



Open Items
01/13/05

Budget Discussion	11/19/04	Jim will talk to Leo Klimaitis about a \$50K donation. Randy to talk about the IRT helping to fund the banquet at the Nationals. Jim and the staff will revise next year's budget by the middle of December and re-issue it to the entire BOD.
Hall of Fame Committee	11/19/04	Jim Hiser to forward Jim Easterling a copy of the DVD from last year. National Office to update the HOF Medallion to reflect the USA Racquetball name. Jim Hiser to ensure that the invoices are paid.



March 8, 2005

Jeannette Pace
Bank One
480-927-6128

As we discussed these are two items required to extend our agreement for closure for another 60 days.

We do have a contract which we hope to close within 15 days. We will fax you a copy of the contract no later than Thursday. Thanks for your consideration in this matter.

Sincerely,



Jim Hiser – Executive Director
Randy Stafford – President

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One of the comments made is that their needs to be "more leadership and less summit" from USA Racquetball.

A webcast of the Summit, or a webcast of the technology training related to the ranking, membership or tournament management systems was suggested as a way to reach more states, more efficiently.

The dates were discussed as September 8 – 12th. In at least one state, this was their kick-off weekend for the fall season and a pretty big event. In other States, they really don't get ramped up until late in September.

(The following was sent by Lynn Stephens following the meeting) – "I know the State Presidents on the call last night didn't have a problem with the Sept. 8-11 date that was suggested (except me), but I would like to know how the other 45 feel about it. My suggestion would be to offer them 4 dates and let them choose the best 2 for them. Then go with the majority. I know it's hard to get a response from everyone, but multiple requests seem to work better for us when we want to see our membership feels about something. After the third email, they get tired of seeing it and will usually respond.

My suggestion for dates would be: August 18-21, August 25-28, Sept. 8-11, Sept. 15-18. I would be glad to take on the task of formulating the email and sending it out to all Presidents and then collecting the responses and documenting them. Let me know how you feel about this."

Ranking and Tournament Programs

Jim gave a quick update on the status to the group.

It was fairly clear that everyone's familiarity and comfort with the subject varies greatly. The comments ranged from – we don't use the USAR system anyway since we have our own, to frustration that something which has been promised for o long has not been delivered on....

It was pretty consistent feedback that whatever system was delivered had to be capable of working offline or it would not be applicable in many tournament locations due to the lack of data lines and the cost of remaining on-line during a tournament. (NB – we still have not done a very good job of explaining what USAR will be delivering and what it will do for the States and Tournament Directors. Also, the execution, that is, WHO will do the activities (again, States or TD's) has to be thought through very tactically and pragmatically). Colorado has a traveling laptop to be used by their TD's with the information and programs on it.

We discussed the Sanctioning Fee and some of the States are paying and others are not. Everyone needs to be on one page about this going forward.

Other Subjects

(The following was sent by Lynn Stephens following the meeting) - "Board Voting - Much the same as we require a record of how our legislators vote on issues, I would like to know how my National Board members vote on the issues that affect us. Then when they run for re-election, I could make a better informed decision on who I would vote for and support. Our Board members should be held accountable for the decisions they make that affect us all. I really wish the Board would consider changing their current policy and allow incoming Board members to vote at their first meeting (National Singles). I haven't heard a good reason why they shouldn't."



State Presidents Conference Call
Thursday March 31, 2005
6:00 – 7:00 PM CST

In Attendance: Randy Stafford, Jim Hiser, Steve Graham (MD), Marcia Richards (CO), Lynn Stephens (NC), Laurel Davis (IL), Pat Bernardo (NY), Geoff Peters

Regional Waivers

Jim summarized that we would be offering distance waivers based on 300 miles for this year's national Championships. The Board had voted for 350 miles, but an error was made on the web site and it was posted as 300 miles – so this will be the distance. All waivers (not those who played on a qualifier like the NMRA or Collegiates, but medical, distance and military) will require payment of the \$100 waiver fee as well.

The group suggested another survey be posted on the website after the event to gauge people's reactions. Also, in general, the Presidents liked the survey capability on the website and felt that it should be changed every couple of months to include topics where we wanted feedback.

Concern was expressed over the IRT scheduling events on the regional weekend. It was felt that this should be better coordinated as the IRT event hurt the Regional turnout.

We were asked to consider whether or not State Singles would be or should be considered as a qualifying event for the Nationals – potential survey question....

Membership Collection and Reporting

Membership is a product (or service). We have to show the value. The group felt that we have not done a very good job of marketing to our internal constituency of core racquetball players since so many conversations revolve around "why we pay all these dollars to the national office".

It was stated that we have to show where the money is going at the National Level to get the states, the membership, and yes, even some of the State Presidents back on board. (NB – I was thinking about a pie chart)

Concern was expressed over the membership categories – especially the Junior membership requiring a magazine. It was pointed out that requiring a second magazine for a household with a junior player is a problem for some members since they don't need a second magazine.

Leadership Summit

Don't hold a Leadership Summit unless USA Racquetball is ready to deliver specific programs and services and train the State Leadership on those programs. Examples include: the National Ranking System, online and offline Tournament Management Systems and the related technology, programming stuff (Jim pointed out that the new programming manual was in final proofing at this time), membership promotion and retention, how to introduce people to the sport, etc. etc. etc.. This would require that the agenda and schedule be put in place well in advance of the dates so that the correct people could attend. One President pointed out that it cost almost a third of their State budget to have two people attend the last summit, and the learnings were minimal and that the USRA (then) did not deliver on what they had promised, even after the Summit.



Constitutional Changes	A discussion took place about making a constitutional change that would prohibit former staff members from running for the Board of Directors for at least five (5) years following employment by USAR. Contract labor would not be included - only W2 employees. A second Constitutional change regarding Due Process will be articulated by Otto (he wrote that section of the document) and then forwarded through the legislative committee for review and a recommendation to the board.	
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Motion to close: Gilliam
Seconded: Stelma
Vote: Unanimous
The meeting was closed at 8:18 pm CDT

Respectfully submitted: Geoff Peters
Secretary
USA Racquetball



Date: August 03, 2005

Meeting Called to order at 7:05 pm, CDT

Format: USA Racquetball Executive Board Conference Call

Present: Stafford, Stelma, Gilliam, Peters, Hiser, Guidry

Subject	Discussion	Action
Credit Line	The Executive Board was convened to discuss the acquisition of a Credit Line from the bank. To accomplish this, it is required that we delegate authority to Jim Hiser to sign on behalf of the association	Motion from L. Gilliam to authorize Jim Hiser to sign for the credit line on behalf of USA Racquetball. Seconded by J. Stelma. In Favor: 5 Against: 0, Abstentions: 0 Motion carries.

Motion to close: Gilliam

Seconded: Guidry

Vote: Unanimous

The meeting was closed at 7:25 pm CDT

Respectfully submitted: Geoff Peters
Secretary
USA Racquetball



Date: August 17, 2005

Meeting Called to order at 8:05 pm, CDT

Format: USA Racquetball Executive Board Conference Call

Present: Stafford, Stelma, Gilliam, Peters, Hiser, Guidry

Subject	Discussion	Action
Fall Summit	Jim updated the Board on the status of the Fall Leadership Summit planned for the weekend after Labor Day. So far, attendance has been extremely slow with 19 committed to attend, 9 of whom have bought airline tickets. Discussion centered around the fact that we have 14 Board Members and a number of additional key Committee Leaders (like Easterling, Dietrich, Muniz and others) that should put us over 19 attendees all by itself! Nonetheless, we can't force people to attend if they don't want to. Jim will attempt to negotiate with IAB on the \$5K they still owe us. Although we will have to pay a cancellation fee to cancel the Summit, we have to remember that IAB will have paid \$22K in total sponsorship fees..... Net, net, we will remain ahead... The cancellation fee with the resort is \$15K, but the additional \$10K will have to be paid by the 22nd. We discussed holding seminars on the key topics such as the new ranking, membership and tournament systems at the Doubles and US Open even if we need an additional staff person on-site in order to run them multiple times. This should allow us to "touch" many more State Presidents and key individuals such as Tournament and Regional Directors than we would have been able to handle at the Summit. If we do it	Motion from J. Stelma to cancel the Summit. Seconded by L. Gilliam. In Favor: 5 Against: 0, Abstentions: 0 Motion carries. Motion by G. Peters that Jim can refund up to \$100 in cancellation or change fees for people who bought airline tickets and who produce receipts. People with larger financial issues must be brought to the ExCom for a decision. Seconded by M. Guidry. Passed unanimously. Jim will talk to IAB about some ideas that he has for how to fulfill the balance



	properly, we can turn a negative into a positive and really generate some positive PR. It will be important to have a schedule out and really map out what will happen at these sessions ahead of time.	of their sponsorship in a win-win manner for both of us.
Bank Loan	We have received the \$50K revolving Bank credit that can be used when we have cash flow timing issues. It was agreed with the bank that \$25K would be drawn down immediately to pay off credit card balances and reduce our monthly interest charges. At this point, we have drawn down \$40K of the total and the remainder will not be accessed without ExCom review.	
US Junior Team	Jim Hiser brought forth a recommendation from Kelley Beane that Andy Pitock be named as an Assistant Coach to the US Junior National Team. Andy had served at the recent camp in that capacity and Kelley would like to formalize the appointment. Mike asked if there had been any other applicants. Jim indicated that there had not.	G. Peters made a motion that A. Pitock be appointed as an Asst. Coach. Seconded by M. Guidry. In favor - 4. Abstentions - 1. Approved
Internet Domain Names	Randy brought up the subject of internet domain names. There was a brief discussion about which ones we own and which ones we "should" own.	Jim agreed to pull the list of what we own and forward it to everyone for review.

Motion to close: Stelma
 Seconded: Gilliam
 Vote: Unanimous
 The meeting was closed at 9:25 pm CDT

Respectfully submitted: Geoff Peters
 Secretary
 USA Racquetball

Date: September 11, 2005

Board Vote via Email

Format: Email responses tabulated by Randy Stafford and validated by Geoff Peters

Eligible: The entire Board of Directors

Subject	Discussion	Action
Motion by the US National Team Committee to the Board of Directors that Legal, Permanent Residents (who have applied for their US Citizenship) be allowed to compete in any division at National Championships	1. A permanent, LEGAL resident of the US must register for selective service and can be drafted for our military. There are over 30,000 non-citizens who are in our military right now with many of them fighting in Iraq right now. If someone can fight and die for our country, they should be able to play in our racquetball Nationals. 2. There are precedents set by other NGB's that allow permanent residents compete in their qualifying tournaments if they feel they are in their pipeline for the US Team. Not all of the NGB's allow this, but about a half dozen do. 3. If a permanent resident qualifies for the US Team by winning the Nationals, then he/she has until the first International event to get their citizenship. If they get it before the event, then we have our best player representing the US. If he/she does not receive it in time, then a person from our pool of US Team members will take their spot and we will still have our best available players playing for us. The current policy of not allowing non-citizens to play in the Open's was made before we had the new selection procedures of using IRT players for the US Team. By that, I mean that if a non citizen had qualified, there was no way to fill in that persons spot on the team. Now, we have numerous ways to add players to the Team to fill in that players spot if he/she cannot compete. 4. This motion does not apply to student visas, work visas, illegal residents or anyone who is not going through all the channels to become a US Citizen. It only applies to those players who are permanent residents who want to play the Open's as non permanent residents can already play any other division. I just do not feel that someone who is doing everything they can do to become an American and is only waiting for the government and can fight for our country should not be allowed to play b/c he/she is too good to play in Elite or any other division. 5. The example for this that can give you a better prospective is	The US National Team Committee Chairman - Frank Taddonio requested that there be a BOD vote on the subject. He has brought the motion to the floor, seconded by Mike Guidry: Votes were tabulated by email: Peters - No Guidry - Yes Elder - Yes Galloway - No Mojer - No Thoerner - No Taddonio - No Bailey - No Negrete - Yes Mathis - Yes Gilliam - Yes Curran - No Stelma - No

Confidential

USA Racquetball



	Kane Waselenchuk. He is the #1 player in the World right now by far. He is married to an American, has lived in Texas for almost 4 years, has not played for Canada since 2002, is a permanent, US resident waiting on citizenship. He wants to play in our Nationals. So, if he wins, we will have the #1 player in the World playing for the US. If he loses, then it doesn't affect anything. If he wins and doesn't get his citizenship in time for the International competition, then we still have our best players representing the US.	
	Notes on the voting: There was some expression that the timing was preventing Board members or voting in favor of this motion and that it might be more favorably received with some additional leadtime and input from the membership.	

Respectfully submitted: **Geoff Peters**
 Secretary
 USA Racquetball



Date: November 16, 2005

Meeting Called to Order at 8:15 am, CST; Day 2 was called to order at 9:50 am (12/17)

Format: Board Meeting in conjunction with the 2005 US Open; Notes from Day 1 are in Comic Sans Font and Day 2 is in Arial Font.

Present: Stafford, Stelma, Peters, Guidry, Hiser, Gilliam, Negrete, Taddonio, Galloway, Thoerner, Curran, Mojer, Mathis, Elder

Subject	Discussion	Action
Attendance	Stafford - Present, Day 2 Present Stelma - Present, Day 2 Present Gilliam - Present, Day 2 Present Peters - Present, Day 2 Present Bailey - Present, Day 2 Proxy Stafford Elder - Present, Day 2 Present Thoerner - Present, Day 2 Proxy Peters Mathis - Present, Day 2 Present Guidry - Present, Day 2 Proxy Stafford Negrete - Present, Day 2 Present at 10:20 am Taddonio - Present, Day 2 Proxy Stafford Mojer - Present, Day 2 Present Galloway - Present, Day 2 Present Curran - Present, Day 2 Present Hiser - Exec Director, Day 2 Present	This has been designated as a formal meeting of the USAR Board of Directors. Therefore attendance is tracked and recorded.
Minutes	Minutes have been distributed to all Board Members in advance. Separate Report included.	Motion to approve the minutes that were distributed. Motioned by Jan Stelma and seconded by Jason Thoerner. Minutes were approved unanimously
Executive Director's Report	Jim summarized the past year (verbally) as perhaps the most difficult ever - when we were within 24 hours of declaring bankruptcy and dissolving the organization. Jim does not think that a lot of people, even current members of this Board, realize just how	



Executive Director's Report (continued)	difficult the past year has been. Adidas contract - presenting sponsor. It turns out that the contracts were fraudulent and we have served papers on Ramona (Mexico) for \$75K, Legends - Scott Hirsch has pulled out of the event at the last minute. We have two additional sponsors at the last minute for \$25K each - Ikon and Nuveen. The USAR Operating deficit has been reduced from \$500K to \$150K during the year. The Board Members who donated should be recognized. The Industry Manufacturers, while supportive, did not show the same level of confidence in this BOD and the organization. They were one of the last to contribute - and insisted that all of the other money get collected before their check was cashed. Our staff at the National Office (7) is doing the work of 14 people (old staffing level) - and people require and expect the same level of service. They are currently stressed and have not had a raise in a couple of years. We should be proud of ourselves in resolving the financial issues, but, we are NOT out of the woods yet and it is going to be a difficult year.	
Membership Report	See separate document forwarded by Geoff Peters on behalf of the Committee. We had a lengthy discussion about the membership structure and fees. Malia made a motion to offer a free "e" membership. Seconded by Lorraine. Vote: For 12, Against 0, Abstain 1. Passed. Jason made a motion to eliminate the International membership designation. Seconded by Lorraine. Vote: For 13, Against 0. Passed. Mike made a motion that we eliminate the Junior with No magazine option. Seconded by Linda. Vote: For: 12, Against 1. Passed.	Action items are on the last page of the Committee Report. Mike made a motion for an annual dues increase to \$45 on 7/01/06 with the entire increase staying at the national level; we add a Limited (per event) Membership of \$15 of which \$5



Membership Report (continued)	Jan made a motion that the 2 year Adult rate be \$70 (with a State rebate of 25%) and the adult 5 year rate be \$175 (with a State rebate of 25%) and that the "out" years be reserved to be applied to future year expenses. Seconded by Mike. Vote: For: 11, Against 1, Abstain 1. Passed. Geoff made a motion that the Pro Tour members and the Summit members be solicited for Lifetime Memberships. No seconds. Separate Report included.	goes back to the States. Seconded by Frank. Vote: For: 3, Against 8; Abstain 1 Jan amends the motion to \$40 for the adult. Seconded by Linda. Vote: For 2; Against 8; Abstain 2 Jason makes a motion that we go to \$40 for an adult membership with a \$10 state rebate and \$10 for an Event Membership with no state rebate. Seconded by Dave. For 8, Against 5. Passed.
Women's Report	Ladies night - Thursday night (8 - 10 pm) here at the US Open. Flyers are out. Goal is to make the ladies feel important. The BOD is invited and strongly encouraged to attend. There is a report that was distributed. There are 159 Women entered in this tournament (21%). Separate Report included.	Report by Lorraine Galloway The Committee proposed that a satellite draw is to be used for all women's divisions except Open in the three national events. Vote: For 13. Passed
US Team	Written report provided by Frank Taddonio. It was emailed in advance and handed out at the meeting. Notes: The TOA is the qualifier for seeding for the	Action Items: 1) Checking account signoffs 2) US Junior



U.S. Team (continued)	Pan Am games Formal Motions from the Committee: 1) That Mike Guidry and John Ellis be appointed as Assistant Coaches for the term consistent with that of Dave Ellis (12/31/06). Vote: Favor: 10, Against 1, Abstain 2 2) The Committee recommends that we not fund a team to the 2006 Pan Am Championships if we do not secure a place in the 2007 Pan Am Games. Vote: Favor: 11, Against 0, Abstain 2. Passed. 3) The Committee recommends that we renew the tenure of Kelley Beane as the Head Coach for 2006 and her Asst. Coaches Pitock, Gudinas, and Woods. Vote: Favor 13, Against 0. Passed 4) Frank makes a motion that the co-signer for the Jr. Committee checkbook be either a member of the Junior Council or the Junior Council. Tabled Separate Report included.	National Team 3) Coaches US National Team Adult Coaches 4) Initiative to pull out of the TOA if we are not a Pan Am sport
Due Process	Mike Guidry verbal report. Altercation at the National Doubles between Danny Newman and Dave Negrete. A hearing was held at the event. Mike Guidry made a motion that Dave be placed on six month's probation as a Board Member. If a similar event occurs, he would be asked to step down from the Board. Jeff Elder seconded. Favor - 5, Against - 3, Abstain - 4. Mike changed his motion to three months. Favor - 7, Against - 2, Abstention - 3.	
Referee Committee	Lynn Stephens provided a verbal report. They would like to put up a list of names of certified referees on the website that would be maintained by Debbie Bryant. Kevin has provided the base information (some of it out of date), and the Referee Committee will work to update it. Two Certification Clinics will be offered each day at the three big tournaments - US Open, National Singles and National Doubles. Would like to offer certified referees at the National events	Committee recommendation is that we adopt a tiered reimbursement for referees



	a larger fee. Would like a Referee Director in each state.	
Personnel Report	Jim - Executive Director Terry Morse - Rebates, Phones Heather Izzett - Results Diane Birchler - Tournament results, part-time Heather Fender - National events, USOC, team Kevin Joyce - Membership, Insurance, State Assoc. Cameron Eimer - Sales, Shirt Printing, Ship & Receive Melody Weiss - Finance and Accounting	Jim covered the current staff and their responsibilities. He will further communicate this to State Presidents, Industry players and other impacted parties to help streamline communications with the office.
Finance	Lance Gilliam - No Report	
Legislative Committee	Written Report distributed via email prior to the meeting by Tom Curran. Tom asked who has the responsibility for updating the Constitution. He proposed that the head of the Legislative Committee be responsible for updating and distributing the Constitution. Agreed to unanimously. Motion by Tom Curran to change the name to USA Racquetball (referred to as the USAR). Seconded by Jeff Elder. Vote: Favor 13. Against 0. Passed. Motion by the Legislative Committee is to adopt the "Former Employee Rule" that Tom included in his Committee report. Seconded by Geoff. The wording is: • Proposal #2.... Add a requirement to the Election and Appointment procedure for Board Members of the corporation. • Reference: Article V; Section 501.0 Governing Body • This proposed addition to the Constitution is submitted as follows: • "No current or past employee of the USAR may run for any USAR Board position for a period of 5 years after the termination of their employment with the USAR. This does not include Independent Contractors. Once the 5 year waiting period has passed, then said person may run for a USAR Board position during the next election. If an employee returns to work at USAR at	Action Items: 1) Restructure Committees 2) Election of past employees, 3) Name change of Association 4) Election versus appointment Tom needs to get a copy of the 2004 (most recent) Constitution from the office so that it can be updated with these changes. It is believed that Heather has a copy on a diskette that Jan sent to her. Jim will follow-up when he returns to the office next week.



**Legislative
Committee
(continued)**

any time during the 5 year period, whether full or part time, then the 5 year period states over once the employee is no longer employee by USAR. If a current USAR Board member becomes an employee of the USAR during his/her term, then said Board Member must resign his/her position on the Board immediately and will become eligible for re-election under the above guidelines. The President of the Board will have the authority to replace said Board member under the current guidelines for the President to replace Board members who resign."

Vote: Favor 4, Against 7, Abstain 2.

Motion by Curran that we approve the "Board Service by Former Employees" in Linda's document with the amendment that we add "full or part time" and strike "of any type". Seconded by Mojer. Vote: Favor 9, Against 1, Abstain 3. Passed.

The text is:

Board Service by Former Employees

In the event that any USAR employee wishes to run for the Board of Directors

after their employment with the company ends, they may do so after the a

two-year period has elapsed. Full or part-time employment by the USAR (for

any length of time) will be considered the equivalent of back-to-back terms

of board service, and the two-year waiting period "between terms"

[501.0.A.4] will be observed.

Motion by Tom to reduce the number of Standing Committees to the 17 listed:

- Proposal #3... Change the number of "Standing Committees" in the Corporation.
- Reference: Article IX; Section 903.0 Standing Committee
- This proposed addition would:
 - Reduce the number of Standing Committees from 31 to 17.
- The required action for this proposal is to eliminate all but the following committees:

1. Juniors/HS/College/Scholarship
2. Membership
3. Women's
4. US Teams
5. Due Process
6. Rules



	7. Referee 8. Personnel 9. Finance 10. Legislative 11. Marketing/Manufacturing 12. Hall of Fame 13. Elections/Nominations 14. Ethics 15. Systems/Technology 16. Rankings 17. Fund Development Plan is to table this and Linda is going to work on this project and how to get the changes made in the most efficient manner. Separate Report included.	
Marketing and Manufacturers	Dave Negrete provided a verbal report. He is talking with a company by the name of IEG who develop sport and event packages. He's also talking with a lot of other people and is close on a number of things. Doesn't want to talk too much about them until they happen. He plans to have some material to present to the BOD about presenting racquetball as more of a preventive charity by the end of the year.	
Hall of Fame Committee	Jan presented the written report provided by Jim Easterling. Separate Report included.	There were no action items.
Election Committee Report	Linda Mojer sent out her preliminary report in advance. It did not include any slate information. They have actively solicited names and information from State Presidents etc. There were 10 nominees that they gathered information on. She will bring forward the slate during the action item portion of the meeting. In alphabetical order the nominees are: Lance Gilliam, Cheryl Kirk, Joanne Pomodoro, Lynn Stephens and Frank Taddonio. The vote on these five names: Favor: 9, Against 1. Passed. Linda opened a discussion about how to handle Board members who fill out terms – are they eligible to run for	Linda made a motion about the "Replacement Positions" that was seconded by Tom. The motion passed unanimously. It is requested that each of the Board Members complete the information request that was previously sent by Linda. We have 8/14 of the responses in



	two terms following that.... She handed out a printout on the current Policies and Procedures as posted on the website that includes some recommendations as to changes. The Replacement Position Language: Replacement Positions Mid-term open board seats filled by Presidential appointment [per 404.0.B] will be tracked on the basis of term length. If the vacated board seat has two or more years remaining in its term, the replacement appointee will be considered to have completed a full term of service. Subsequent "second term" re-election bids will be processed on that basis [501.0.A.4]. If the vacated board seat has one year or less remaining, the replacement appointee will be viewed as "interim" and a subsequent "first term" election bid may be sought. Separate Report included.	place. Linda will send out a follow-up email next week to the Board members who have not responded.
Technology	Jay Mathis provided a verbal report. He encourages everyone to check out the R2 Sports system that is up and running at this tournament. Currently working on an integration with TMS that will allow exporting into the ranking system.	No action items.
Ranking System	Usher is stranded in Chicago. The Ranking System is updated every Tuesday afternoon with the prior week's results. He will be presenting the ranking system at the State Presidents meetings on Friday and Saturday morning at 9 am. All members of the BOD are invited to attend.	
Fund Development	Randy provided a verbal report. The new budget will require that we raise \$25K in donations during the year. We will have a new program come out in this month's magazine.	
	Ultimatesportscomplex.com - the Las Vegas deal. It is a billion dollar project with a 29 person Advisory Council. The Asst. CEO of the Company is coming in to the Open and will hopefully meet with Randy and Jim.	



Date: April 6, 2005

Meeting Called to order at 6:30 pm, CST

Format: Conference Call

Present: Stafford, Peters, Guidry, Hiser, Gilliam

Subject	Discussion	Action
Houston Update	There are 9 free rooms as part of our deal with the Hyatt for Nationals.	
Pro Nationals - Chicago	Portable court leaves for Chicago today. Event financials are based on having 300 entries.	
Financial Status	Building is officially sold. Still waiting on RMA donation of \$25k, Lance \$5k, Annie \$5k, John Volland \$5k. Total raised is \$120k and overall with the sale of the building we will have reduced our debt from \$600k to \$100k. Jim is finalizing the \$25k line of credit with the bank which will provide some additional flexibility during the slower membership months.	Randy will not release the other donation checks until the ones listed on the left are received.
Summit	We discussed having it the weekend after Labor Day weekend. The agenda has to be developed.	Jim will send out a draft of the agenda to the EXCOM so that we can make suggestions.
World Championships	Mike Guidry provided a short update on the team's performance at the event. We won 3 out of 4 championships!	
Membership	Numbers are up to almost 15k. As a reminder, our budget is based on about 12,500 across the year. If we can continue to grow the membership we will have increased financial flexibility later in the year! An increase of 2,000 memberships is about \$40k in incremental funding to the organization.	
State President's Conference Call	Randy and Jim held a conference call with 5 State President's last week to get their feedback. The minutes from that meeting are attached to this report. All agreed that the State President's calls	Jim to set up a regular rotation of calls with State Presidents to gain



	should continue in the future.	feedback and input from this key constituency.
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Motion to close: Gilliam
Seconded: Guidry
Vote: Unanimous

The meeting was closed at 7:50 pm CDT

Respectfully submitted: Geoff Peters
Secretary
USA Racquetball



**United States Olympic Committee
Audit Division
Audit of U.S. Racquetball Association
April 14, 2005**

EXECUTIVE SUMMARY

The Audit Division of the United States Olympic Committee (USOC) has completed an audit of the expenditure of \$345,913 awarded to U.S. Racquetball Association (USRA) during grant years 2003 and 2004 as follows:

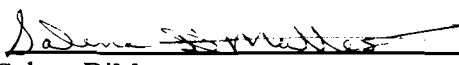
2003 Base Funding	\$160,913
2003 Performance Pool Funding	60,000
2004 Base Funding	\$100,000
2004 Performance Pool Funding	20,000
2004 International Relations	5,000

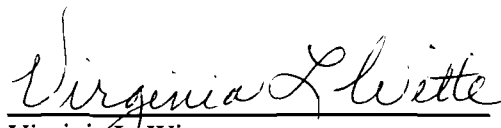
This review also included an evaluation of recommendations made in the prior audit report as well as an analysis of the organization's current internal control and management structure.

Expense documentation and record keeping were good. Three of the previous four recommendations have been fully implemented, with the remaining one being repeated in this report. Improvements are needed in the completeness and accuracy of final grant reports, but other provisions of the Performance Partnership Agreements were met. While USRA has experienced recent financial difficulties, management appears to be addressing the situation.

The following two recommendations for improvement are being made and are discussed in more detail in the body of this report.

1. U.S. Racquetball Association must ensure that all sources of revenue and all expenses related to grant projects are properly disclosed on the final grant reports in order to accurately reflect the results of the project.
2. U.S. Racquetball Association must ensure that all bank accounts are monitored by the national office in order to ensure that the assets are protected and all activity is accurately reflected in the financial statements.


Salena DiMatteo
Associate Director


Virginia L. Witte
Managing Director

Cc: Randy Stafford
Jim Scherr
Rebecca Crawford

OBJECTIVES

The objectives of this inquiry were to determine if:

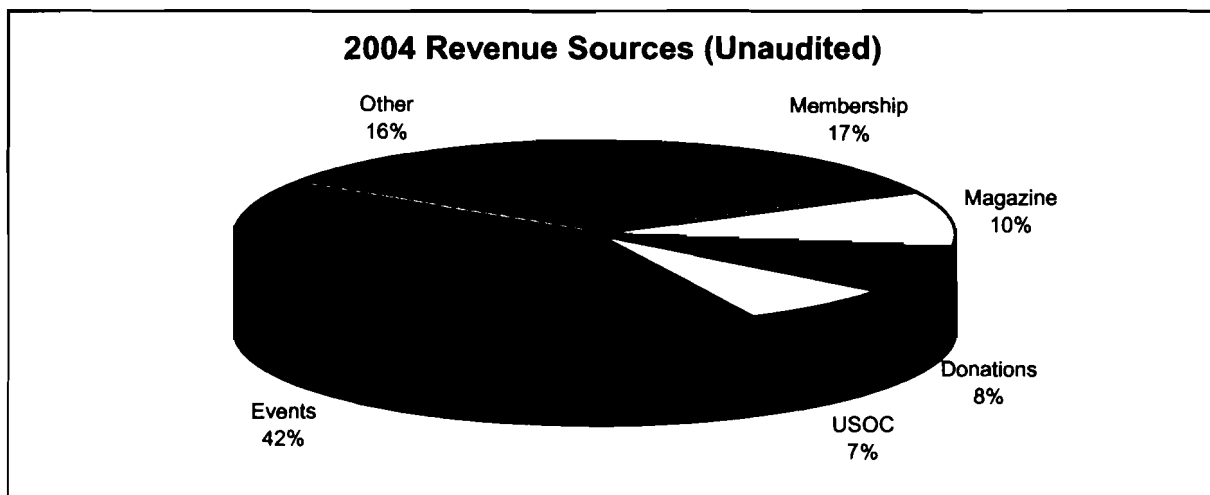
1. Prior audit recommendations have been implemented.
2. USRA was in compliance with the requirements agreed to in the Performance Partnership Agreements for the periods noted.
3. Final reports filed were accurate, complete and supported by documentation on file.
4. An adequate internal control process is in place to ensure that USOC funds are protected.
5. USRA managerial and financial capability is adequate to plan and execute its obligations.

Audit activities included a study of accounting and administrative controls considered relevant in assessing the control risk and control environment as established by management. The review was based on USOC directives concerning grants and athlete assistance, provisions of USOC grant contracts, USRA internal operating procedures, Generally Accepted Accounting Principles (GAAP), Generally Accepted Auditing Standards (GAAS), and other criteria to conform with the Institute of Internal Auditors' "Standards for the Professional Practice of Internal Auditing."

BACKGROUND

U.S. Racquetball Association is the National Governing Body (NGB) for the sport of racquetball, which has been a medal sport in the Pan American Games since 1995. Financial difficulties have resulted in a recent reduction in staff and the organization has sold the office building they owned. Audited financial statements have not yet been issued for 2004, but based on internally prepared reports, 2004 will result in the fourth consecutive net loss and there is a significant deficit in net assets. However, the net loss has decreased each year and the organization is actively monitoring the budget and cash flow projections.

USOC funding as a percentage of total revenue has steadily decreased from nearly 25% ten years ago to less than 10% in 2003 and 2004.



FINDINGS AND RECOMMENDATIONS

1. Recommendations from Prior Report

The previous audit report was dated March 24, 2003, and contained four recommendations related to the 2001 and 2002 grant funding. The current status of those recommendations follows:

1. U.S. Racquetball Association must ensure that all sources of revenue specifically generated by the grant event are reported separately on the final grant reports in order to accurately reflect all activity related to the event.
Status => Other sources of revenue were still not disclosed on the final grant reports. See Section 2 for further discussion.
2. U.S. Racquetball Association must ensure that original receipts are submitted for all expenses in order to ensure that only authorized expenses are paid.
Status => Expenses were supported by adequate documentation with only isolated exceptions.
3. U.S. Racquetball Association must ensure that signatures are obtained for cash per diems disbursed in order to verify that the correct amounts were distributed as intended.
Status => All per diems reviewed during the current periods were paid via check written to the individual.
4. U.S. Racquetball Association should evaluate the feasibility of adopting a calendar year basis for accounting.
Status => The organization adopted a calendar year beginning with the short year ended December 31, 2003.

2. Grant Reporting

The USOC requires that NGBs file final grant reports by March 1 for the prior year's funding. These reports must detail the amount spent and other sources of revenue available for the project, and contain a narrative explaining the project, the participants, and the problems encountered.

There was revenue from other sources related to the grant projects, such as entry fees, that was not reported on the final grant reports. Similarly, expenses related to the project but not directly supporting grant funding, such as overhead allocations, were also excluded from the grant reports. In order to more accurately portray the activity related to each project for planning and evaluation purposes, all revenue and expenses should be disclosed on the final grant reports, with other sources of revenue separately identified.

Recommendation:

- 1) U.S. Racquetball Association must ensure that all sources of revenue and all expenses related to grant projects are properly disclosed on the final grant reports in order to accurately reflect the results of the project.

3. Internal Control

The accounting profession defines internal control as “a process, effected by the entity’s Board of Directors, management and other personnel, designed to provide reasonable assurance regarding the achievement of objectives in effectiveness and efficiency of operations, reliability of financial reporting, and compliance with applicable laws and regulations.” In order for USOC funds to be properly safeguarded, adequate procedures must be in place and practiced on a daily basis.

As a standard part of every audit, the control environment and implementation of control procedures are evaluated for adequacy. While it is often difficult to achieve this in an office with limited staff like USRA, compensating controls may be developed to address issues inherent in a small office.

The Junior Team coach oversees fundraising for the junior team and pays team expenses out of the funds raised. There is a bank account established for this purpose, maintained by the coach. She sends summaries of these transactions to the Finance Director and the activity is posted in the financial statements using a “clearing” account that reflects the difference between funds collected and spent. However, the balance is not compared to bank statements and the Finance Director does not receive the bank statement for this account. Therefore, there is a risk that transactions could be omitted from the summaries without being detected. Funds could easily be misappropriated or inadvertently omitted from the summaries and therefore not reflected in the financial statements. In order to ensure that all transactions are recorded and that funds are utilized on acceptable expenses, a copy of the bank statement should be sent from the bank to the national office for reconciliation with the transaction summaries.

Recommendation:

- 2) U.S. Racquetball Association must ensure that all bank accounts are monitored by the national office in order to ensure that the assets are protected and all activity is accurately reflected in the financial statements.

4. Financial and Managerial Capability

In accordance with the USOC Constitution, National Governing Bodies are required to demonstrate that they possess the financial and managerial capability to plan and execute their obligations.

As stated in the Background section of this report, USRA is experiencing financial difficulties and currently liabilities exceed the assets available to pay them. Management is monitoring the budget and cash flow and is taking steps to cut expenses and raise revenue. However, the financial situation will continue to require close attention going forward.



Date: May 3, 2005

Meeting Called to order at 6:40 pm, CDT

Format: Conference Call

Present: Stafford, Peters, Guidry, Hiser, Gilliam Not Present: Stelma

Subject	Discussion	Action
Olympic Committee General Assembly	Meeting was held in Phoenix last week - attended by Malia and Jim. New USOC BOD (13 versus the old 100+ was convened for the first time. Jim sensed a lack of commitment to the Pan Am games which he will try to assess in a conference call with Jim Scheer tomorrow. He thinks that we should develop contingency plans in the event that the \$100K in funding is not available after this year. Part of it will hinge on what PASEO decides about non-Olympic sports. We may want Malia to provide an update as well?	Add to the Board Meeting agenda to ensure that the Finance Committee or staff has the appropriate plans in place.
Board Members	Randy has appointed Tom Curran to the Board to fill the unexpired term of Adam Katz. This requires no BOD approval, although Randy polled the Excom with favorable feedback at the last meeting. We still have one position available for a Presidential appointee. We had a brief discussion about Jim Garner being behind on submitting results and memberships from the two sanctioned events in Alabama. We had players with receipts at a recent event (Collegiates?) whose memberships were not yet received - and STILL have not been received 6 weeks after that. Given the fact that there are only two sanctioned events in the state, it was felt that compliance could be more timely. No extenuating circumstances are known at this time.	Tom is invited to the May meeting as a voting member of the Board. Jay and Linda are invited as observers until the final votes. Jim to forward AL info to randy so he can forward Jim a short email asking for his prompt compliance



BOD Airfare	Randy recommends that the Board pass a resolution that airfare will only be reimbursed for athletes in the future.	Action item for May Board meeting
Luke's Contract and the PanAms	Will be renegotiated immediately if the Pan Am games drop the non-olympic sports	No action at this time
Chicago Event	Geoff and Jim updated the group on the 1st Motorola Pro Nationals. Lots of positives, especially on the sponsors and Pro event. Amateur event was good for a first time. Need more courts for the amateurs. We have already received approximately \$4K of the \$6K minimum in the contract - as Dave advanced the money to mail the Jan/Feb magazine. Jim will advise the Exec Board as negotiations proceed regarding future events with Motorola	
IRT and LPRA	Geoff recommended that there be updates on both these areas at the May Board meeting. Would be have guest speakers prepare material - Dave Negrete and Chris Wachtel?	
Houston	Plans are on schedule. MinuteMaid will be a sponsor for significant amounts of product (juice, Gatorade and water) and perhaps some cash. Jim will know more later this week. We'll be using 50% of the other gym for an expanded Player's Village with a tent and refreshments. Player's bags will include water, a can of new Pro Penn balls (Purple), and underglove and other goodies. We agreed that Jim would add a solicitation for lifetime memberships with a cool premium if purchased at the event (including a VIP pass). Jack Hughes is staffing and running the second club. Name tags will be provided for all Staff and Board members in attendance. Jim is talking to a company about a live internet broadcast of the semis or finals - kind of a test....	Board members to wear tags when they are working or helping out. Board members are requested to be at the VIP reception on Friday night and the banquet on Saturday night - also the Friday morning membership meeting and State President's meeting.



Ranking System	The CD is ready and will be sent out to State Presidents this week or next. This will allow them to input results "at their leisure" until September 1st. Usher is flying in on Wednesday and will be available to answer questions	
US National Team	Brief discussion on whether the 4th place finisher at Houston would be a stronger team member than the intercollegiate champion. Jim indicated that the Collegiate Council felt strongly that the automatic berth added to the prestigiousness of their event. It is recommended that the US National Team Committee do the research on who was 4th in the Nationals versus who was Intercollegiate Champion for the past 10 or so years so that there is a factual basis for discussion (Mens and Womens)	Agreed that it would be brought forward at the May Board Meeting.

Motion to close: Peters
Seconded: Gilliam
Vote: Unanimous
The meeting was closed at 7:50 pm CDT

Respectfully submitted: Geoff Peters
Secretary
USA Racquetball



Date: May 23, 2005

Meeting Called to order at 8:07 am, CDT

Format: USA Racquetball Annual Board Meeting

Present: Stafford, Stelma (+ proxy for Taddonio), Gilliam, Peters, Hiser, Guidry, Elder, Galloway, Negrete, Bailey, Garner, Thoerner, Curran, Mojer (non-voting), Mathis (non-voting)

Subject	Discussion	Action
Call to Order	Unexcused absences - Frank Taddonio and Stephanie Munger	
Changes to the Agenda	Randy covered a number of schedule changes to the agenda, including adding a presentation by the NWRA (Morris Adams) and a discussion about Collegiate racquetball (Jim Garner)	Motion to approve the Board Agenda - approved unanimously
Approval of 2004 Minutes	Minutes distributed in BOD packets	Passed unanimously
Financial Report - Budget	Lance provided a brief overview of the financial statements. Discussion was around the memberships. We deferred a discussion about the junior memberships. Short discussion about Junior Team fundraising. The Audit Report from the USOC requires that we have oversight and visibility to the accounts maintained by the Team Coach (written report). This needs to happen and Kelley has not had time to do so. It was pointed out that copies of the bank statements is all that is required to meet the obligation and that it shouldn't be that much of an imposition. We're still owed \$25K from pledges that we have not received. Randy is confident that they will be received in the near future and allow us to get through the summer months without the crises of prior years.	Motion to approve: Guidry 2nd: Galloway Passed Unanimously Action Item: Jim to follow-up with Kelley at the Tournament this week.



Executive Director's Report	Presented as a slide presentation. Copy is attached for reference. Lengthy discussion about finances, marketing etc.	No action items
President's Report	Randy summarized the situation with Luke and his resignation effective in September (after the PASEO vote). If we choose to continue to employ Luke - it will be at the Board's sole discretion. He will be out of the office as well and be unable to continue to do the IRF work etc.. Jim pointed out that Luke has been extremely supportive of Jim and the organization and that he is working to ensure that racquetball continues in the PanAm games. Malia - asked if Luke will continue to be part of the IRF. Jim said yes. The discussion with respect to his continued employment with USA Racquetball has nothing to do with his employment by the IRF. Randy discussed unity - he pointed out that we have a responsibility to ourselves, the sport, and all the people who gave money to support the organization. We are allowed to disagree and have different points of view about any subject - and we have a responsibility to question (and ask the hard questions about) budgets, programs and events. We have to ask the questions - and then be unified when we leave the room. As a reminder - these minutes are confidential and not to be distributed to non-Board members. Randy - Committees will be very important because we need to get a lot of work done. Linda - Pointed out that Luke was about people, not money and that swinging the association to "all money" rather than getting people involved is just as dangerous. Randy - The PASEO vote is very important because it keeps us under the Olympic umbrella which is in our best interests. Randy - the finances "should" be a given. Our focus will be repairing relationships with the states and then growing the organization. Jan is concerned about having the infrastructure in	Donations Ganim 10 Dietrich 5 Hiser 10 Gilliam 5 Muniz 5 RMA 20 CRS Glass 10 CRA 10 Peters 10 Stafford 10 Curran 10 NMRA 10 Negrete 5 (no note as to which of these funds have been collected)



	place if we grow to 20K members. Randy pointed out that we need to have more "product" to sell - that is going to be his personal project. While the rest of the Board is focusing on memberships, etc. - he is going to work on the growth. The structure of this business is broken - the entire board is going to have to step up and contribute to fixing the business. Lance asked about the morale in the office. Jim said that people are working so hard that it can still be extremely frustrating - some days the staff is just overwhelmed with the work that needs to get done. Dave - Asked that we ensure a positive spin after we leave the room. He wants people to introduce themselves to Leo and Sue Klimaitis and thank them this weekend (without overdoing it). There are a lot of people besides Leo who stepped up and contributed to getting us past this crisis. They all deserve our thanks!	
Membership Report	Kevin's report was distributed as a handout. There was a long discussion about types of memberships required. Kevin has proposed a lot of alternatives. Randy does not feel that the Club Membership should be a focus area - and that what we should be working on is the "free" associate level and the Competitive License. He wants it to be a topic during the President's Meeting. Mike pointed out that we have to believe in our value and be willing to charge a market rate for membership. He would propose that we get a rate increase in place sooner rather than later. He feels that we will not lose the core competitive members. Randy points out that we also have to satisfy the 20% of the members who WILL grouse about the increase. Randy wants to see the timeline. Eight people were tentatively put on the new membership committee.	Action Item: Membership Committee is to bring back a recommendation to the ExBoard before the end of June. Action Item: Kevin will provide written feedback to the Committee following the State President's meeting.
Technology Report	Extensive handout from Jay Mathis on racquetball technology and RCMS.	No action items



	Proposing Racquetball.com as a "portal" to all of the other racquetball-related website. Randy asked about domain names: USRA.org (goes to us), USRA.com (a realtors organization), USARacquetball.org and .com (Goes to us), USAR.org (someone else).	
Regional Proposal	Three different proposals presented by Lynn Stephens. Discussion about the proposals and the advisability of keeping the regionals. Jim asked how many people took advantage of the distance waiver this year - answer is 25. Randy asked how many people the site here in Houston could accommodate and Jim estimated 700 or so with the current YMCA/Metro Club locations. Jim pointed out that one of the original reasons for the Regionals was that they represented a major sponsorship opportunity for Ektelon (and now Penn). Tom presented the hospitality profile of an NMRA tournament so that everyone could understand what they get for the higher fee the NMRA charges. The affluence of the target audience was pointed out by Tom Curran. If the Regionals go away as a formal requirement Lance felt that their attendance will be hurt.	Stelma made a motion to accept #1, Elder seconded it. After discussion, Jan amended her proposal to include the "understanding that some 4 in favor Not in favor 6 Abstain 3 Mike moves that we modify #3 to have \$25 of the fee go to the closest tournament director and eliminate the distance waiver. Garner seconds. Mike modified it to say the Regional Director in that state first, and then the nearest if there is no regional in that state. Yes - Garner, No - Stelma, Taddonio Abstain - 3 Jan motioned that



		we not require a Regional entry to play in Nationals. 2nd - Negrete Yes - 10 No - 0 Abstain - 3 Passes Action Item: Motion - Jan. We will ask our Regional Committee to work with our National Office to determine what the increase in the fees should be for the National Singles. Report to be submitted by September. 2nd - Jeff Elder Yes - 13 Passes
Rules and Referee Committee	Lynn Stephens presented the revised Referee Certification program. It is proposed that the documents go to each State President with a CD of all of the documents. It includes all the documentation for training and certifying referees at the State level. Otto spoke to the proposal that Lynn was making - he was not a party to the edits that were made and received it in the mail. He has some problems with some of the answers and would like to review and vet it as the National Rules Committee before it comes back to the BOD. Some concerns were expressed about how to achieve consistency across the country. Jay pointed out that a technology solution would work. Rule Change Proposal - to Round Robin Scoring was	Action Item: The proposed program (from Lynn) will be reviewed by Otto and the National Rules Committee and brought back to the BOD for a formal vote prior to July 1st. Action Item: We need to appoint a functioning Rules Committee since the



	presented in writing by Otto Dietrich. It is not coming from the Rules Committee per se, but from him and Jim Hiser based on a situation that happened in Illinois during their State Championships.	current one is not being utilized by the current Chairman. Peters motions that the Round Robin rule change be adopted. Thoerner seconded the motion. Yea - 9 Abstain - 2 Absent - 2
Membership Report	Kevin presented his Membership report. Geoff recommended that communications like the 5/5 memo from Terri be copied to the BOD as well. Kevin talked about where the membership was bouncing back a little bit from the prior low levels.	
Wheelchair	Morris Adams made a presentation on wheelchair racquetball and requested that the BOD review his proposal to work as a consultant.	
U.S. National Team	Tournament of the Americas - the team was not funded for this year. Some of the team got Operation Gold funds (Shane was the only one shut out). We paid for Coach Ellis, the team took care of their own funding. We gave Dave Ellis his room here and airfare. We paid off the team for their performance money. Mike is the only one that we still owe money to. Mike went over how the selection process for the International events takes place. The US Team guidebook will have to be amended to reflect today's vote. It should be reviewed by the National Team Committee and the Executive Board so that all are familiar with the processes.	Guidry proposed that the 4 th place finisher at the National Singles be named to the US Team and that the National Team Rules be amended to make that person the number 5 player ahead of the Intercollegiate Champion. Passed unanimously
	Jim Hiser presented the report on behalf of Jim Easterling. Jan pointed out that we combined two committees and gave Jim Easterling the expanded	Geoff motioned that the Fair Play Award be delegated to Jim,



HOF Committee	responsibility. Jim expressed his thanks for the effort and diligence that Jim Easterling brings to his assignment.	Heather and Randy to be awarded at their discretion if an event happens during the tournament that warrants it. Seconded by Jeff Elder. Passed unanimously
National Events	Jim Hiser expressed concern about the fact that we are down 50 female players this year. There was a long discussion about how to develop a high school or youth program similar to the successful ones in Oregon or St. Louis (both very different models). The Collegiates were also very successful and attendance has been trending upwards.	
U.S. Open	Last year's event: Taped nine 1 1/2 hour shows. All have aired at least once on the Tennis Channel. All sponsors paid except Claude Crocker from the LPRA. He owed over \$6K and has disappeared from view. Financially the most successful - earned over \$90K for USA Racquetball. Draw was right around 720. Doug feels that is a good number of people for the four clubs - more than that is difficult. Focus will be on spectators - making it more of an event for them so that they will come in and enjoy the weekend. Randy asked about the Legends playing on Saturday or not before the Men's and Women's finals. A number of people "complained" about the matches going late as a result of the Legends being on the am. Doug was concerned about the Women's game looking slow (audio as well) in comparison to the Mens and Legends game. The group basically recommends that the Legends go first, the Women second, and the Men last - starting at 9:30 am. Doug says that 30% of his ticket sales are from spectators. The Legends Tour "sponsors" their way into the event by buying a Gold Box (\$2K), sponsoring the Skills Challenge (\$4K) and contributing	



	\$6K to the Tennis Channel broadcast. The profit to the U.S. Open from DVD sales was \$6K. This year's event: November 16-20th - The 10th Anniversary will be a focus area. Looking at a special gift for all players - glass or briefcase that you would save. Lance suggested a 10 year anniversary pin. Lost Michelob as a sponsor since we were part of their launch budget. Picked up Nuveen for \$25K. They will be part of both the U.S. Open and Chicago. Adidas signed a two year deal for \$75K as a presenting sponsor (net gain \$40K). Also signed four new \$10K sponsors. We are up to 7 of these now! Board members are encouraged to attend. Promotion starts now. Jim pointed out that we used US Open funds early last year and that we should be grateful that Doug worked with us to bring some of the \$\$s forward.	
Online Tournament and Ranking System	Jim pointed out that Usher has not been paid any money over the past two years that he has been supporting our systems efforts. Ryan is just about finished with the automatic scheduling portion of the program. We had a discussion about how the three systems fit together. AI - Membership system R2Sports - Tournament Management WinLoss - Usher's Ranking System The repository for all of the data (the "masterfile" if you will) is maintained by AI.	
Collegiate Eligibility	Jim Garner brought forth a letter regarding the eligibility of Gilberto De los Rios.	Action Item: Referred to the Collegiate Council for review and recommendation
	Randy discussed the impact of the ball speed on the sport. Two issues: 1) Randy would like to see a small committee formed to study the ball specifications and	Action Item: BOD Members interested in serving on this



Ball Speed	testing procedure. Needs to be more specific about what surface, elevation and humidity. He wants to find a way that the best player wins rather than have the bullet ball determine the win. He would like to see some studies (focus groups) about whether or not people would like to have the game changed back to more of the way it was.	Committee should make Jan Stelma aware of that fact.
Staff	Randy excused Jim Hiser and guests so that we could discuss staff. Linda pointed out the fact that the money that is owed to Jim by the association may color any kind of performance review. She also recommends that the Board be much more forthcoming about news and things that need to be communicated. Nobody is quite sure how all the secrecy evolved, but she encouraged us to be more open about sharing information with the membership. Malia pointed out that the method in which Jim was named to his position was "skanky" (approximately 5 years ago).	Action Item: All Board members to send 3 ups and 3 downs regarding Jim to Randy on or before June 10 th .
Open Items	Committee Assignments	Action Item: Board members to be surveyed for Committee Assignments which will then be distributed for review.

Motion to close: Elder
Seconded: Thoerner
Vote: Unanimous
The meeting was closed at 7:00 pm CDT

Respectfully submitted: Geoff Peters
Secretary
USA Racquetball

US Team Committee Report

- 2005 Update – All athletes have been paid to date

Junior Worlds – Juarez, Mexico – 15-21 December
On track thanks to a lot of hard work and fundraising ,
Need to reimburse Coaches for their airfare - \$3K

- 2006 Events

Adults – March - Pan Am Championships (formerly T of A) – Guatemala

August - World Championships – Dominican Republic

Juniors – December – World Championships – TBA (most likely Mexico)

- 2006 Budgets

Adults – Current budget forecast includes four support staff and eight athletes:

Air Fare (\$800 each)	\$9600
Lodging (12 nights - 6 rooms; \$100/night)	\$7200
Meals/incidentals (\$40 per day - 12 days)	\$5760
Uniforms – (\$200/player; \$150/support staff)	\$2200
Entry Fees	\$600
Incidentals	<u>\$100</u>

Total Cost per event \$25460

2006 Total Requirement - \$50920

Dave and John Ellis have been working diligently to develop a sponsorship package in order to approach potential sponsors for the Adult Team. We plan to provide a copy of the sponsorship package to the Board and also to solicit support from the membership via the web site to search for sponsors.

Juniors – Current budget forecast includes four support staff and twenty athletes:

Air Fare (\$800 each)	\$19200**
Exit Fees (Mexico)	\$800
Lodging (7 nights - 12 rooms; \$75/night)	\$6300
Meals/incidentals	\$400
Uniforms/Bags (Complete for twenty 14-19 yr olds plus Tee and bag to 8-12 yr olds)	\$4500
T-shirts (USOTC Camp)	\$150
Entry Fees (2 events per athlete)	\$3000
Incidentals (Transportation)	<u>\$1000</u>

2006 Total Requirement - \$42450**

**** All costs are dependent on site of Junior Worlds 2006**

- Accounting Procedures (Junior Team funds) – This is the recommendation from the July audit:

Bank and Invoice Control

We noted that no bank statements, donation information, nor invoices for the Junior Team account are forwarded to the national office.

We recommend that responsibility for all bank accounts remain with the accounting department in the national office. In addition, we recommend all original bank statements, deposit slips, and invoices be forwarded to the national office for reconciliation and safekeeping.

Currently, responsibility for this account rests with Kelly Beane and all checks must be co-signed by Shane Wood. I recommend the second signatory be either the Junior Council Chair or Treasurer. Our Executive Director disagrees and desires to have the second party in the National Headquarters. This issue should be discussed during the Board meeting.

- Junior Team Head Coach – Kelley Beane's term as well as her coaching staff expires at end of the year. I will recommend renewing Kelley as Junior Team Head Coach effective 1 January 2006.

Prepared and presented by: Frank T Taddonio
Chairman, US Team Committee

JK Council June 2005

Junior Nationals 2004, Eau Claire, Wisconsin.

Granted, this was only my second experience at Junior Nationals, last year being the first. But I was thoroughly impressed with the work done by Jim Hiser, Heather Fender, Otto Dietrich, and Karen Fuller in running the tournament and the Eau Claire Athletic Club and Downtown YMCA for their management of the facilities during the tourney.

The Junior Council convened at 7am each morning of the tournament and I believe that we accomplished a great deal during the week.

At the first meeting, John Ferguson stepped down as Chair of the Council and I was unanimously approved as the new Chair. I want this Council to be an active part of Junior Racquetball in the country and made it clear to people that I do expect the various committees to work during the next year before we all arrive at Junior Nationals 2005. On the last day, Jim Garner decided to resign from the Council, but will continue on observing Junior Racquetball and development. His is a tough loss, but I know that he will continue on in an advisory role.

The Council approved Adrienne Fisher and Ben Croft as the Junior Athletes of the Year based on their National and World Championships during the past season. Some discussion was raised concerning Ben's behavior on court, but the Council felt that the award is for athletic achievement and Ben certainly stood out here. The Council also decided to name 2 younger juniors as athletes of the year, and in honor of the newly created Espirit Cup which takes place at the World Championships for juniors aged 12 and below, we named the award the Espirit Athlete of the Year. The inaugural awards went to Kaitlin Inglesby of Oregon and Joseph Lee of Louisiana. There was talk of a sportsmanship award, but that was turned over to the Awards committee to work on for next year.

Site Selection - It was assumed when we arrived that Portland, OR would be the host for next year's event as they turned in the only proposal. However, Stockton, CA turned one in at the last moment and so the Council did take a formal vote and did select Portland. I will be contacting Stockton in hopes of getting them to resubmit their proposal, along with some added recommendations from the Council so that they can submit a winning bid either next year or a couple of years down the line.

Rules and Discipline - 2 areas of concern were addressed here, Multi Bounce and Parental Behavior. The Council feels that it might be time to modify multi bounce and allow the 6 and under juniors to continue with multi bounce, but change the 8 and under event to either 2 or 3 bounce without the markings on the front wall. No decision was reached during the tournament, but the committee will be getting back to me shortly with an official recommendation that I will pass on to the Board.

The other discussion focused on the behavior of the Parents, especially at multi bounce or the youngest single bounce divisions. Yelling at their own children and disrupting play is becoming a common occurrence, and we feel that it needs to stop. I put forth the

proposal that we institute a Parental Code of Conduct to go along with the Junior Code of Conduct that all of the players sign with their entry form. This new code will hopefully put an end to the unbearable behavior. The Council approved the proposal of a Parental Code of Conduct. I will be writing one up and passing that on to the Council for review before passing it along to the Board.

Junior Development - Certainly a hot topic as the poster project has become reality. Scott Hettesheimer, Committee Chair, explained the project to the Council. He has several poster designs in place for various ages of Juniors. These posters are supposed to point people to the website RB4U.com. Once there, people get an idea of where they can go to learn racquetball. The site still needs work as the contact list is outdated, but the concept was well received. The issue that Jim Garner and I have is that there is no accounting. Scott mentioned that this site could be used for fund raising down the line, but Scott was unwilling to share cost figures about the site other than to say that he is down about \$3,000 to this point in time. He wants to help and has done a great deal of work to this point with this project, but I do not feel that we should back this project in any financial way. It does have good potential, but there needs to be some accounting in place otherwise we could get burned. Scott is going to proceed with the project, but understands that support from the Board may not occur.

Junior National Team - Another hot topic. The World Championships will be taking place outside of the US for the first time ever. The parents and coaches, along with Jim Hiser, Jim Garner, and myself, spent a great deal of time going over concerns. Money is a concern, but the parents are willing to work on fund raising. Security is a concern, several parents are looking into that. Travel is a major concern, the parents and coaches are all looking into that. Overall, I think that things were handled in a very positive manner and I believe this will be a great experience for the team come December.

The Banquet - Jim Garner and I feel that we need to change the format. Having a formal banquet when most of the parents don't attend is a waste of time and money. Having Doug Ganim talking to a room filled with Juniors about starting a junior program isn't effective, the kids were bored. They want food, awards, and then get the music started. A simple cookout would probably work better. I will be talking with the Portland group to come up with some ideas for next year.

In the end, many people are excited about the Council and the positive feelings that were felt around WI. I look forward to a great season with Junior Racquetball and a continuing growth of Junior players throughout this country.

If you have any further questions for me, please let me know. I will be happy to answer them.

Respectfully submitted,

Adam D. Katz



Date: July 12, 2005

Meeting Called to order at 7:05 pm, CDT

Format: USA Racquetball Executive Board Conference Call

Present: Stafford, Stelma, Gilliam, Peters, Hiser, Guidry

Subject	Discussion	Action
Finances	We have a difficult situation with finances again. The Penn payment of \$15K was due July 1st and has not yet been received. Jim will follow up with Doug to try to get the money in by Friday (today is Tuesday). We owe the Summit \$10K and the Hyatt in Houston about \$17K. The Banker was over today and would like to review our audit before authorizing the revolving line of credit. Unfortunately it will cost us at least \$3K to get the audit report released from the accountant. We still have some committed funds from our fundraising efforts that have not been collected: Ganim \$5K (will not be paid until the Open), Negrete \$2K (being paid a little at a time), Muniz \$5K, CRA \$5K.	Jim to call Doug about the Penn money. Lance to call the accountant to work out a payment plan. Jim to follow up with the CRA There appears to be some confusion as to whether Annie, the TXRA or others committed the \$5K.
Staff Update	Jim had a staff meeting and covered the tournament calendar. The staff has indicated that 80% of all tournament listings are coming in with the sanctioning fee. However, California, Illinois and Florida are not among the states that have turned in next season's calendar. Geoff indicated that Illinois is several weeks away from finalizing their schedule.	
Summit	This will be an extremely important meeting regarding the future of our sport! All Board members are invited to attend. There will be an optional golf outing on Thursday afternoon and the meetings will take place all day on Friday and Saturday. The banquet/dinner will be on Saturday night and Friday night will be a night that everyone is on their own.	All Board Members are strongly encouraged to attend the Leadership Summit!!



	The \$500 price will include the room (70% are singles), banquet and meals during the meetings. The welcome reception on Thursday night is included as well. There are some group cottages available on the golf course that sleep several people. Jim and the staff are really looking to make this a premier event and any assistance is welcome. Dates are September 9-11th.	
Membership Issues	Jim discussed how the new system has been helping to identify players that are "skirting the system" and avoiding checking in for sanctioned events. He even identified 5 players at National Singles who avoided check-in and went directly to their matches!	Kevin and Jim are following-up with the players from National Singles. We need to consider a "tip sheet" for Tournament Directors to be distributed through the State Directors.
Constitutional Changes	Deferred to next meeting	
State President's Focus Group	The next State President's focus group (5 state presidents) is scheduled for next Monday night.	Will be attended by Jim, Randy and Jan (to facilitate).
Next Meeting	To be held next Tuesday - same time	

Motion to close: Stelma
 Seconded: Gilliam
 Vote: Unanimous
 The meeting was closed at 8:42 pm CDT

Respectfully submitted: Geoff Peters
 Secretary
 USA Racquetball

July 12, 2005

Board of Directors
United States Racquetball Association

We have audited the financial statements of United States Racquetball Association for the year ended December 31, 2004 and have issued our report thereon dated June 10, 2005. As a part of our audit, we made a study and evaluation of the Association's system of internal accounting control to the extent we considered necessary to evaluate the system as required by auditing standards generally accepted in the United States of America. Under these standards, the purpose of such evaluations are to establish a basis for reliance on the system of internal accounting control in determining the nature, timing and extent of other auditing procedures that are necessary for expressing an opinion on the financial statements and to assist us in planning and performing our audit of the financial statements.

The objective of internal accounting control is to provide reasonable, but not absolute, assurance as to the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of a system of internal accounting control should not exceed the benefits derived and also recognizes that the evaluation of these factors necessarily requires estimates and judgments by management.

There are inherent limitations that should be recognized in considering the potential effectiveness of any system of internal accounting control. In the performance of most control procedures, errors can result from misunderstanding of instructions, mistakes of judgment, carelessness or other personal factors. Control procedures whose effectiveness depends upon segregation of duties can be circumvented intentionally by management either with respect to the execution and recording of transactions or with respect to the estimates and judgments required in the preparation of financial statements. Further, projection of any evaluation of internal accounting control to future periods is subject to the risk that the procedures may become inadequate because of changes in conditions and that the degree of compliance with the procedures may deteriorate.

Our audit, including the study and evaluation of the Association's system of internal accounting control that was made for the purposes set forth in the first paragraph of this report, would not necessarily disclose all weaknesses in the system because it was based on selective tests of accounting records and related data. Such study and evaluation disclosed no conditions that we believe to be material weaknesses. However, we present for your consideration the following comments and suggestions relating to internal controls, accounting procedures and financial matters:

Bank and Invoice Control

We noted that no bank statements, donation information, nor invoices for the Junior Team account are forwarded to the national office.

We recommend that responsibility for all bank accounts remain with the accounting department in the national office. In addition, we recommend all original bank statements, deposit slips, and invoices be forwarded to the national office for reconciliation and safekeeping.

Allowance for Doubtful Accounts

We noted that the allowance for doubtful accounts is being used to offset uncollectible receivables; however, there are no plans to convert the amount to bad debt.

We recommend that a policy be established whereby aged receivables are reviewed at the end of the year and uncollectible amounts are immediately written off.

Inventory

We noted there were no written policies and procedures regarding the handling and accounting of inventory.

In order to deter and prevent theft, we recommend that policies be established regarding the checking in and out of inventory, limiting inventory access to authorized persons and reconciliation of inventory on a bi-annual basis.

Membership revenue

We noted on occasion memberships being discounted and the \$1,000 life-time membership revenue being earmarked as a tax-deductible donation if received through a campaign.

United States Racquetball Association
July 12, 2005
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We recommend that all membership revenue not be discounted and recorded at the full rate. Also, we recommend membership revenue be recorded as such and not as a tax-deductible donation. Individuals purchasing a membership receive items in return. In comparison, an individual donating funds will receive a letter thanking them for their donation which they will in turn be able to deduct on their personal income tax return.

The preceding comments are based on observations made incident to our normal auditing procedures. Because our comments are not based on a special study of the matters covered, further evaluation of our suggestions may be necessary on your part as a basis of implementation.

If you have any questions regarding any of the above matters, please contact us. We will be pleased to assist you in any way with respect to these or other matters.

Sincerely,



Date: July 19, 2005

Meeting Called to order at 7:05 pm, CDT

Format: USA Racquetball Executive Board Conference Call

Present: Stafford, Stelma, Gilliam, Peters, Hiser, Guidry

Subject	Discussion	Action
Membership	There was a general discussion about the membership proposal that Kevin had put on the table. The Membership Committee is in the process of being formally named and should make this recommendation ASAP. There is a need to print new membership forms - and the ExCom agreed that we should only print enough to last until the end of the year. Want to include the lifetime \$1,000 fee on the form. • An interest in having an ability to reduce rates if the person has not been a member for three years • Want to find a way to get the club players into the fold • No cost recreational membership Want this to be a big topic at the Summit so that the Leadership will feel that they are being heard on this subject.	
State Directors	There was a little feedback from the State Director's call: • Resistance to the Summit despite money not being an issue • Day off work and airfare cost to CS was a deterrent It was agreed that Jim would make up a FAQ sheet and provide it to our Board Members - each of whom would be assigned several states to call to encourage attendance. Board members will have 7 days to make the calls and report back to Kevin. The Excom will fill in if any Board Member does not meet their obligations.	Jan to distribute minutes/notes from the State Director's focus group held 7/18. Voted that the BOD will be asked to make the calls. Motion by Stelma, Seconded by Guidry. Vote was unanimous.



Finances	Still extremely tight. The Penn money was received. Lance talked to the auditors and moved the audit to the front burner - it should be available next week. If necessary, the Line of Credit will be used to cover the down payment for the Summit. Jim agreed that use of the Line of Credit would be limited to critical situations and that he would discuss it with Randy before drawing it down. Note - the Line of Credit is for \$50K.	
Luke St. Onge	The PASEO vote is scheduled for the 15 th (of August?) and Luke's formal employment is scheduled to end September 15 th . After that, he will remain the head of the IRF and will be compensated solely by the IRF. We discussed providing a place for him to work after that date. We still hope to remain on the schedule for the PanAms and Jim felt that Luke has done everything possible to ensure that we stay on the program. The ExCom appreciates all of the effort that Luke (and others like Keith Calkins and Jim) have put into making this happen. On a side note, it was felt that Luke should not continue to sit on the Hall of Fame Committee since he has not attended any of the meetings or provided input.	Tabled to the next meeting. No decision was made. Geoff to let Jim Easterling know so that he can communicate with Luke.
Conflict of Interest Forms	Jim discussed the Conflict of Interest forms and requested that they be sent into the office within two weeks. They were emailed to all BOD last week.	All BOD members have to send in their forms.
Committees	Jan has all the information and will be distributing the information over the next week. The Rules/Due Process Committee will be chaired by the National Rules Commissioner (Dietrich)	Jan to distribute Committee assignments



Promotion	We proposed 19 courts in the initial drawings. We are in the basement of the circular building. The Reno group (Joe Garcia and Mike Neeser) is also here, and has a Saturday morning meeting as well.	
Budget	Jim has recommended a 4% salary increase for the office staff. Jim covered a number of specifics about the performance of the staff and the reasons behind his recommendation. He did not request a raise for the ED. The Budget for 2006 was tabled to the Executive Committee for further review since there was not time to do a thorough review prior to the meeting. If there are any questions about the preliminary budget submission they should be brought up to Jim as each person reviews the numbers. Separate Report included.	The Personnel Committee is to meet off-line to discuss the proposed raises.
New Business	Jan brought up the fact that there has been no publicity about Regionals not being required to attend Nationals. Action Item – Jim will put the publicity in the next magazine.	It is requested that the Junior Council, High School Council, and Intercollegiate Councils make formal presentations to the BOD at the May Meeting. Jan will send an email to the Directors who have left or who were not present to solicit a contribution toward a Staff Xmas Bonus.
New Business	Jan brought up some confusion about how the Junior Council interfaces with the Junior Committee. The Junior Council is working semi-autonomously. We would like to have a formal report by each of the three councils – Junior, HS and Intercollegiates at the May BOD Meeting. Jan requested donations from the Board toward Christmas gifts for the staff. A number of BOD Members donated \$100 each and the people who have left will be solicited for a donation.	
Additional Committee Reports	There were no Committee Reports from the following Committees: - Ethics -	
Notes	We appreciate the Committee Chairs and Staff who were able to submit written reports in advance of the meeting. This greatly simplifies the note-taking, increases accuracy and makes less work for the overworked, underpaid Secretary.	



Motion to close: Lance Gilliam

Seconded: Jan Stelma

Vote: Unanimous

The meeting was adjourned at 1:45 pm, to be reconvened at 8 am tomorrow morning.

The meeting was closed at 3:00 pm CDT; The second meeting was closed at 11:40 am

Respectfully submitted: Geoff Peters
 Secretary
 USA Racquetball

From: Jim Easterling [djeasterling@earthlink.net]

Sent: Wednesday, November 23, 2005 6:01 PM

To: djeasterling@earthlink.net; petersgeoff@hotmail.com; carynmck@comcast.net; franktaddonio@cox.net; waipuna@juno.com; racquetballplus@comcast.net; thecourtco@aol.com; jhiser@usra.org; guidry.mike@sbcglobal.net

Subject: Minutes from Hall of Fame meeting
HOF Committee,

Please read this and let me know if you have any questions.

HALL OF FAME COMMITTEE MEETING MINUTES

11-16-05

1. Members present: Jim Easterling, Caryn McKinney, Frank Taddonio, Malia Bailey, Jack Hughes, and Randy Stafford.

Members Absent: Geoff Peters, Jim Hiser (National person), and Mike Guidry.

2. In the past, there was an established set of qualifications for a Professional Athlete and an Amateur Athlete. We discussed this point and agreed to conduct research to find these qualifications. We think that they may have been misplaced when the web site was changed.

3. An International Hall of Fame was discussed and it was decided that the USAR would not get involved but that the IRF could take on this project.

4. Hall of Fame term limits (number of three years terms) was discussed and it was decided not to put a limit on terms. The board concluded that there are enough safeguards in place.

5. We discussed setting a limit on the number of pages for a resume and it was decided not to establish a limit.

6. There will be two conference calls in December and voters (23) will be required to make one of the two calls before they send in their vote.

7. An issue was raised that Mary Lyons is one of the 23 voters and also on the ballot. Therefore, she should not vote. After some discussion, we decided that it was not a conflict of interest for her to vote but it would have been a conflict of interest for her if she was one of the people who decided who went on the ballot.

8. We discussed the issue of a person getting on the ballot who has been convicted of a felony. We decided that it would be reviewed on case by case basis. Also, anyone already in the Hall of Fame would stay there even if they committed a felony after they were inducted.

9. Individuals selected for the ballot this year are:

A. Davey Bledsoe Professional Athlete

B. Mary Lyons and Susan Pfahler Doubles Team Amateur Athlete

C. Connie Martin Contributor

10. We decided that we would plan, coordinate and conduct a special event for the 35th Anniversary of

the Hall of Fame. This event will include special recognition for all current members of the Hall of Fame. Some of the ideas discussed included:

- A. Invite all living Hall of Fame Inductees to 2008 National Singles banquet in Houston
- B. Maybe put a four-page color insert in the middle of the magazine prior to the 2008 National Singles.
- C. Include articles about Hall of Fame in all the magazines for one year leading up to the Nationals.
- D. Have one person on stage introduce all the inductees (two minutes or less per Inductee) and have them seated on stage.
- E. Take a group picture of all the inductees on stage and mail one to all the inductees.

HALL OF FAME REPORT (AND ANNUAL AWARDS)

Here is just a few things that I have done, so I can bring everyone up to speed on what the Hall of Fame Committee has done.

1. I sent a list of short term and long term goals to Jan Stelma.
2. Update HOF web site. Six (out of 37) inductees have passed away over the years. Now have "deceased" by their name.
3. Now have all 23 voters. Some are new and some are the same.
4. Update HOF web site. Pass inductees just had Athlete or Contributor after their names. There is now "Professional" or Amateur" before the word athlete now.
5. There has been a "Thank You" letter sent out to all past voters. There were 14 new voters and 9 voters stayed the same.
6. I nominated Steve Keeley for the USAR Hall of Fame but he turned it down.
7. I now have a mailing address and/or an email for all living inductees.
8. I now have the Annual Award Winners names listed on the web site for 2005.

**USA RACQUETBALL
HALL OF FAME
SHORT TERM AND LONG TERM
GOALS**

My definition of short term goals is anything that we hope to accomplish between now and the National Singles Championships (May 2006). My definition of long term goals is anything that we expect to accomplish after the National Singles Championships.

SHORT TERM GOALS

1. "Clean up" the Hall of Fame web site. Put deceased after name, put Amateur or Professional after player's name in accordance with their status.
2. Make a new "Field" on the web site for "Annual Award Winners". This will be divided into two parts. One part would be "Procedures", this would describe how to nominate individuals, when to submit name(s), where to mail, etc.. The second part would be "Past Award Winners" and this would list the names of each person, the award they won and the year they won it.
3. Make a "Die" for the Hall of Fame ring.
4. Get a mailing address and/or email address for all living inductees.

LONG TERM GOALS

1. Start planning for the 35th anniversary of the USAR Hall of Fame (2008).
2. Research and develop a standing list of "The Old Timers" who may deserve to be placed on the Hall of Fame ballot.
3. Start thinking about how and where to have a permanent Hall of Fame
 - A. Pictures? Plaques? Both? Something else?
 - B. How do we pay for this?
 - C. Etc..



LPRA (Guest: Denny Erardi)	11/19/04 At the end of the discussion there was no action taken. In fact Ms. Erardi did not appear to offer any solutions or alternatives - and as such her "presentation" was a disappointment.	Randy to follow-up on Claude's check for the US Open (he is still due to arrive today or tomorrow. Randy to sit down face-to-face with Claude while he is in Memphis.
Constitutional Changes	11/19/04	For next meeting: need to have a constitutional change to update the name of the association.
U.S. Team	11/19/04	Jan will work to get an effective US National Team Committee functioning which will help give Dave direction and guidance as necessary.
Committee Assignments	11/19/04	Randy, Jan and Geoff to meet today or tomorrow to go over the committee assignments.
Racquetball's Future	11/19/04	Randy to continue building and socializing the vision document with the BOD and key constituencies



Finances	10/13/04	All BOD members are encouraged to become lifetime members and help the Association gain more of them. The charity idea will be explored further since the consensus was that it was a good idea.
Marketing Materials & Marketing	09/13/04	Jim to follow-up with Doug Ganim to ensure that membership in the association is promoted as part of each TV production.
Finances	09/13/04	Randy to follow-up with "Howie" who had committed to donate but had not yet done so. Jim to send out and email blast with the new offer to all members (including the BOD)
Committee Assignments	07/24/04	Jan to issue week of 07/25
	Lengthy discussion around the LPRA and how the tour has been run by Claude Crocker. Of particular concern have been: the lack of communication, bounced checks, poorly run events etc.. Randy has	



LPRA		Randy to talk to Claude about the minimum requirements for moving forward and get Claude's proposal in writing for EXCOM review.
Memberships	06/15/04	Jim to send lists of expired players to all states so they can take action locally. Jim to have Mike call Geoff about magazine distribution



Date: February 17, 2005

Meeting Called to order at 8:33 pm, CST

Format: Conference Call

Present: President Stafford, Stelma, Peters, Guidry, Hiser, Gilliam

Subject	Discussion	Action
US Team and Tournament of the Americas	Jack and Shane will play singles and Mike and Jason will play doubles. Cheryl and Kristen Walsh will play singles and doubles. \$3,200 approximate outlay for the coach and trainer.	
The Building and the Bank	Randy summarized the situation in an email to the Executive Board at the end of last week. We are working to sell the building and the deal is expected to close within the next two weeks. Our future rent deal will be much more advantageous than our current mortgage cost.	
Website and Sanctioning	The new website is up and running. It is now being handled in-house. Linda Mojer will be helping and is meeting with Jim tomorrow. The ranking system is expected to be functional tomorrow. We will be inputting tournaments back to last September.	
Luke's Contract and the PanAms	Randy and Jim have been discussing the contract terms with Luke. The PASO vote is due in August or sooner. Jim thinks that we are in good shape and that Luke has worked very hard to ensure that racquetball will remain in the PanAm Games.	
Chicago Event	Dave has obtained a sponsorship with Motorola and is working with Doug on the event. The event will be held April 20-24 th . Geoff offered his house	
LPRA	The Board vote to remove the Crocker Group from management of the LPRA. The vote was unanimous. We feel that it is unfortunate that an individual who has contributed so much money to USA Racquetball and the LPRA. Claude owes us money, but we informally voted not to sue him for the \$4,300 he bounced on us.	Randy will ask Chris and Kerri about drafting the guidelines for an LPRA event.



	Denny Erardi offered us \$5k to buy the LPRA name. The Board is not comfortable with giving up the name at this time. We had an informal vote. and Jim will let her know. We need to put together the guidelines for running an LPRA event. This is something that needs to be put in place for next year. It was suggested that Lorraine, Stephanie and a couple of others would be good candidates for this. We would like to have something for review at the May Board meeting.	
Budgets	Randy is going to Colorado Springs on March 8 th to review budgets with Jim and the staff.	
Memberships	Geoff presented a proposal for a recreational membership at \$15 per year. See attached letter. The new membership cards can not be mailed since we do not have the funding. They (5,000) cards and the Jan/Feb issue of the magazine are sitting on a dock in Indianapolis waiting to be mailed. We need to get \$10-15K in to get the mailing out.....	Randy and Geoff to work on operationalizing it before the Pro Nationals.
Board Appointments and Elections	We have one Board appointment we can make for a full term and one appointment we can make because Adam Katz resigned. The discussion was whether we need to have an election - since Stephanie and Curt have both resigned from the slate. The decision was that we do not need to have a formal election since there are only three nominees. People that we might be interested in include Jack Kelly, Sal Perconti, Leo Klimaitis, and Cheryl Kirk.	The Board Meeting in May at the Nationals will take place..... Jim will call Tyrone to confirm that we have no USOC requirement to have a formal election. Randy and Jim to let us know in the next week or two.



Motion to close: Stelma

Seconded: Lance

Vote: Unanimous

The meeting was closed at 9:50 pm CDT

Respectfully submitted: Geoff Peters
Secretary
USA Racquetball