

Instructions for Completing FEMA Classes to Apply for

Moapa Valley Fire District

**Thank you for your interest in joining the Moapa Valley Fire District!
To be considered for a firefighter position, you must complete the
following FEMA online courses and include the certificates of
completion with your application: ICS 100, ICS 200, and ICS 700.
Please follow the instructions below to complete these courses and
submit your application properly.**

Step 1: Create a FEMA Student Identification (SID) Number

- 1. Visit the FEMA SID Registration Website:** Go to the FEMA SID Registration page - <https://cdp.dhs.gov/femasid/register>
- 2. Register for an SID:** Follow the prompts to create a new FEMA SID if you don't already have one. This number will be used to track your training and certificates.

Step 2: Complete FEMA Online Courses

- 1. Access the FEMA Independent Study Program:**
 - Visit the FEMA Emergency Management Institute (EMI) website.
 - Under "Independent Study" click on "IS Course List" to browse the list of available courses.
- 2. Enroll in and Complete the Required Courses:**
 - **ICS 100 - Introduction to the Incident Command System:** Search for "IS-100.C" and complete the course.
 - **ICS 200 - Basic Incident Command System for Initial Response:** Search for "IS-200.C" and complete the course.

- **ICS 700 - An Introduction to the National Incident Management System:** Search for “IS-700.B” and complete the course.
 - **Note:** Each course will involve watching instructional videos and completing a quiz at the end. Ensure you pass each quiz to receive your certificate.
- 3. Download Your Certificates:**
- After completing each course, log in to your FEMA EMI account.
 - Navigate to the “My Learning” section to find and download your certificates of completion.

Step 3: Prepare Your Application

- 1. Gather Your Certificates:**
- Ensure you have the certificates for ICS 100, ICS 200, and ICS 700 saved as PDF files or images.
- 2. Complete the Application Form:**
- Download and fill out the Moapa Valley Fire District application form and Background Release form. You can obtain these forms from our website or office.
- 3. Attach Your Certificates:**
- Include all four FEMA course certificates with your application. Ensure that each certificate is clearly visible and legible.
- 4. Submit Your Application:**
- Submit your completed application form and FEMA certificates according to the submission instructions provided on our website or by contacting our office.

Thank you for your dedication and interest in becoming a firefighter with Moapa Valley Fire District. We look forward to reviewing your application!