



Robertson County Fair

The Robertson County Fair Association will be hosting a community event in 2020. It will be called "Family Fun Night at the Fairgrounds" and will be held once a month starting in April and ending in July. The April event will be on Saturday, April 11th from 9:00 a.m. to 2:00 p.m. This event will be in conjunction with Grace Baptist Church's community Easter Egg Hunt. All other events will be on the third Friday night of each month from 6:00 p.m. to 9:00 p.m. August is excluded from this event because of the Fair. Any vendor that registers for all Family Fun Night Events is eligible to rent a space during the Fair at a discounted rate.

Each event will feature shopping with local artisans/crafters, farmers market, food trucks, fun activities for kids and a classic car cruise in.

We are looking for all types of vendors: produce, meat, dairy, eggs, baked goods, honey, herbs, jams & jellies, handmade soaps, jewelry, health & beauty, woodworking, painting, photography, antiques, home décor, clothing, food trucks and more. Booth space will be approximately 10' x 12'. Set up will be in the livestock barn/stage area at the fairgrounds.

We are also looking for direct sale vendors such as Avon, Rodan & Fields, Tupperware etc. We will however limit these to one per brand.

Booth space will be approved and assigned by the event committee with priority given to those signing up for all events.

Applications should be mailed to: Robertson County Fair Association
P. O. Box 921
Springfield, TN 37172

For questions or information contact: Miranda Head
615-573-2401

**FAMILY FUN NIGHT AT THE FAIRGROUNDS
2020 VENDOR APPLICATION**

VENDOR NAME: _____

BUSINESS NAME: _____

MAILING ADDRESS: _____

PHONE NUMBER: _____

WEBSITE: _____

FACEBOOK PAGE: _____

TYPE OF VENDOR (Check all that apply):

_____ **FARM PRODUCTS/BAKED GOODS VENDOR**

_____ **ARTISAN/CRAFTER/MAKER/SMALL BUSINESS**

_____ **DIRECT SALE VENDOR**

_____ **FOOD TRUCK**

WHAT TYPES OF PRODUCTS OR SERVICES DO YOU OFFER: _____

FOOD TRUCKS – WHAT FOODS WILL YOU BE SELLING: _____

WHAT TYPE OF BOOTH WILL YOU SET UP? (i.e tent, trailer, etc) _____

CHECK THE DATES THAT YOU ARE REGISTERING FOR:

_____ SATURDAY, APRIL 11th 9:00 a.m. – 2:00 p.m.

_____ FRIDAY, MAY 15th 6:00 – 9:00 p.m.

_____ FRIDAY, JUNE 19th 6:00 – 9:00 p.m.

_____ FRIDAY, JULY 17th 6:00 – 9:00 p.m.

_____ ALL FAMILY FUN EVENTS

VENDOR SPACE PRICING:

\$30.00 PER EVENT

\$100.00 FOR ALL EVENTS (Discounted Rate)

RULES:

- 1. Vendor applications must be received by April 1st 2020 in order to qualify for the all events discount. Payment must be included with the application. All applications will be reviewed and the vendor will be notified via email if they have been approved. Any Vendor applications submitted for single events must be received at least 10 days prior to the event the vendor will be attending.**
- 2. All booth space fees are NON REFUNDABLE.**
- 3. Booth Space will be assigned by the event committee. Priority will be given to vendors registering for all events and will have the same booth space each time if possible.**
- 4. Sale and consumption of alcoholic beverages is prohibited.**
- 5. Vendor can set up on the day of the event beginning one hour prior to start time.**
- 6. Vendors are responsible for bringing their own tents, tables, chairs, etc. for their booth.**
- 7. All displays, including umbrellas, tents, canopies and signs must be securely anchored and must not extend beyond the limits of your assigned space.**
- 8. Vendor will be responsible for bringing their own extension cords. All cords must be placed safely and securely out of customer walk ways.**
- 9. Vendor agrees to keep their booth set up for the entire event unless otherwise informed by the event staff.**

10. All booths must be taken down and packed up one hour after event closing time. Vendor will leave their booth space clean and free of all trash.
11. All produce sold must be grown by the Vendor. All baked goods, jams & jellies must be made by the Vendor and properly labeled.
12. Vendor is responsible for complying with all state and federal regulations which govern the sampling, production, labeling or safety of the product the vendor is selling.
13. Mobile Food Vendors must have all permits as required by the TN Department of Health and the Robertson County Health Department.
14. The Robertson County Fair Association and its board members are not responsible for any lost/stolen items or any money during the event.
15. The Robertson County Fair Association and its board members are not responsible for any damages sustained to any items in your booth during the event.
16. Rules may be changed or modified at the discretion of the Event Committee.
17. The Robertson County Fair Association can use your vendor information and/or photos in their social media feeds and advertising.

By signing below, I agree that I have read and understand the above rules. As a vendor I agree to release and hold harmless the Robertson County Fair Association and its directors from all claims related to or arising from the participation in the Family Fun at the Fairgrounds events.

Vendor Name: _____

Owner Signature: _____

Date: _____