

MOAPA VALLEY FIRE DISTRICT MEETING MINUTES

Monday, June 1, 2026

Location: MVFD Headquarters

Board Members	Judy Metz (Chairman), Josh Jensen (Vice Chairman), Joe Davis, Gene Houston, Chris Stolworthy.
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I. CALL TO ORDER

- A. Judy Metz calls the meeting to order
- B. Pledge of Allegiance
- C. Conformance with the Open Meeting Law
- D. Roll Call/Introduction
 - 1) Board Members:
 - a) Judy Metz, Chairman
 - b) Josh Jensen, Vice-Chairman (absent)
 - c) Gene Houston, Board Member
 - d) Joe Davis, Board Member
 - e) Chris Stolworthy, Board Member
 - 2) Additional Representatives
 - a) CCFD Fire Chief Billy Samuels
 - b) CCFD Assistant Chief Kevin Lunkwitz
 - c) Administrative Secretary Samantha Empey

E. Discussion & Possible Action: ***Adoption of the agenda as posted.***

Gene Houston motions to adopt the agenda as posted. Joe Davis seconds the motion. The motion passed unanimously.

II. PUBLIC COMMENT

- A. (none)

III. ADMINISTRATIVE ACTION

A. Discussion & Possible Action: ***Approval of March 2026 minutes***

Joe Davis motions to approve the minutes from December 2025. Gene Houston seconds the motion. The motion passed unanimously.

IV. GENERAL BUSINESS

A. Discussion: ***Chief Samuels will Discuss Operations Moving Forward, Staffing, and Response Model***

Chief Samuels discussed plans to increase emergency response coverage through a partnership with Clark County Fire Department while maintaining MVFD as an

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independent district. Beginning July 1, Station 73 is expected to be staffed 24/7 with CCFD personnel to supplement volunteer operations and improve service levels.

Discussion included the new dual-response model, funding, ambulance transport operations, command structure, emergency preparedness, and long-term planning. Leadership emphasized that the partnership is intended to support volunteers, improve coverage, and strengthen overall district operations while preserving local involvement and community relationships. Questions were answered from board members, personnel, and members of the public.

B. Discussion: ***Chief Lunkwitz Will Discuss Organizational Responsibilities, Grant Manager Position, Grants, and SOP Revisions***

Chief Lunkwitz provided an update on department operations, personnel, grants, and organizational structure. He emphasized the need for greater collaboration between stations and outlined new leadership assignments intended to improve accountability, training, operations, logistics, EMS, and wildland fire management.

An update was provided on personnel numbers, certification compliance, onboarding efforts, and recruitment. Leadership noted that training and competency standards will be aligned with state requirements moving forward and that improvements are being made to ensure personnel are properly trained and qualified.

Chief Lunkwitz also discussed several grant-related issues, including expenses that may not qualify for reimbursement under existing grant guidelines. Grant audits and reviews are underway to ensure compliance and improve management of current and future grant programs. A new grant manager has been hired to assist with recruitment, retention, and grant administration.

Additional discussion included updates on SOP revisions, the future of the wildland program, and continued support for paramedic education, with funding to be evaluated through the budget process and available grant resources.

C. Discussion and Possible Action: **Review Billing Process, Policies, and Contract with Cypheron Health**

The board discussed concerns regarding ambulance billing practices after reports that patients were receiving bills for balances remaining after insurance payments. The understanding had always been that the district operated under a soft-billing model, where any remaining patient balance would be written off rather than billed to the patient.

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Discussion focused on the lack of documented policies, board actions, or meeting records clearly defining the district's billing practices and the need for greater oversight and formal approval of financial policies. Leadership acknowledged that billing practices and contracts are currently being reviewed, and additional audits are planned to evaluate billing procedures, reimbursement trends, and compliance issues.

D. Discussion and Possible Action: **Budget Approval for Volunteer Members Tuition Costs as Described in SOP 100.23 for Training, Education, and Incentive Programs.**

Chief Lunkwitz reviewed SOP 100.23 with the board and requested that a budget be established for volunteer training, education, and incentive reimbursements. He recommended an initial allocation of \$5,000, with the option to revisit and increase the amount at future board meetings if needed. A motion was made by Gene Houston and seconded by Chris Stolworthy to place \$5,000 in the budget for volunteer tuition and training reimbursements. The motion passed unanimously.

V. FINANCES

A. Discussion: ***Review of FY26 Budget***

An update on the FY 2026 budget was provided. It was reported that the budget could not be presented due to difficulties exporting the information from the county's SAP accounting system despite efforts to work with county finance staff. The issue is expected to be resolved, and a budget report will be provided at the next meeting.

No significant expenditures have occurred since the previous meeting, and there were no major budget updates to report at this time.

VI. COMMENTS BY THE GENERAL PUBLIC

(none)

VII. REPORTS

A. Board Member Report

During board member reports, Chair Metz referenced a provision in the district bylaws requiring the Fire Chief to attend station meetings and indicating that the Board Chair should attend if the Fire Chief is unavailable. She noted that portions of the bylaws are outdated and no longer align with current operations. It was agreed that the bylaws should be reviewed and updated, and board members will work together on potential revisions.

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VIII. SETTING OF NEXT MEETING

A. Next meeting is set for:

**Monday, September 14, 2026 @6:00 p.m. MVFD
Headquarters. 3570 Lyman St, Logandale, NV 89021.**

IX. ADJOURNMENT

Judy Metz motions to adjourn. Gene Houston seconds the motion. All in favor, none opposed. Motion was passed.