THE BOARD OF DIRECTORS OF COMMONWEALTH CIVIC ASSOCIATION HELD THEIR REGULAR BOARD OF DIRECTORS MEETING ON THURSDAY, MARCH 28, 2019 AT 6:00 P.M. AT THE ASSOCIATION CLUBHOUSE. MEETING NOTICE ATTACHED AS EXHIBIT "A".

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DIRECTORS PRESENT: Dave Bristow, Sumita Ghosh and Rajesh Walawalker. Courtney Hochhalter and Judy Dae were not in attendance. Also present: Heather Esteban of Crest Management Company and homeowner Jim Levermann.

CALL TO ORDER/ADOPTION OF AGENDA

The meeting was called to order at 6:08 P.M. by Dave Bristow. The agenda was adopted as presented.

MEETING WITH SWIM TEAM

Swim Team Board members Constance Lagrone and Jean Conrady were in attendance to discuss the 2019 swim team season with the Board. The swim team asked that the Briarwood pool be swim ready no later than 4/29/19. Ms. Esteban will email both ladies and copy Sam with A-Beautiful Pools on the email so that everyone has the correct contact information. The swim team has older lane ropes that will be donated to the HOA to use at the Knightsbridge pool.

MEETING WITH YELLOWSTONE LANDSCAPE

The Board met with Jim Sivils and Jose Ventura with Yellowstone Landscaping to discuss the recent buyout of Native Land Design. Mr. Sivils explained to the Board that Yellowstone purchased Native because Native is good at grounds work and the HOA business. Mr. Sivils agreed to attend upcoming landscape committee meetings and to put together a general checklist for the crew to submit showing what work was completed.

DISPOSITION OF MINUTES

The Board was presented with the minutes of the February 28, 2019 meeting. After discussion, a motion was made, seconded and the minutes were approved.

FINANCIALS

The February 28, 2019 financials were presented to the Board. As of February 28, 2019, there was a total cash balance of ,236,956.37 in the Operating Account, the Capital Reserve Account had a balance of $399,338.29 and the Non-Capital Reserve Account had a balance of $372,835.93. Account receivables totaled $103,907.250.

BUSINESS

AED Device Installation at Both Pools – The Board was presented with a proposal to install an AED device at both pools. The Board tabled discussion and decision about this proposal until the next meeting.

Portable Lifeguard Stand – The Board was presented with a proposal to install a portable lifeguard stand instead of relocating one lifeguard stand at each pool. After discussion the Board voted not to install a portable stand this year, but to reevaluate before the 2020 pool season.

Camera Discussion – This item was tabled for discussion at the next Board meeting.

Clubhouse Use by Non Profits – The Board was presented with the attorney's opinion regarding non-profit group use of the clubhouse. The Board had questions regarding the opinion so Mrs. Ghosh volunteered to call the attorney and discuss.

Action Item Report – The Board reviewed the action item report as presented by Ms. Esteban.

Window ACC Application Discussion – The Board held a general discussion about the requirement established in 2015 for window frame color to match the siding color of the home. Ms. Esteban reminded the Board that the guidelines put in place in 2011 required all window frame material to be white. Ms. Esteban recommended modifying the guidelines to require the window framing material to match the siding color of the house or be white. This recommendation was made due to the fact that numerous homes in Commonwealth have already installed white window frames. After discussion the Board decided against making any changes to the current window framing color requirements.

EXECUTIVE SESSION

The Board reviewed the collection report as presented by Ms. Esteban

The Board reviewed the deed restriction report as presented by Ms. Esteban.

NEXT MEETING
The next regular Board meeting will be held on Thursday, April 25, 2019 at 6:00 p.m.

)JOURNMENT
There being no further business, and upon a motion duly made and seconded, the meeting was adjourned at 8:30 pm.

APPROVED:



Dave Bristow, President