



Harrison-Clarksburg Health Department

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The Harrison County Board of Health Meeting held on January 16th, 2025, was called to order at 11:30 a.m. by Dr. Kelly Dunavant 11/23-11/28 at the Harrison-Clarksburg Health Department.

Board members present: Jim Scudere, 7/20-7/25, Dr. Kelly Dunavant, 11/23-11/28, Annetta Payne 6/20-6/25, Mary Ann Iquinto 7/21-7/26, Chad Bundy, Administrator, Steve Hinerman, Sanitarian Supervisor, Cindy Reep, Director of Nursing, Dr. Nancy Joseph, Health Officer and Damian Phillips, Exponent Telegram.

Annetta Payne made a motion to approve the minutes from the December 12th, 2024, meeting. Jim Scudere seconded the motion. Motion passed.

Nursing Report/ Health Officer report:

Cindy Reep reports that appointments continue to be scheduled on Wednesday and Thursday for Dr. visits. She reports having some difficulty with FedEx delivery of lab specimens to WV Office of Laboratory Services. She states that she has called the customer service department of FedEx and has spoken to a representative to hopefully resolve the issue. She reports continuing to offer point of care testing for HIV/syphilis pending risk factors. Ms. Reep states that there is an increase in adults seeking vaccinations for college entry. Ms. Reep reports that latent TB cases continue to be treated. She reports that the clinic is testing contacts of a active TB case from another county. Ms. Reep reports that there is currently one covid outbreak in a long-term care facility with minimal numbers. She reports that she is becoming acclimated to her new role as Nursing Director since Donna Riffle's retirement. Ms. Reep reports that the Regional Epidemiology, Lucas Moore, was scheduled to come today to train Stephanie Bittinger, LPN, on disease investigations, but had to cancel due to the weather.

Environmental Report:

Mr. Hinerman reports that two food service establishments have opened since the last meeting. He states that two more food establishments plan to open soon. Mr. Hinerman reports that the Health Department continues the permitting of new septic systems and modifications, home loan evaluations, animal encounter investigations, foodborne illness investigations, weekly indoor pool inspections and nuisance complaint investigations. Mr. Hinerman reports that the Environmental staff have finished the required inspections for the previous six months. Mr. Hinerman states that the Environmental staff continues to investigate nuisance complaints, indoor air and permitted establishments. He states that he will be training Irene Wang, Sanitarian 2, on WVEDDS so that she will be able to investigate animal encounters, foodborne illnesses, enteric diseases, and zoonotic diseases.

Threat Preparedness report:

Mr Bundy reports that Cindy Murphy attended the Business Continuity of Operations Planning class, which was held in November. He states that it has given her some new perspective on some of the Threat Preparedness plans, which she continues to update. Mr. Bundy reports that all the 2024 timetable deliverables for the Threat Preparedness Grant were submitted. He reports that she attended the Region 6/7 Hospital Coalition meeting, Association of Local Health Departments and the WVPHEMA planning committee meeting. He states that the Health Department received notice from the EPA Grant that all reports and invoices have been process and the grant is now closed out. Mr. Bundy reports that air purifying respirators have been received from the PACT region and Ms. Murphy will begin training staff on their use. He states that she will be inventorying supplies and determining their needs soon. Mr. Bundy reports that the Health Department has taken possession of a 2022 Sprinter Van from the State and will be working on utilization plans. He states that the van had some necessary software updates and is currently at a dealership for that work. Mr. Bundy also reports that the Health Department has acquired a 4x10 box trailer from the State of WV and the title will be switched over soon.

Health Officer report:

Dr. Joseph spoke on Governor Morrissey's executive order regarding the vaccine exemption. She states that the Health Department's job is to provide/offer vaccinations and provide education. She states that they will offer support to the school board, however they may need it.

Administrator report:

Mr. Bundy states that Bill Behrens from BakerTilly completed the paperwork necessary for David Howell to complete our audit, as required by the State of WV. He states that Donna Smith was able to come in this week and assist Melissa Wallace with necessary year end items.

Old Business:**New Business:****Executive Session:**

Jim Scudere made a motion to go into executive session. Mary Ann Iquinto seconded the motion. Motion passed.

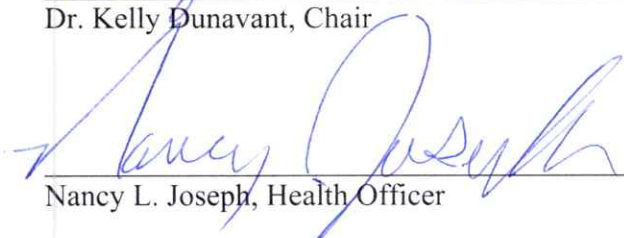
The next Board of Heath meeting was discussed and determined to be held on March 13, 2025, at 11:30AM in the health department conference room.



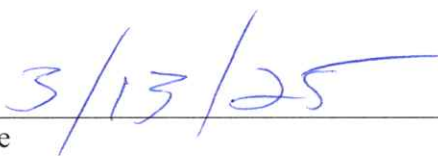
Dr. Kelly Dunavant, Chair



Date



Nancy L. Joseph, Health Officer



Date