

Patient Ally is your FREE internet-based PATIENT PORTAL **ENROLL TODAY**

- Request appointments with your provider online
 - Please see the back for instructions

Sign up with your email and a phone number when we send you a link from Office Ally. Create your account with your own password. Only you will be able to access your Patient Ally account. If you have any questions, please feel free to call Christian Psychological Associates/John R Day & Associates at 309-692-7755.

Patient Ally is secure and is approved by the following accrediting organizations









The Health Insurance Portability CAQH CORE Certification ONC-ACB 2014 Certified Electronic Healthcare Network and Accountability Act

Accreditation Commission

Patient Ally Guide

- 1. We send you the link to enroll in Patient Ally to your email that our Intake team collects from you. The link is from Patient Ally.
- 2. Click on the link in your email and create an account with Patient Ally.
- 3. Whenever you want to go to your Patient Ally account, go to www.patientally.com
- 4. Request appointments
 - a. You can request appointments by selecting Appointments on the left.
 - b. Here you can see the appointments you have made on Patient Ally when you select a date range.
 - c. Select the calendar on the right. Select the office you would like to make an appointment. Select the time. And Confirm the Details.
 - d. Requesting does not mean that you have that appointment.
 - e. You must wait until the office approves that appointment. We will check to see if that slot is still open and will confirm or deny the appointment. You will get a notification either way.
 - f. If the time is filled by the time we see it, we will call you to give you another time that is convenient for you.
- 5. See your appointments made in Patient Ally.
 - a. Select Appointments in Patient Ally.
 - b. Select a date range.
 - c. Click on any appointment you have to see more details
 - d. NOTE: you will only be able to see the appointments you made on Patient Ally in Patient Ally. If you made an appointment at the office, you may not be able to see them here.

If you need help with Patient Ally, please call our office 309-692-7755. For additional technical support, please call **Patient Ally** at: **888-747-4255** or email for help at *info@patientally.com*.