metz motions to approve minutes from September 22, 2022 meeting.  
Chance Munford seconds the motion. All in favor, none opposed. Motion was passed.
- IV. GENERAL BUSINESS
  - A. Discussion & Possible Action: Chief Neel Evaluation

Stephen Neel – Uses PowerPoint to help discuss accomplishments.

- Implemented succession plan
- Are now able to implement protocols with Southern Nevada Health District that specifically affects Moapa Valley such as Advanced EMTs having a higher scope of practice.
- Instructed an EMT Basic class since last evaluation and currently teaching an Advanced EMT class which takes up a significant amount of time.

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- Power outage: Effectively managed emergency event with no issues.
- Flooding management and 2 swift water rescues that made national news.
- Rolled out MCI Trailer thanks to FEMA Grant
- Implemented MACTAC Program
- Preplans for businesses in the valley and new build inspections
- Separation from Clark County Automotive
- New Automotive Service policy
- Hired new auto mechanic
- Hired new part-time Executive Assistant
- Implemented new task book and mentor program
- Implemented Explorer Program
- Held first Fire Prevention Week Open house
- Worked with community to install smoke detectors in homes
- Awarded Homeland Security grant for new emergency operation center smart TV
- Brought in \$539,000 net with Wildland Program
- Attended Fire Expo in Reno
- Standardized and purchased equipment for all Fire Apparatuses
- Brought in \$105,000 in revenue from NV Medicaid for EMS Transports
- Obtained Metro channel for better communication

Judy Metz questioned about preparations for what happens after a Multi Casualty event. Would like to see a plan. Chief Neel explained that there are emergency management plans already in place.

Josh Jensen asked whether the previously mentioned accomplishments were things that would have happened regardless of Stephen being Fire Chief or not. Chief Neel stated that accomplishments were a result of his efforts. Chance Munford and Judy Metz also agreed with Chief Neel that his accomplishments were specifically his efforts and not of others.

Gene Houston commented that Chief Neel is doing a great job.

Chair Davis opened the discussion to discuss a possibility to provide Chief Neel with a performance bonus based on his performance evaluation. Chair Davis stated that Chief Neel's performance evaluation was 3.6 out of 4 and all board members were very pleased with Chief Neel's accomplishments and performance. Chair Davis asked Chief Neel to discuss what he found out in regards to the option of performance bonus offered to other managers within the county.

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Chief Neel reached out to the Assistant Director of finance to ask about bonuses for managers that are exempt. The response stated that bonuses are allowable based on evaluations and performance; however, he does not have an exact percentage yet. Once the Assistant Director receives the approved performance bonus percentage, he will let Chief Neel know.

Judy Metz proposes a motion to agree on a performance bonus percentage not to exceed 7.5% in conformance with approved percentage for government of Clark County managers. Gene Houston seconds motion. All in favor, none opposed. Motion was passed.

### V. FINANCES

#### A. *Discussion & Review:* Discussion of FY23 budget.

- Chief Neel - From the beginning of fiscal year to now, we have over \$200,000 more in our bank account and still have \$250,000 we are waiting on for wildland deployments.
- Ran into issues with land for training facility so capital outlay was moved up from next fiscal year to this fiscal year in order to purchase a new ATV that was on next year's capital outlay which is due to be delivered in March 2023.
- C-Tax was \$6,000 more this year than it was last year.

### VI. COMMENTS BY THE GENERAL PUBLIC

- A. Otto Foster: As you know, I was a cop for 30 years and I never once participated in a training event this intense and organized and successful as this active shooter training. I want to commend Stephen on that. Seeing the active shooter incidents we've had in our country and the response times, a training like that was outstanding. Exposure is so good for people to work through these types of situations. Also, there is no longer a division between our stations. We work as a district now. I've been a part of this department for 11 years and everyone needs to commend Stephen for the hard work he has done in bringing everybody together as a team.
- B. Bret Empey: As a previous Sergeant of Moapa Valley, it was much more enjoyable to be a player instead of a supervisor in the active shooter training. Two areas I want to cover, Judy mentioned Stephen has accomplished a bunch of things but has an incredible backbone, but I just wanted to add one thing to that and it is that those people that surround him and are helping this district move forward, are the people he put

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there. He recruited those people and we have structure now because of that. It is no longer a popularity contest. In my years with Metro, we did similar training every year but we had a small budget and only our unit participated. We could not do it with the Fire District because they could not accomplish it. Now we can. During my 4 years in SWAT and a little over a year as the Emergency Manager for Metro, I was able to participate in multiple exercises and scenarios. This recent training was the best organized and managed and even when the scenario didn't go the way it was envisioned, they let it go and graded it based on what came about. It was by far the best one I've seen. That is mostly due to Stephen and the help that he received, but what you're seeing around you now was built from almost nothing.

### VII. REPORTS

- A. Moapa Station 72 Assistant Chief Adam Smith
  - (none)
- B. Logandale Station 73 Anthony Rivera
  - (none)
- C. Overton Station 74 Assistant Chief Chance Munford
  - All stations have been really busy. Three structure fires and a lot of medical calls. Good response times and have been well manned. Schedule has been full and we have been able to cover all calls effectively.
- D. Board Member Report and General Comments:
  - Joe Davis - Water district has the East tank offline. Please open and close fire hydrants extremely slowly. The operation of the hydrant on the recent fire was phenomenal.

### VIII. SETTING OF NEXT MEETING

- A. Next meeting is set for:  
**Monday March 6, 2023 @6:00 p.m. Logandale  
Headquarters. 3570 Lyman RD, Logandale, NV 89021.**

### IX. ADJOURNMENT

- A. Joe Davis motions to adjourn, Josh Jensen seconds; all in favor, none opposed. Motion was passed.