

October 14, 2025

CALL TO ORDER

Mayor LaWanda Tatum called the regular meeting of the Lawrenceville Town Council to order at 7:00 p.m. on October 14, 2025.

ROLL CALL

Roll was called. Present: Council Members, Dora Hardy, Scott Martin, Robert F. Pecht, III, Alice Talbert, Teya Whitehead, and Anne Williams.

Absent; Council Member, Jeanette Grimes and Town Attorney, W.C. Outten, Jr.

Also present: Town Manager, Randy Lynch, Town Clerk, Patti Lewis, Special Projects Coordinator, Kimberly Martin, Police Chief, Clay Clary, Fire Chief Justin Thomas, Leonard Rose, Greg Bagley, Alfreda Reynolds, citizens, and press.

PLEDGE OF ALLEGIANCE

Mayor Tatum led the Pledge of Allegiance.

APPROVAL OF MINUTES

On motion by Mr. Martin, seconded by Mrs. Talbert and carried by all ayes, Town Council voted to approve the minutes of the regular meeting on September 9, 2025, as received, suspend the reading and file.

APPROVAL OF AGENDA

On motion by Mr. Pecht, seconded by Mr. Martin and carried by all ayes, Town Council voted to approve the agenda as presented.

RECOGNITION OF CITIZENS

LEONARD ROSE

Mr. Rose spoke about religion, social concerns, domestic violence, and politics.

LAWRENCEVILLE EDA

No report; appointment is needed.

MAYOR'S REPORT

Mayor Tatum thanked the Town for allowing she and Council member Whitehead to attend the Annual VML Conference and Mayors Institute. She reported that it was a great conference and very informative. One topic was keeping elected officials safe. Mayor Tatum expressed this for town staff as well, and asked Chief Clary of safety practices, protocol that the town could follow. Chief Clary will follow up. Another topic was medical concerns, Mayor Tatum expressed concerns for the elderly community. Mayor Tatum would like to have a Christmas Market, she would like to have vendors, during the evening, so the community and citizens can mingle while enjoying the season, caroling and decorations. She will confirm the date, set tentatively for the second Saturday in December. She asked council for support.

COMMUNITY THRIVERS AWARD

Mr. Greg Bagley is the recipient this month, he owns and operates Attention to Detail on Hicks Street, a full-service auto detailing business. Mayor Tatum stated she chose Mr. Bagley because he is always outside diligently working and it shows that he cares about the details in cleaning. She presented Mr. Bagley with a certificate, plaque, and plant.

REPORT OF TOWN ATTORNEY

No formal report.

REPORT OF THE TREASURER

CONSIDERATION OF ACCOUNTS

Mrs. Lewis reported the bills total \$274,866.36. On a motion by Mr. Pecht, seconded by Mrs. Talbert and carried by all ayes, Town Council voted to pay the bills in the amount of \$274,866.36 and post to the proper accounts.

REPORT OF TOWN MANAGER

PARK STREET NEIGHBORHOOD PROJECT #24-03 FUND APPROPRIATION RESOLUTION ADOPTION

Mr. Lynch requested that council approve this resolution and the authorize he and Mayor Tatum sign. On Motion, Mr. Pecht, seconded by Mrs. Talbert and carried by all ayes to authorize and execute the Park Street Project #24-03.

ENVIRONMENTAL ASSESMENT DETERMINATIONS AND COMPLIANCE FINDINGS FOR HUD-ASSISTED PROJECTS 24 CFR PART 58 (PARK STREET NEIGHBORHOOD PROJECT #24-03) CERTIFICATION

Mr. Lynch requested that council approve the certification and authorize he and Mayor Tatum sign. On motion, Mr. Pecht, seconded by Mr. Martin and carried by all ayes to authorize and execute the certification.

ARTICLE 18 FLOOD DISTRICT

The draft flood plain was presented by Mr. Lynch; this is a regulation to update per FEMA National Flood Insurance Program. The Town is required to hold a public hearing at the November 2025 council meeting on the revised ordinance and adopted to meet the December 11, 2025 deadline. Two options are available; Per the Town Mangers best judgement, on motion Mr. Pecht, seconded by Mr. Martin, and carried by all ayes to submit option 2 for adoption.

REVISED INCENTIVES FOR EXISTING/NEW “IN-TOWN” BUSINESS

After review by the Town Development Committee and the Town Manager, we collectively revised the language to reflect minimum and maximum values. The value of the incentives were not revised. On motion by Mr. Pecht, seconded by Mrs. Talbert and carried by all ayes, to approve the update to Incentives for Existing/New “In Town” business form dated October 14, 2025.

TOBACCO HERITAGE TRAIL RAMP PROJECT UPDATE

Clary Construction Company was the low bidder of this project, submission for additional funds to VDOT have been submitted and are pending.

APPROVAL LETTER FOR THE WWTP PRETREATMENT PROGRAM

The approval letter for the WWTP Pretreatment Program is provided in the packet. The Town is awaiting contact from DEQ to initiate the pretreatment program for our largest industrial user.

COMPREHENSIVE PLAN COMMITTEE MEETING

The Comprehensive Plan Committee meeting will be on Monday, October 20, 2025 at 6:00 p.m. in the Lawrenceville Town office meeting room. The flyer is in the packet.

STREET SIGNAGE FOR AMISH

Town Director of Public Works, Mr. Michael Brown, working along with VDOT representatives, identified strategic horse and buggy awareness sign placements as shown on the enclosed map. VDOT installed two of these signs today and will be placing orders for additional signage. Ms. Hardy asked about hitching post, Mr. Lynch stated the Director of Public Works is working on this also.

FOIA TRAINING OCTOBER 29, 2025

Training will be provided in the Town meeting room October 29, 2025 at 10:00 a.m., all interested in participating please make the Town Manager aware.

FINANCE COMMITTEE

Mr. Pecht thanked Mrs. Lewis and staff for processing and mailing the 2025 Real Estate and Personal Property taxes out in a timely manner.

Mr. Pecht also mentioned the Lawrenceville Correctional Center is still at low-population.

FIRE AND EMERGENCY SERVICES

In the month of September 2025, The Lawrenceville Volunteer Fire Department responded to nine (9) calls. Of the total, zero (0) were in the town limits, nine (9) were outside of the town limits. Also of the call total, three (3) were within Lawrenceville Fire's 1st Due, with six (6) being mutual aid to other agencies. Approximately, forty-four and a half (44.5) man hours were expended. The following is a breakdown of incidents. Arcing Electrical Equipment (1), Alarm Activation No Fire (1) Disregard (3), MVC w/injuries (2), Structure Fire (2)

1st Due-3

Mutual Aid-6

In Town-0

Out of Town-9

Total calls-9

Total man hours expended-44.5

Chief Justin Thomas presented a flyer for Engine 7, sealed bids will be accepted and will be opened on November 3, 2025, 7 p.m. He also stated that the Fire Department received the Roseburg Grant in the amount of \$1,000.00. The Lawrenceville Fire Department also visited schools throughout the Town and County for Fire Safety week. Mr. Thomas stated the Ladies Auxiliary is having a Spaghetti Dinner Fundraiser, October 18, 2025, 5pm-7pm at Elm Acres \$15.00 per plate. Mayor Tatum thanked Mr. Thomas and department for the fire safety that is provided.

PERSONNEL

Openings are listed in packet; Mr. Lynch stated that supervisors are reviewing applications, he will review and interviews will be scheduled in the next few weeks.

POLICE

Chief Clary stated that the police department has applied for the Ceasefire grant and has begun meeting with Enterprise on possibly leasing fully outfitted police vehicles in the future. Ms. Williams asked about the number of tickets being low; Chief Clary stated selective was down by Officer Stith, Asst. Chief Coles has been on vacation and Chief Clary out sick. Chief Clary stated that (2) slow/children at play signs will be going up soon on Truck Street. Chief Clary provided a detailed report for September 2025.

PROPERTY AND EQUIPMENT

No report.

STREETS, LIGHTS & CEMETERY

Public Works Director, Mr. Michael Brown provided a detailed report in reference to repairs and works completed since last council meeting. The town is working on getting signage for Oakwood Park cemetery stating the rules and regulations.

TOWN DEVELOPMENT

No report.

WATER/WASTEWATER

Per Town Manager, Mr. Lynch stated that 3rd quarter reports were good and in compliance, we will look ahead for the same into the 4th quarter, which is in December.

HOUSING CODE ENFORCEMENT

Per Town Manager, Mr. Lynch stated that the VCU building on North Main, owned by LEDA is having the roof inspected for leak issues, once the inspection is complete, this will determine if the issue is with the VCU building itself or the neighboring property.

PARKS/RECREATION

No report.

WELLNESS

Ms. Whitehead shared that October is Breast Cancer awareness month, she provided a sweet treat. She also provided fire hats and a short educational clip in reference to the Junior Fire Marshall Program.

FARMER'S MARKET

This will be in conjunction with Mayor Tatum's Christmas Market. Ms. Hardy asked about inviting members of the Amish community to join in the market, more information to come.

LAWRENCEVILLE PLANNING COMMISSION

Meeting to be scheduled, RE: special exceptions, advertisements, and joint meetings.

CORRESPONDENCE/ANNOUNCEMENTS

Comp Plan Committee Meeting- Monday, October 20, 2025 6:00 p.m.

Brunswick Health Ambassadors-Saturday, November 22, 2025 10a.m.-12 p.m.

Trunk or Treat on Main Street-Friday, October 31, 2025 5:30 p.m.

The Fifth Annual Tree Lighting Ceremony-Wednesday, December 3, 2025 7:00 p.m.

Christmas Parade-Friday, December 5, 2025 7:30 p.m.

Employee Christmas Luncheon -Wednesday, December 17, 2025 12p.m.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

No new business.

ADJOURNMENT

Mayor Tatum adjourned the meeting.

LaWanda Tatum, Mayor

Patti Lewis, Clerk