

# CRC Team Guidelines - Tennis League Play

## Forming a New Team

To request a new team for league play, email [tennis@crchoa.com](mailto:tennis@crchoa.com) with the following:

- League, day, and time of play (e.g., ALTA C8 Sunday Ladies, Mixed Doubles)
- Anticipated level (e.g., C8)
- Preferred practice day and time

The Courts Committee will review court availability. Note: ALTA allows a limited number of designated teams per facility.

If approved, add **CRC as the designee** when setting up your ALTA roster ALTA ID 103-911-330

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## Non-Resident Policy

- **Fees:** Non-residents must pay **\$40/adult or \$20/junior per season** (Winter, Spring, Summer, Fall), regardless of the number of teams they join. \*fees subject to change annually  
Captains are responsible for collecting and submitting fees to:  
Roster Coordinator: **Sarah Chesnutt | [boadenmcneely@gmail.com](mailto:boadenmcneely@gmail.com)**
- **Captains:** Non-residents may serve as team captain **only if co-captained by a CRC resident.**
- **Privileges:** Non-residents enjoy equal team privileges (matches, coaching, practice) but **may not use courts outside of team activities.**
- **Roster Limits:** Non-residents may make up **no more than 25%** of a team roster.
  - **Requests to exceed 25%** must be submitted at least **7 days before the roster deadline** and must include:
    - Justification for needing more non-residents
    - Proof of outreach to CRC residents (e.g., intranet post, email blast, tennis cabana notice)
    - A vote of **80% approval** from resident team members (electronic vote allowed)
  - Approval to exceed 25% applies only to that season and requires fresh outreach efforts each time. **Failure to comply will revoke approval and may result in court suspension**

## Scheduling Practices & Matches

- Send all practice and match requests to **Court Scheduler: Megan Chutka**. Double check schedule once published.
  - Practices will not be scheduled until all non-resident fees are received.
  - Standard practice allotment: **Two courts for 1.5 hours per week**
  - Courts rotate each season.
  - To request additional practice time, submit a petition **after all teams have been scheduled**.
  - Extra courts for matches may be requested, but are only confirmed **the day before** if available.
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## Make-Up Matches

- **Approved Leagues:** ALTA and USTA
  - League matches are exempt from time limits and take **priority over all other play**, including non-league playoff matches.
  - In the case of a rainout or weather below 32°F, league teams may **reschedule with priority**.
  - Before requesting to bump a resident's reservation, **explore all available court options** or consider playing at your opponent's facility.
  - All bumping requests must go through the **Tennis Committee Court Scheduler**.
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## Court & Cabana Maintenance

- All teams are expected to **clean up** after every match and practice.
  - Empty court trash bins into the **large outdoor garbage containers**.
  - After the final **home match**, teams must check and tidy the bathrooms.
  - When sharing the cabana with another home team, **coordinate food tables** to create a welcoming and organized setup
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