THE BOARD OF DIRECTORS OF COMMONWEALTH CIVIC ASSOCIATION HELD THEIR REGULAR BOARD OF DIRECTORS MEETING ON THURSDAY, SEPTEMBER 26, 2019 AT 6:00 P.M. AT THE ASSOCIATION CLUBHOUSE. MEETING NOTICE ATTACHED AS EXHIBIT "A".

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DIRECTORS PRESENT: Dave Bristow, Sumita Ghosh, Jim Levermann, Courtney Hochhalter and Rajesh Walawalkar. Also present: Heather Esteban of Crest Management Company.

CALL TO ORDER/ADOPTION OF AGENDA

The meeting was called to order at 6:00 P.M. by Dave Bristow. The agenda was adopted as presented.

TRIM LIGHT HOUSTON

The Board met with representatives from Trim Light Houston to discuss the estimate presented to install permanent lighting at the clubhouse and the Briarwood pool. After discussion the Board advised they are going to obtain input from the Enhancement Committee and make a decision at or prior to the October Board meeting.

YELLOWSTONE LANDSCAPE

The Board met with Jose Ventura to discuss three landscaping proposals to replace dead and missing landscaping throughout the community. After discussion and review the Board approved moving forward with estimate number 22050 and 20903.

DISPOSITION OF MINUTES

The Board was presented with the minutes of the August 22, 2019 meeting. After discussion, a motion was made, seconded and the minutes were approved.

FINANCIALS

The August 31, 2019 financials were presented to the Board. As of August 31, 2019, there was a total cash balance of $799,239.45 in the Operating Account, the Capital Reserve Account had a balance of $398,801.09 and the Non-Capital Reserve Account had a balance of $370,991.70. Account receivables totaled $18,296.01.

BUSINESS

Replace Table and Benches – The Board was presented with a proposal from McKenna Contracting to replace a picnic table, two benches and two trach cans in the common area across the street from the Briarwood playground. After discussion and review the Board approved the proposal.

Administrative Agreement – The Board was presented with the contract renewal from Crest Management. The Board asked for two changes to the contract. Approval of the contract was tabled until the October Board meeting.

Stocksbridge Bridge Repair – The Board reviewed an estimate to repair and paint the wrought iron portions of the bridge and pressure wash the sidewalks. After review the Board asked Ms. Esteban to obtain a proposal from JR D Construction.

City of Sugar Land Street Lighting Contract - The Board was presented with the contract renewal and after discussion and review the Board approved the renewal.

City of Sugar Land Landscaping and Maintenance Contract – The Board was presented with the contract renewal and after discussion and review the Board approved the renewal.

Action Item Report – The Board reviewed the action item report as presented by Ms. Esteban.

Women's Club – The Board approved a reimbursement to the Women's Club for the 2019-2020 year.

EXECUTIVE SESSION

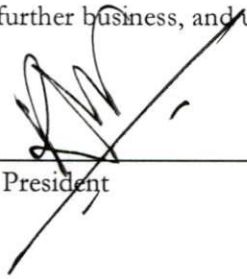
The Board reviewed the collection report as presented by Ms. Esteban.

The Board reviewed the deed restriction report as presented by Ms. Esteban. The Board approved sending Account #123BW0301040 and Account #123CP0203007 to the attorney for failure to comply with the deed restrictions.

NEXT MEETING
The next regular Board meeting will be held on Thursday, October 24, 2019 at 6:00 p.m.

ADJOURNMENT
There being no further business, and upon a motion duly made and seconded, the meeting was adjourned at 8:35 pm.

APPROVED:



Raj Walawalkar, President