



4112 Blue Ridge Road, Suite 200
Raleigh, NC 27612
Telephone: 919-782-7777
Fax: 800-420-4359
www.carolinaproplaw.com

CAROLINA PROPERTY LAW

Attorneys and Counselors at Law

SELLER QUESTIONNAIRE

Address of Property Being Sold: _____

◆ **PLEASE PROVIDE THE FOLLOWING PERSONAL INFORMATION**

Seller(s) Full Name(s): _____ Telephone: _____

Soc. Sec. #: _____ D.O.B.: ____/____/____

Marital Status: ____ Single ____ Married ____ Divorced ____ Separated (Attach divorce decrees if any)

Email Address: _____

Seller(s) Full Name(s): _____ Telephone: _____

Soc. Sec. #: _____ D.O.B.: ____/____/____

Marital Status: ____ Single ____ Married ____ Divorced ____ Separated (Attach divorce decrees if any)

Email Address: _____

Forwarding Address: _____

Is this Property your Primary Residence? ____ YES ____ NO

Are you party to a bankruptcy proceeding? ____ YES ____ NO

◆ **PLEASE PROVIDE INFORMATION REGARDING YOUR EXISTING MORTGAGE(S)**

First Mortgage:

Name of Lender: _____

Loan Number: _____

Lender Contact: _____

Second Mortgage:

Name of Lender: _____

Loan Number: _____

Lender Contact: _____

◆ **DO YOU CURRENTLY PAY HOMEOWNERS ASSOCIATION DUES? ____ YES ____ NO**

Name of Organization: _____

Management Company/Contact Info: _____



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◆ PROVIDE PRIOR TITLE INSURANCE POLICY INFORMATION OR ATTACH COPY

Title Company: _____

Policy Number: _____

◆ REALTOR INFORMATION

Listing Co.: _____

Tele. No.: _____

Agent: _____

Commission: _____

Brokerage/Admin Fee (if applicable) _____

Selling Co.: _____

Tele. No.: _____

Agent: _____

Commission: _____

◆ WILL SELLER ATTEND CLOSING? ___ YES ___ NO

◆ PLEASE INDICATE DOCUMENTS TO BE PREPARED

Seller Deed Package: \$250 Yes ___ No ___
(includes Deed, Lien Waiver, and any legally required Tax Docs)

List other document preparation needed: _____

◆ PLEASE INDICATE A METHOD FOR RECEIVING SELLER FUNDS

___ Pick Up (No Fee)

___ Mail (No Fee)

___ Address To Be Mailed: _____

___ Overnight Mail (\$35)

___ Address To Be Mailed: _____

___ Wire (\$50)

Seller Will Be Required to Complete a Wire Authorization Form (Any changes from a check to a wire on the day of closing will result in an additional fee of \$75.00)



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Borrower Authorization

I/We authorize our lender _____ to release any and all information needed by Carolina Property Law in order for said firm to obtain payoff information for Loan Number _____. This is to include, but is not limited to account balances, payment information, verbal and written payoff amounts.

I/We understand that lenders may charge fees for faxing written payoff statements and understand that said fees are our obligation.

Copies of this document may be accepted as an original and this document shall remain in effect for 90 days from the date signed.

We request that this information be transmitted to Carolina Property Law as quickly as possible.

Signature of Borrower(s):

Borrower – (Date)

Borrower – (Date)