

MOAPA VALLEY FIRE DISTRICT

MEETING MINUTES

Monday, September 8, 2025 Location: MVFD Headquarters

Board Members	Judy Metz (Chairman), Josh Jensen (Vice Chairman), Joe Davis, Gene Houston, Chris Stolworthy.
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I. CALL TO ORDER

- A. Judy Metz calls the meeting to order
- B. Pledge of Allegiance
- C. Conformance with the Open Meeting Law
- D. Roll Call/Introduction
 - 1) Board Members:
 - a) Judy Metz, Chairman
 - b) Josh Jensen, Vice-Chairman
 - c) Gene Houston, Board Member
 - d) Joe Davis, Board Member
 - e) Chris Stolworthy, Board Member
 - 2) Additional Representatives
 - a) MVFD Chief Stephen Neel
 - b) MVFD Executive Assistant Samantha Empey

E. Discussion & Possible Action: ***Adoption of the agenda as posted.***

Chair Metz motions to adopt the agenda as posted. Gene Houston seconds the motion. All in favor, none opposed. Motion was passed.

II. PUBLIC COMMENT

- A. (none)

III. ADMINISTRATIVE ACTION

A. Discussion & Possible Action: ***Approval of June 2025 minutes***

Gene Houston motions to approve the minutes from June 2025. Josh Jensen seconds the motion. All but Joe Davis, who abstained from the vote because he was not in attendance during the June 2025 meeting, were in favor. None opposed. Motion was passed.

IV. GENERAL BUSINESS

A. Discussion: ***New Bylaws and Interlocal Agreement***

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Chief Neel introduced CCFD Fire Chief Billy Samuels, who reviewed the recently approved updates to the Interlocal Agreement and Advisory Board Bylaws. He explained that the BCC and Board of Fire Commissioners approved these changes on September 2, 2025, clarifying that the Clark County Fire Chief now has direct operational oversight of fire suppression, EMS, and wildfire response within the district, while the county continues providing administrative support and all personnel—except the MVFD Fire Chief—are considered county employees. The County Fire Chief also now oversees the wildland program. The bylaws were updated to align with the Interlocal, clarifying the reporting structure so the District Fire Chief reports operationally to the County Fire Chief, outlining the budget review process, reaffirming the board's advisory role, formalizing communication from the County Fire Chief, and requiring BFC approval for any future bylaw amendments, including updated ethics and open meeting provisions. Overall, these changes maintain the Advisory Board's community input role while clearly defining operational authority under the County Fire Chief.

Joe Davis suggested bringing the bylaws to the advisory board to discuss changes at the next meeting.

Chris Stolworthy shared concerns regarding the idea that this could potentially cause regression. Chief Samuels reassured that Clark County Fire believes Moapa Valley Fire is doing well and there is no fear of regression.

V. FINANCES

A. Discussion: *Review of FY25 Budget*

Chief Neel reviewed all budget and balances.

Joe Davis recommended some cleaning up of the board packet information.

VI. COMMENTS BY THE GENERAL PUBLIC

Adam Smith from Station 72 requested clarification on a section of the Interlocal Agreement regarding whether it would be a conflict of interest to be employed by CCFD while also volunteering with MVFD,

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particularly in relation to union or HR concerns. Chief Samuels reassured him that there are no issues or conflicts.

VII. REPORTS

A. MVFD Chief Stephen Neel:

Chief Neel provided an update, explaining that the district has been working closely with the Medical Advisory Board to pursue an Emergency Medical Responder (EMR) designation and new National Registry certifications. This would replace the current “ambulance driver” role used in rural departments with EMRs, who have a broader and more effective scope of practice. Details are still being finalized, but the change will be highly beneficial. The district currently has four new volunteers who have been assigned training and are awaiting background checks. Work continues on a Fire Officer I class and on planning a live burn next month, as required annually by SOPs. Next month also marks the district’s 60th anniversary, and a celebration event is being planned. In November, the district will hold a badge pinning ceremony for all members who have served at least one year and hold Firefighter I or EMT-Basic certification. The burn tower project remains in progress, and the new garage has been delivered and is moving forward. The Administrative Secretary position was approved by the BFC and will be a county employee. Chief Neel also shared that he is currently working toward his bachelor’s degree in Fire Administration to further strengthen his leadership within the district.

B. CCFD Chief Billy Samuels

(none)

C. Board Member Report and General Comments:

Chair Metz noted that she had previously discussed local wildland fire risks with Chief Neel and would like to explore mitigation options. She also shared that several residents have contacted her asking whether fire hydrants will be installed to replace existing standpipes. Chief Neel explained that a grant is currently in progress to support local wildland fire mitigation efforts. He also clarified that the fire department does not install or supply fire hydrants; hydrants are required only for new developments, and homeowners are responsible for them. Properties with standpipes were likely grandfathered under older fire codes, while any new construction must comply with current fire code requirements.

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VIII. SETTING OF NEXT MEETING

- A. Next meeting is set for:

**Monday, December 1, 2025 @6:00 p.m. MVFD
Headquarters. 3570 Lyman St, Logandale, NV 89021.**

IX. ADJOURNMENT

Joe Davis motions to adjourn. Gene Houston seconds the motion. All in favor, none opposed. Motion was passed.