

# Constitution for the Greater Sudbury Basketball Association

## Vision

To be a leading sports organization that empowers participants to excel in basketball and life, fostering a passion for the sport while contributing positively to their community.

## Mission

To provide accessible and high-quality basketball programs that develop the skills, character, and potential of every participant, promoting inclusivity, teamwork, and community engagement through the sport.

## Values

<b>Inclusivity:</b>	Ensuring basketball is accessible to all, regardless of background, means, or ability
<b>Excellence:</b>	Striving for the highest standards in coaching, playing, and organizational practices
<b>Integrity:</b>	Upholding honesty, transparency, and ethical behaviour in all operations and interactions
<b>Community:</b>	Fostering a sense of belonging and responsibility, encouraging players to contribute positively to their community
<b>Development:</b>	Committing to the personal and athletic growth of every participant, helping them become the best individuals they can be
<b>Teamwork:</b>	Promoting collaboration, respect, and sportsmanship by all participants, on and off the court
<b>Good Governance:</b>	Adhering to best practices in governance, ensuring accountability, sustainability, and continuous improvement of the organization

## Article 1: Name

The name of the organization shall be the Greater Sudbury Basketball Association (hereafter referred to as "the Organization").

## Article 2: Purpose

The purpose of the Organization is to:

1. Promote and develop the sport of basketball in the Sudbury community.
2. Provide a safe, accessible, inclusive, and enjoyable environment for individuals of all ages and skill levels to participate in basketball.

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3. Encourage physical fitness, teamwork, and sportsmanship.
4. Foster community spirit and engagement through basketball-related activities and events.

## Article 3: Membership

### Section 1: Eligibility

Any individual who has registered and paid for membership through at least one of the teams or leagues will be considered a member in the season for which they have paid. A season is considered September 1 until August 31. All members are expected to support the purposes of the Organization and abide by its constitution and bylaws.

### Section 2: Classes of Membership

The Organization shall have the following classes of membership:

1. Parent or Guardian of a Youth Participant Members: Membership privileges of a Youth Participant Member (individuals under 18 years of age) shall be passed to one of their parents or guardians.
2. Adult Participant Members: Individuals 18 years of age and older.
3. Rep Coach Members: Registered with Ontario Basketball as a Head Coach or Assistant Coach of a rep team representing the Organization.

### Section 3: Membership Dues

Membership dues shall be determined annually by the Board of Directors. Dues must be paid in full to maintain active membership status. Dues will be integrated into registration costs for participants. Rep Coaches for the Organization who are registered through Ontario Basketball will have their dues waived for the season they are coaching.

### Section 4: Rights of Members

All members in good standing shall have the right to:

1. Participate in the Organization's activities and programs.
2. Attend and vote at the Annual General Meeting (AGM).
3. Attend Board of Directors meetings (except for the *in camera* portions)
4. Stand for election to the Board of Directors, if eligible.

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## **Article 4: Meetings**

### **Section 1: Annual General Meeting (AGM)**

The AGM shall be held annually at a time and place determined by the Board of Directors. The AGM must take place between June 1 and August 31. Members shall be notified of the date, time, and location of the AGM at least two weeks in advance. The purpose of the AGM is to:

1. Receive reports from the Board of Directors.
2. Elect members to the Board of Directors.
3. Approve any proposed amendments to the constitution and changes to bylaws and policies.
4. Address any other business brought before the meeting.

### **Section 2: Special Meetings**

Special meetings may be called by a majority of the Board of Directors. Members shall be notified of the purpose, date, time, and location of special meetings at least two weeks in advance.

### **Section 3: Quorum and Procedures**

A quorum for the AGM or any special meeting shall be equivalent to the number needed to achieve a voting majority of the Board of Directors (50% +1 of eligible voting members). For all matters of procedure not dealt with in the Constitution, the Organization's authority shall be the most recent edition of Robert's Rules of Order.

## **Article 5: Board of Directors**

### **Section 1: Composition**

The Board of Directors shall consist of the following officers:

1. President
2. Vice-President - Communications
3. Vice-President – Access and Partnerships
4. Secretary
5. Treasurer
6. Director - Development
7. Director – Social
8. Immediate Past-President (ex officio, non-voting)
9. Executive Director (ex officio, non-voting)

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## Section 2: Election and Term of Office

Directors shall be elected at the AGM by a majority vote of the members present. All Directors must be members throughout their term of office and must be members in the year in which they stand for election. Directors who are not the parent or guardian of a youth member and are not a coach of a team must purchase a membership for each year in their term of office. Directors shall serve a term of two years and may be re-elected. The two-year term begins immediately upon election to the Board at the AGM and ends at the AGM two years later. The President, Vice-President - Communications, Secretary, and Director - Social shall be elected in even years, while the Vice-President – Access and Partnerships, Treasurer, Director - Development shall be elected in uneven years. If a Director position was vacated during the first year of their term of office, an election shall also be held at the AGM for the vacated position. The elected Director shall serve the final year of the term of office.

## Section 3: Duties

1. President
  - Oversee all operations
  - Supervision of Executive Director
  - Liaise with Ontario Basketball
  - Chair all Board and General Membership meetings
  - As Chair, they do not vote unless it is to break a tie
2. Vice-President - Communications
  - Alternate for all duties of the President
  - Oversee website and social media
  - Coordinate all external communications
3. Vice-President – Access and Partnerships
  - Liaise with community partners
  - Develop opportunities for children-in-need to access programs
  - Oversee any grant proposals and funding opportunities
  - Oversee all aspects of sponsorships
  - Oversee all aspects of external partnerships and outsourcing
4. Secretary
  - Recording all meeting minutes
  - Ensure adherence to the Constitution, bylaws, policies, and relevant rules and regulations
  - Prepare for and oversee all votes
  - Prepare meeting agenda and all relevant documents
5. Treasurer
  - Oversee bank account
  - Maintain accurate financial records
  - Authorize all payments prior to processing
6. Director - Development

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- Primary point of contact for all coaches
  - Oversee all rep team operations
  - Oversee any house league, tyke, and other programming
7. Director – Social
- Plan all aspects of the end-of-year banquet
  - Oversee any club-wide non-basketball events
8. Immediate Past-President (ex officio, non-voting)
- Upon conclusion of a President's term, if they are not elected to another position on the Board, they can remain as a non-voting Board member for a two-year term
  - The position is not factored into the count for quorum and they do not participate in *in camera* Board discussions
9. Executive Director (ex officio, non-voting)
- The Board can choose to appoint an Executive Director if the duties involved in the daily operations of the Organization are deemed to be excessive for the volunteer Board to handle
  - The Executive Director can be a volunteer or receive remuneration for their work.
  - The term of the position is for one year and can be renewed by the subsequent Board.
  - The position is not factored into the count for quorum and they do not participate in *in camera* Board discussions

## Section 4: Vacancies

Any vacancies on the Board of Directors shall be filled by appointment by the remaining Directors until the next AGM. If there is no viable replacement, the Board can reassign duties of the vacant position.

## Section 5: Removal

A Director may be removed from office by a two-thirds vote of the members present at a special meeting called for that purpose.

## Article 6: Conflict of Interest

### Section 1: Definition

A conflict of interest occurs when a Director or Member has a personal, financial, or other interest that could improperly influence or appear to influence the performance of their duties.

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## **Section 2: Disclosure**

Directors and Members must disclose any potential or actual conflicts of interest to the Board of Directors as soon as they arise. This disclosure must be recorded in the minutes of the Board meeting.

## **Section 3: Recusal**

Directors or Members with a conflict of interest must recuse themselves from participating in any discussion or decision-making process related to the matter in question.

## **Section 4: Management**

The Board of Directors shall develop and enforce policies to manage conflicts of interest, ensuring decisions are made in the best interest of the Organization.

## **Article 7: Committees**

The Board of Directors may establish committees as necessary to carry out the work of the Organization. Committee members shall be appointed by the Board and serve at its discretion. Committee members do not need to be Members of the Organization.

## **Article 8: Finances**

### **Section 1: Fiscal Year**

The fiscal year of the Organization shall be from September 1 to August 31.

### **Section 2: Financial Management**

The Organization's funds shall be managed responsibly and used solely for the purposes outlined in this constitution. Financial transactions shall require the approval of the Treasurer and one other officer.

### **Section 3: Annual Budget and Financial Statements**

The Board of Directors shall prepare an annual budget to be approved at the first Board of Directors meeting following the AGM. Financial statements must be presented by the Board to the membership at the AGM.

## **Article 9: Amendments**

Amendments to this constitution may be proposed by the Board of Directors or by any member in good standing. Proposed amendments must be submitted in writing to the Secretary at least

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30 days before the AGM. Amendments require a two-thirds vote of the members present at the AGM.

## Article 10: Dissolution

In the event of the dissolution of the Organization, any remaining assets shall be distributed to one or more not-for-profit organizations with purposes similar to those of the Organization, as determined by the Board of Directors.

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This constitution was adopted by the membership of the Greater Sudbury Basketball Association on June 26, 2024.

Signed,

Anthony Church, Interim President

Derrick Hartley, Interim Board Member