

AUTHORIZED DPS ROAD TEST CHECKLIST FOR TEENS

GREEN LIGHT DRIVING ACADEMY

PLEASE USE THIS CHECKLIST TO ENSURE THAT YOU HAVE THE CORRECT DOCUMENTS PRIOR TO ARRIVING FOR YOUR AUTHORIZED DPS ROAD TEST. THESE DOCUMENTS MUST BE IN YOUR POSSESSION AT THE TIME OF CHECK-IN (NO EXCEPTIONS).

A parent or legal guardian must accompany the teen for the test. NO EXCEPTIONS.

Please contact the office if you have any questions regarding this information.

Green Light Driving Academy Authorized DPS Road Testing: CALL - 817-410-8378 or EMAIL - btwtest@greenlightdrivingacademy.com

You will receive a confirmation letter of your scheduled appointment after you have scheduled and paid for the test.

Check box when complete	REQUIRED DOCUMENTS –	
		<ul style="list-style-type: none"> • PAPER OR PLASTIC COPIES MUST BE PROVIDED. • WE CANNOT ACCEPT ANY OF THESE DOCUMENTS FROM AN ELECTRONIC DEVICE. • ALL DOCUMENTS SHOULD BE FILLED IN AND SIGNED AS REQUIRED BY THE FORM.
	1	Student's valid permit (NOT EXPIRED)
	2	Driver Education Course Completion Certificate * "DE-964" form from Course provider. <i>The title of the form should be: "Texas Driver Education Certificate" – "FOR DRIVER LICENSE ONLY"</i>
	3	Copy of 30-Hour Instructional Driving Log(s) (completed by parents or other adult).
	4	ORIGINAL - "Impact Texas TEEN Drivers" (ITTD) video certificate * Must be dated within 90 days of the testing date (expiration date should be displayed on certificate) * Website for video: https://impacttexasdrivers.dps.texas.gov/ITTD/
	5	Texas Liability Insurance Card for car driven in the Road Test * Insurance card must show current effective dates, cannot be expired * NO ELECTRONIC COPY ACCEPTED (MUST BE PRINTED COPY) * The VIN # on the insurance card must match the VIN # on the registration sticker AND the car itself * Car must be listed on the liability insurance card and the student cannot be listed as an excluded driver
Check box when verified	CAR INSPECTION - Texas State Law requires these items to be inspected on the car before the test can be administered.	
	1	Current Non-Expired Registration Sticker on windshield * A recently purchased car with no registration sticker on windshield MUST have 2 metal license plates-affixed on the outside on the bumper – front & back AND a Texas Buyers Tag Receipt – Buyers Copy
	2	Proper License Plates * 2 Metal Plates - affixed on outside on the bumper - FRONT and BACK
	3	These items must be in working order * Working Horn * Working Brake Lights and Turn Signals * Seat Belts must be present and worn during test * At least one mirror must be intact (rearview or outside)
	4	Working Headlights, Tail Lights and Windshield Wipers * If current conditions require them at the time of the test
	5	Front Driver & Passenger Doors must be present and open from the inside & outside

THESE FORMS ARE NOT REQUIRED FOR THE TEST AT GLDA - BUT THEY WILL BE REQUIRED AT THE DPS TO GET YOUR LICENSE

1	VOE (Verification of Enrollment) - this is provided by the student's school if under age 18
2	DL-14A or DL14-B - Application for Driver's License – this can be picked up at the DPS office when you arrive

