



Harrison-Clarksburg Health Department

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The Harrison County Board of Health Meeting held on February 18, 2026, was called to order at 11:30 a.m. by Dr. Kelly Dunavant 11/23-11/28 at the Harrison-Clarksburg Health Department.

Board members present: Dr. Kelly Dunavant, 11/23-11/28, Patsy Trecost 01/26-1/31, James Scudere 7/25-7/30, Mary Ann Iquinto 7/21-7/26 via phone, Chad Bundy, Administrator, Steve Hinerman, Sanitarian Supervisor, Cindy Reep, Director of Nursing and Dr. Nancy Joseph, Health Officer.

Board members absent: Annetta Payne 6/25-6/30
Tiffany Fell 07/25-07/30

Patsy Trecost made a motion to approve the minutes of the December 10, 2025, meeting. James Scudere seconded the motion. Motion passed.

Public Comment:

Nursing Report/ Health Officer report:

Ms. Reep states that she submitted the WV Family Planning Annual Report (FPAR) that includes numbers and types of encounters such as annual exams, medical problem appointments, and ongoing appointments. She reports that there have been sporadic cases of chlamydia that have been treated. Ms. Reep states that clinical staff is completing the annual CDC mandatory Vaccines for Children web-based training. Ms. Reep reports that there have been sporadic reports from urgent cares with positive cases of covid. She reports that the Health Department continues to offer the Covid vaccine. Ms. Reep reports that there is one active case of TB under treatment and they have been compliant and are no longer contagious. She reports four latent TB cases receiving treatment and three cases that are pending a diagnostic appointment with Dr. Sandra Elliot, the State TB Elimination Physician. Ms. Reep reports that there have been no elevated lead levels reported since the last meeting. She states that there have been three Health Alert Network notifications since the last meeting. Ms. Reep reports that there is one outbreak in a long-term care facility. Ms. Reep states that Spring Teaching for Nurses, Sanitaricians and Threat Preparedness will be at Canaan Valley this year from April 22-24, 2026.

Environmental Report:

Mr. Hinerman reports that two new food establishments have opened since the last meeting. Her reports that the Environmental department completed 1466 mandated inspections last year that included food and retail food establishments, childcare centers, group homes, shelters, swimming pools, hotel/motels, campgrounds, manufactured home communities, tattoo parlors, vending machines, sewage waste haulers, fairs and festivals, and private and public schools. Mr. Hinerman reports that there were 197 nuisance and permitted establishment complaints, but this number

doesn't accurately reflect the visits as some of these complaints required more than one visit to the establishment. Mr. Hinerman reports investigating 252 animal bite encounters, 54 foodborne illness cases, 3 waterborne illnesses, and 98 tickborne cases. Mr. Hinerman reports submitting a grant application to the FDA for the Voluntary National Retail Food Regulatory Program Standards and he hopes to hear back and be a part of those standards by April 1, 2026. Mr. Hinerman reports that the Health Department has hired a Registered Sanitarian who will start on March 2, 2026. He states that Samantha Beaudoin will be transferring to Harrison County from Randolph County. He states that she brings with her a wealth of knowledge and will be instrumental in the FDA grant, as she has already completed the process in Randolph County.

Threat Preparedness report:

Ms. Murphy reports that there will be upcoming training for staff on powered air purifying respirators and bloodborne pathogens. She reports that the Health Department has purchased updated N-95 masks for staff. Ms. Murphy reports on her continued efforts to attend community emergency service meetings to strengthen local connections. Ms. Murphy states that there are upcoming training courses that will allow her to participate in exercises. The Statewide Medical Response and Surge exercise as well as the Table-top exercise at the Mid-Year meeting. She reports that she will be a presenter for a session on decontamination at the Mid-Year meeting. Ms. Murphy reports that her current focus on deliverables is focusing on planning for the at-risk populations, which include those individuals who rely on oxygen, ventilators, and other durable medical equipment. Ms. Murphy reports that during the recent ice storms the Health Department utilized the WVREDI/HAN system to send closure alerts to their personnel. She states that the Health Department continues to push health messaging through their social media, which is tied to their website. She states that boil water advisories and lift notices are also updated on their website daily.

Health Officer report:

Dr. Nancy Joseph reported that there was a slight change in contraceptives that they utilize for the Family Planning Program. She states that they can be trained online on the updated guidance and plan to do so.

Administrator report:

Mr. Bundy reported that the Threat Preparedness grant finally came through. He states that invoices and expenditure reports for the first two quarters have already been submitted. Mr. Bundy reviewed other grant structures within the organization. He states that this will be the final year for the CDC Workforce grant. Mr. Bundy stated that the Health Department is considering hiring another DCC (Designated Care Coordinator) for the Right from the Start program to help supplement income, while also supporting an essential service to pregnant mothers and infants. Mr. Bundy states that the significant work papers were completed by the CPA and have been forwarded to David Howell's office. He states that David Howell's office has submitted a request to extend the audit and it has been signed and sent back. Mr. Bundy touched on his time in Charleston at the Legislative Session. He reported that the Governor expanded the state health budget and hopefully it will pass. Mr. Bundy states that the standards audit for the Health

Department will be completed on December 9, 2026. He states that they will be one of the last Health Departments that will be audited. Mr. Bundy stated that Marion County Health Department advertised with WBOY to promote their Family Planning program, and they had great success with that. He states that he is hoping to work with WBOY to advertise for their Family Planning program and he will report back to the Board at the next meeting at how much that will cost.



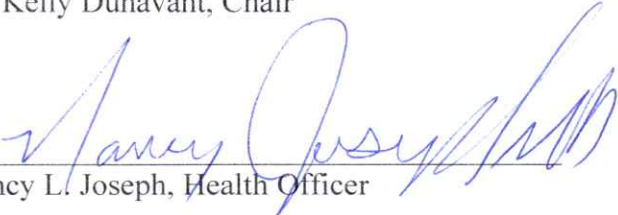

Old Business:

New Business:

Executive Session:

Patsy Trecost made a motion to go adjourn. James Scudere seconded the motion. Motion passed.

The next Board of Heath meeting was discussed and determined to be held on April 15, at 11:30AM in the health department conference room.

 _____ Dr. Kelly Dunavant, Chair	 _____ Date
 _____ Nancy L. Joseph, Health Officer	 _____ Date