



Harrison-Clarksburg Health Department

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The Harrison County Board of Health Meeting held on April 15, 2026, was called to order at 11:30 a.m. by Dr. Kelly Dunavant 11/23-11/28 at the Harrison-Clarksburg Health Department.

Board members present: Dr. Kelly Dunavant, 11/23-11/28, Patsy Trecost 01/26-1/31, Tiffany Fell 07/25-07/30, Mary Ann Iquinto 7/21-7/26 via phone, James Scudere 7/25-7/30 via phone, Chad Bundy, Administrator, Bill Nestor, Registered Sanitarian, Cindy Reep, Director of Nursing, Cindy Murphy, Threat Preparedness Coordinator, Dr. Nancy Joseph, Health Officer, Josh Cottrill and Seth Bragg with Magnus Canis Properties.

Board members absent: Annetta Payne 6/25-6/30

Patsy Trecost made a motion to approve the minutes of the February 18, 2026, meeting. Dr. Dunavant seconded the motion. Motion passed.

Public Comment:

Josh Cottrill and Seth Bragg presented to the Board regarding placing an exemption proposal for a cigar bar on the next Board meetings agenda. They stated that they would like to create a narrowly defined exemption for private, members only establishments that install and maintain a ventilation system approved by the Board. They stated that this would ensure that the exemption applies only to controlled environments and would not impact the general public. Dr. Dunavant stated that he did not see a problem with placing the exemption on the agenda and encouraged Mr. Cottrill and Mr. Bragg to forward the official proposal to the Board before the next meeting.

Nursing Report/ Health Officer report:

Ms. Reep reports that the Family Planning MOU and HIPAA Business Associate Addendum has been received, signed and submitted and is currently awaiting review from Family Planning. She reports that the annual quality assurance review was completed on March 17, 2026, and they are awaiting the final report. Ms. Reep reports that the clinic is minimizing their stock of private pay vaccine due to the decrease in people coming in for immunizations. She reports sporadic reports of Covid from Urgent Care Centers. Ms. Reep reports one active case under treatment for TB and several LTBI cases. She reports one Health Alert Network went on regarding medetomidine in US Fentanyl supply risk. She reports that April 22-24 will be Spring Teaching at Canaan Valley Resort. Ms. Reep reports that on May 8, from 4-6 pm they will have staff available at the Health Fair put on by the Harrison Family Resource Center at the Salvation Army Community Center on S. Chestnut Street.

Environmental Report:

Mr. Nestor reports that three new food establishments and three mobile food units have opened since the last meeting. He reports that he has completed four plan reviews for restaurants that plan to open soon. Mr. Nestor reports that the Environmental Department continues to investigate nuisance and permitted establishment complaints, which have increased due to the weather improving. He states that he is working with Samantha Beaudoin, new hire, to investigate animal bite encounters, food borne illness cases, water borne illness cases, and tick-borne cases. He states that the Environmental staff will be attending the Mid-Year training even in Canaan Valley next week. Mr. Nestor reports that the Health Department was awarded the FDA Voluntary National Retail Food Regulatory Program Standards Grant that they applied for in February. He reports that Ms. Beaudoin will be heading up the grant and the deliverables that are required.

Threat Preparedness report:

Ms. Murphy reports completing all revisions and updates for plans and meeting deliverables in the Threat Preparedness Grant. She reports that she will be attending the midyear conference in Canaan where she will be one of the presenters in reference to decontamination. She reports that the conference has an exercise built into it that is critical to her grant deliverables. Ms. Murphy reports working with the Harrison County Office of Emergency Management to update the county Emergency Operations Plan. She states that a section of the plan is specific for what the Health Department is responsible. Ms. Murphy states that she participated in the Medical Response and Surge Exercise last week. She reports that the exercise was designed to stress the health system and test current response systems as well as identifying gaps in preparedness and communication. She states that the Health Department was asked for a survey of personnel that might be able to respond to assist. Ms. Murphy reports that she is currently working on plans involving medical counter measures and information sharing.

Health Officer report:

No report.

Administrator report:

Mr. Bundy reviewed items from the most recent Legislative Session. He stated that HB 443, also known as the "Sanitarian Bill" passed and now only requires an associate degree to become an entry level Sanitarian. He states that 75-80% of training will be completed virtually and that individuals would still need to attend training in person for the Septic and Food Service portion, as those are more detail oriented. He states that Warren Elmer is the President of the Sanitarian Board and will be meeting with Secretary Singh to help with the implementation rules and guidance. Mr. Bundy reports that State Aid would increase this year for Local Health Departments and that they expected to receive approximately \$40,000 additional state dollars for the next fiscal year. Mr. Bundy also reviewed SB72 and how it replaced SB71. He states that Basic Public Health Standards will now require a yearly audit. He states that the Health Department's audit is scheduled to be completed in December of this year. Mr. Bundy also

discussed HB 4023 regarding classified and classified/exempt employees. The new bill would require new employees to be classified exempt, rolling back protections from the classified system.

Old Business:

Mr. Bundy states that David Howell's office has sent an extension to the audit that was approved by the State Auditor's Office. He states that the audit will still be completed on time, just later than what was originally projected.



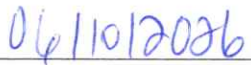
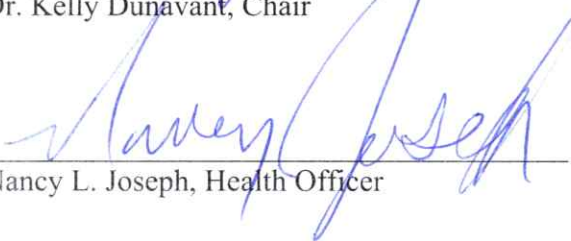
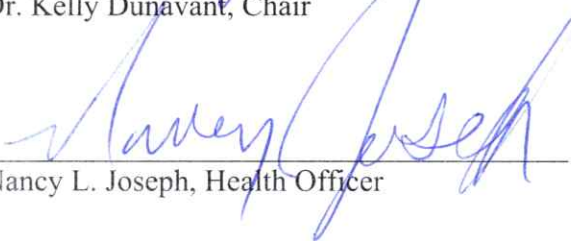
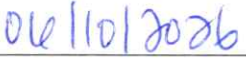
New Business:

Mr. Bundy states that Global Science and Technology was bought out and lost most of their employees. He reports frustration with the new company and a lack of support. He requested that the contract for services be put out to bid.

Patsy Trecost made a motion to put out a request for proposals for a new technology company. Dr. Dunavant seconded the motion. Motion passed.

Patsy Trecost made a motion to go adjourn. Dr. Dunavant seconded the motion. Motion passed.

The next Board of Health meeting was discussed and determined to be held on May 27, 2026, at 11:30AM in the health department conference room.

 _____ Dr. Kelly Dunavant, Chair	 _____ Date	 _____ Date
 _____ Nancy L. Joseph, Health Officer	 _____ Date	 _____ Date