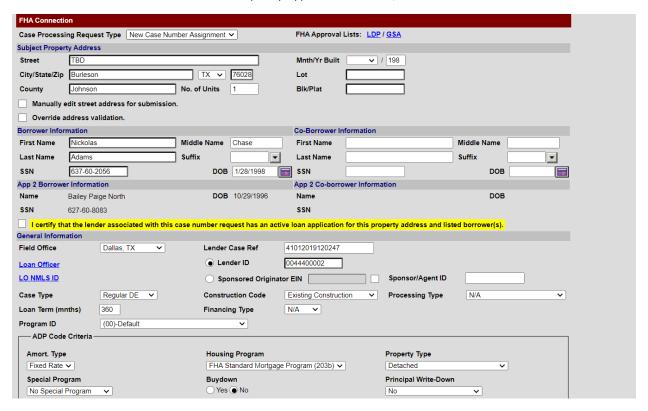
## How to Order FHA Case Number/ Case Query in LQB

## > FHA Connection

 Direct link to FHA connection to order FHA case numbers, pull FHA case query and CAIVRS Authorization

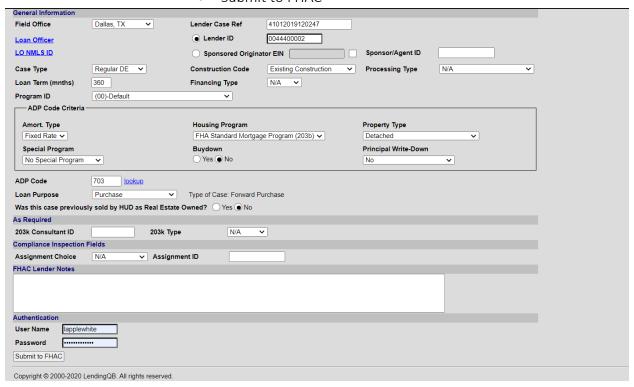
## HOW TO ORDER FHA CASE NUMBER

- Go to FHA Connection
- Select "New Case Number Assignment"
- Address and month/ year built should flow from Subject Property Description screen
- Check "I certify that the lender associated..." statement
- Choose correct Field Office
- Housing Program 203B or 203K (203K is the FHA rehab loan)
- Property type Detached, Attached...



- ADP Code 703 (see notes below for other types of ADP codes)
- Loan Purpose
  - o Purchase

- o Refinance you will then be required to enter if it is a previous conventional of FHA loan. If it is a previous FHA loan, you will need the previous FHA case number.
- If 203K, will need to enter if limited or standard
- Enter your FHA connection Username and Password
- Submit to FHAC



If the case number assignment is successful, a screen will open that will show you the case number and status.

You can now exit the FHA Connections screen; the case number will automatically save to your Document List.

Other used ADP codes: 203B (ARM) 729 203K 702 203K (ARM) 730 203 K Condo 801 203 K Condo ARM 804