

MOAPA VALLEY FIRE DISTRICT MEETING MINUTES

Monday, December 4, 2023 Location: MVFD Headquarters

Board Members	Joseph Davis (Chairman), Gene Houston (Vice Chairman), Chance Munford, Adam Smith, Judy Metz, Josh Jensen, Anthony Rivera.
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I. CALL TO ORDER

- A. Joe Davis call's the meeting to order
- B. Pledge of Allegiance
- C. Conformance with the Open Meeting Law
- D. Roll Call/Introduction
 - 1) Board Members:
 - a) Joe Davis, Chairman
 - b) Gene Houston, Vice-Chairman
 - c) Judy Metz, Board Member (Absent)
 - d) Adam Smith, Board Member (Absent)
 - e) Chance Munford, Board Member
 - f) Josh Jensen, Board Member (Absent)
 - g) Anthony Rivera, Board Member
 - 2) Additional Representatives/Guests:
 - a) MVFD Chief Stephen Neel
 - b) MVFD Executive Assistant Samantha Empey

E. Discussion & Possible Action: Adoption of the agenda as posted.

F.

Gene Houston motions to adopt, Chance Munford seconds the motion. All in favor, none opposed. Motion was passed.

II. PUBLIC COMMENT

A. (none)

III. ADMINISTRATIVE ACTION

A. Discussion & Possible Action: ***Approval of September 2023 minutes & September 2023 Emergency Minutes:***

Chance Munford motions to approve minutes from September 5, 2023 and September 13, 2023 meetings. Chair Davis seconds the motion. All in favor, none opposed. Motion was passed.

IV. GENERAL BUSINESS

A. Discussion & Possible Action: ***Update Moapa Valley Fire District Bylaws:***

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Chief Stephen Neel begins the discussion; The original bylaws were approved July 1, 2018. Moapa Valley Fire District had little to no input during the approval of these bylaws so it was necessary to update and improve the bylaws. During discussions with Commissioner Kirkpatrick, it was brought up that the Assistant Chiefs needed to be removed from the Fire Advisory Board. Those positions were originally added to give Moapa Valley Fire District a voice during the separation from Clark County. Those positions now pose a conflict of interest and need to be removed. With that, another new position will be added to form a quorum. Some other semantics and administrative items were cleaned up as well. One specific item change was the title of the three Assistant Chiefs to Battalion Chiefs with the new hire of the full time Assistant Chief position. This will fall in line with other typical fire departments in Southern Nevada.

Chair Davis motions to approve the update of the Moapa Valley Fire District Bylaws. Gene Houston seconds the motion. All in favor, none opposed. Motion was passed.

B. Discussion & Possible Action: **Fire Chief Stephen Neel Evaluation:**

Chair Davis took input from other advisory board members while conducting Chief Neels evaluation. Chief Neel scored three or four in all categories.

Chair Davis motions to approve Fire Chief Stephen Neels 2023 Evaluation. Gene Houston seconds the motion. All in favor, none opposed. Motion was passed.

C. Discussion & Possible Action: **Review and approve HR Handbook:**

All advisory board members had a chance to review and found no issues or changes that needed to be made.

Chance Munford motions to accept the new Human Resources handbook. Josh Jensen seconds the motion. All in favor, none opposed. Motion was passed.

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D. Discussion: **Fire District Executives being put under Clark County M Plan**

Chief Neel begins discussion regarding this item being on the Board of County Commissioners meeting agenda. Details were discussed regarding Chief Neels raise and other details within the M plan.

V. FINANCES

A. Discussion & Possible Action: Discussion of FY25 budget.

Chief Neel begins discussion with the five year capital outlay;

- New three bay garage to be built at Logandale Fire Station.
- Fuel storage tank.
- Chief Neel discusses numbers pertaining to consolidated sales tax, EMS transports, interest income, GEMT costs, wildland, federal grants, vehicle replacement. and other miscellaneous revenue.

Gene Houston motions to accept the FY25 budget as it has been presented. Chance Munford seconds the motion. All in favor, none opposed. Motion was passed.

B. Discussion & Review: FY24 Budget

Discussed capital outlay, bank account numbers, wildland revenue, and grant funding numbers. Successfully staying within the budget.

VI. COMMENTS BY THE GENERAL PUBLIC

A. (NONE)

VII. REPORTS

A. Chief Stephen Neel

- Just finished Fire Academy. Fourteen firefighters graduated.
- EMT class starting in January. Fourteen currently enrolled with eight being in our Fire Explorer program.

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- Received FEMA SAFER grant for recruitment and retention with hopes to bring on at least fifteen new volunteers a year.
- Brittany Sprague passed her paramedic internship and had final evaluation.
- Brain Young has been hired as the new full time Assistant Chief.
- Bought a new truck for the Assistant Chief position.
- New rescue will be completed at the end of January.
- Completed a Rapid Extrication Module Support (REMS) training, which is a technical rescue type of training and will also be a wildland deployable resource.
- A new Fire Explorer group of fifteen is getting started.
- The purchase has been made for the new radio upgrades which will include all new handhelds and mobile radios.
- The new Fire District website has been launched. It is more user friendly and informative.
- There are fifteen new volunteers in the onboarding process.

B. Moapa Station 72 Battalion Chief Adam Smith

- Finished Fire Academy
- Engineer School planning currently in the works

C. Logandale Station 73 Battalion Chief Anthony Rivera

- Nothing new to report.

D. Overton Station 74 Battalion Chief Chance Munford

- Nothing new to report.

E. Board Member Report and General Comments:

- Chair Davis brought to the board's attention the issues and complaints that may come to the Fire District from Clark County's new fire sprinkler requirement in new builds and how it reduces the amount of water available to the community.

VIII. SETTING OF NEXT MEETING

A. Next meeting is set for:

**March 4, 2024 @6:00 p.m. MVFD Headquarters. 3570
Lyman St, Logandale, NV 89021.**

IX. ADJOURNMENT