



# AUTHORIZED DPS ROAD TEST CHECKLIST FOR TEENS

**THESE DOCUMENTS MUST BE IN YOUR POSSESSION AT THE TIME OF CHECK-IN (NO EXCEPTIONS)**

**A parent or legal guardian must accompany teen, under age 18, for the test. NO EXCEPTIONS.**

Please contact the GLDA- Road Test Staff if you have any questions: 817-410-8378 or EMAIL - [btwtest@greenlightdrivingacademy.com](mailto:btwtest@greenlightdrivingacademy.com)

You will receive a confirmation email of your scheduled appointment after payment for the test appointment.

Check box when complete	<ul style="list-style-type: none"> <li>REQUIRED DOCUMENTS – HARD COPIES (paper or plastic) MUST BE PROVIDED.</li> <li>DOCUMENTS FROM AN ELECTRONIC DEVICE CANNOT BE ACCEPTED.</li> <li>ALL DOCUMENTS SHOULD BE COMPLETED &amp; SIGNED AS REQUIRED BY THE FORM.</li> </ul>
1	Student's valid permit ( <b>NOT EXPIRED</b> )
2	Driver Education Course Completion Certificate "DE-964" "Texas Driver Education Certificate" – "FOR DRIVER LICENSE ONLY" <b>GLDA STUDENTS ONLY- DOCUMENT PROVIDED BY GLDA ON DAY OF THE TEST</b> NON-GLDA students- certificates MUST be completed & signed as required by the form
3	ORIGINAL - "Impact Texas TEEN Drivers" (ITTD) video certificate * Must be dated within 90 days of the testing date (expiration date on certificate) * Click here to link to access the video. <a href="https://impacttexasdrivers.dps.texas.gov/ITTD/">https://impacttexasdrivers.dps.texas.gov/ITTD/</a>
4	Texas Liability Insurance Card for car driven in the Road Test * Insurance card must show current effective dates, cannot be expired * <b>NO ELECTRONIC COPY ACCEPTED (MUST BE PRINTED COPY)</b> * The VIN # on the insurance card must match the VIN # on the registration sticker & the car itself * Car must be listed on the liability insurance card and the student cannot be listed as an excluded driver
5	DL-14A or DL-14B- Application for Driver's License - <a href="#">Link for DL-14A</a> - (ADULT - 17 YEARS 10 MONTHS OF AGE AND OLDER) <a href="#">Link for DL-14B</a> - (MINOR - UNDER 17 YEARS 10 MONTHS OF AGE) <b>COMPLETE FORM ONLINE USING LINK ABOVE &amp; PRINT DOCUMENT – DO NOT SIGN THIS DOCUMENT</b>
6	VOE (Verification of Enrollment) - this is provided by the student's school if under age 18, this form <b>MAY</b> be required by the DPS, if documents are submitted in person by applicant.
Check box when verified	<b>CAR INSPECTION - Texas State Law requires the following to be inspected on the car before the test.</b>
1	Current Non-Expired Registration Sticker on windshield * A recently purchased car with no registration sticker on windshield MUST have 2 metal license plates- affixed on the outside on the bumper – front & back AND a Texas Buyers Tag Receipt – Buyers Copy
2	Proper License Plates * 2 Metal Plates - affixed to outside <b>on the bumper</b> - FRONT and BACK <b>***NO EXCEPTIONS***</b>
3	These items must be in working order * Working Horn * Working Brake Lights and Turn Signals * Seat Belts must be present and worn during test * At least one mirror must be intact (rearview or outside)
4	Working Headlights, Tail Lights and Windshield Wipers * If current conditions require them at the time of the test Front Driver & Passenger Doors must be present and open from the inside & outside

**NO REFUND FOR DPS ROAD TEST – see registration form for full refund policy**