

SECTION 102

BIDDING REQUIREMENTS AND CONDITIONS

I. INVITATION FOR BIDS

1. Long Form

PROJECT: **EN20-251-177 UPC 118070 Sharp Street Sidewalk Improvements**

LOCATION: **Town of Lawrenceville, Virginia**

DATE: **June 26, 2026**

The **Town of Lawrenceville, VA** will receive sealed Bids for the above titled Project at the office of **the Town Manager**, located at **400 N. Main Street, Lawrenceville, Virginia 23868**, until **2:00 p.m.** local time on **Monday, July 27, 2026**, at which time the Bids will be publicly opened and read aloud. Any Bids received after the specified time and date will not be considered.

The Work under this Project consists of **the construction/reconstruction of curb and gutter, sidewalks, commercial entrances, street lights, a crosswalk, signs and other related infrastructure and incidentals necessary to complete all work shown on the approved plans.**

Bid Documents may be examined at the offices of **Summit Design and Engineering Services, Inc.**, located at **606 Broad Street, Suite C, South Boston, Virginia 24592** and have been provided to the following plan room services:

**Summit Design and Engineering Services, Inc.
606 Broad Street, Suite C
South Boston, Virginia 24592**

**eVA
<https://eva.virginia.gov>**

Bid Documents may be obtained, **between the hours of 9:00 a.m. and 5:00 p.m. (Mon – Fri)**, from the office of **Summit Design and Engineering Services, Inc.** upon a non-refundable payment of \$ **25.00** for each set of documents. Neither the Owner nor any of its representatives shall be responsible for full or partial sets of Contract Documents, including addenda, obtained ~~from~~ from any other source. Requests for Bid Documents to be mailed to the Bidder shall be made in writing and accompanied by a non-refundable check in the amount of \$ **50.00**. Checks shall be made payable to **Summit Design and Engineering Services, Inc.**

The Hampton Roads Planning District Commission's *Regional Construction Standards, Sixth Edition*, December 2010, are hereby referenced and are part of the Bid Documents, except as may be modified by the Special Provisions of this Project or as may be shown by bold type for additions and strike-throughs for deletions. Copies of the *Regional Construction Standards* may be purchased at the offices of the HRPDC, 723 Woodlake Drive, Chesapeake, VA 23320 (Telephone 757-420-8300) or Executive Tower, Suite 1-C, 2101 Executive Drive, Hampton, VA 23666 (Telephone 757-262-0094). The latest edition of the *Regional Construction Standards* and Publication Updates may be downloaded at the HRPDC website, www.hrrcs.com.

Bidders must be aware that these Bid Documents incorporate a number of changes, which supplement, modify, or replace language and/or Standard Details found in the HRPDC *Regional Construction Standards*. Details shown on the Drawings replace corresponding Standard Details found in the *Regional Construction Standards*. Changes from the *Regional Construction Standards* that appear in these Bid Documents are shown as **bold** for additions, and ~~strike-throughs~~ for deletions. Also, see Section 110 for additional references to Special Technical Provisions incorporated into this Project.

Bid Security in the amount of **five** percent (**5%**) of the Bid shall be submitted with each Bid. Each Bidder shall submit a letter of certification from their surety that an Erosion and Sediment Control Surety Bond in the amount of \$ **2,500.00** will be issued if the Bidder is awarded the contract. See Section 107, paragraph 4.4.

A NON-MANDATORY PRE-BID CONFERENCE will be held on **Thursday, July 9, 2026**, at **2:00 p.m.** local time at **400 N. Main Street, Lawrenceville, Virginia 23868**. (If mandatory, Bidders must be present at the start of meeting.)

Contractor registration in accordance with Title 2.2 Chapter 43, Code of Virginia is required **for Contract Award**. The Bidder shall include in its Bid the following notation: "Licensed Virginia Contractor No. ____."

Withdrawal of Bids due to error shall be subject to and in accordance with Section 2.2-4330 of the Code of Virginia and the Contract Documents.

The Owner reserves the right to waive minor non-substantive informalities in the Bid, ~~to reject any/or all Bids, to award any Bid in whole or in part~~ and award the Bid considered to be in the best interest of the Owner. ~~The Owner also reserves the right to negotiate with the lowest responsive, responsible Bidder should Bid exceed available funds.~~

The **Town of Lawrenceville, Virginia** does not discriminate in the solicitation or awarding of contracts on the basis of race, religion, faith-based organizations, color, national origin, age, disability or any other basis prohibited by state or federal law.

By: **Mr. Randall Lynch**
Town Manager

2. Short Form

(This is an abbreviated version of the IFB intended for newspaper advertisement.)

Invitation for Bids

Owner

Town of Lawrenceville, Virginia

Project: **EN20-251-177 UPC 118070 Sharp Street Sidewalk Improvements**

Date: **June 26, 2026**

Sealed bids are to be received at **400 N. Main Street, Lawrenceville, Virginia 23868** until **2:00 p.m.** local time on **Monday, July 27, 2026** for the above titled Project.

The Work under this Project consists of **construction/reconstruction of curb and gutter, sidewalks, commercial entrances, street lights, a crosswalk, signs and other related infrastructure and incidentals necessary to complete all work shown on the approved plans.**

A NON-MANDATORY PRE-BID CONFERENCE will be held on **Thursday, July 9, 2026**, at **2:00 p.m.** local time at **the Lawrenceville Municipal Building located at 400 N. Main Street, Lawrenceville, Virginia 23868.**

The full Invitation For Bids is available at **the Lawrenceville Municipal Building located at 400 N. Main Street, Lawrenceville, Virginia 23868** and the local office of **Summit Design and Engineering Services, Inc.**, located at **606 Broad Street, Suite C, South Boston, Virginia 24592** and eVA (**<https://eva.virginia.gov>**).

Associated Bidding Documents are open to inspection as conditioned in the full Invitation For Bids, at **Summit Design and Engineering Services, Inc.**, located at **606 Broad Street, Suite C, South Boston, Virginia 24592.** For additional information concerning this Project, please contact the **Engineer** at **434-575-0617 or 434-906-7482.**