

# *Miss Jordan Ambassador Program*

## **Ambassador Guidelines & Rules**

As much as it is an honor for the city of Jordan to have you serve as a representative for our city; it is also an obligation. And most times, with obligation and honor there are guidelines to follow. Qualified interviewers/judges selected you to serve as a member of Jordan's Ambassador family. It is with this regard to the interviewers/judges that the following guidelines have been established. You will note that the guidelines are based on courtesy, professionalism and common sense. Not every possible rule is spelled out. Use good judgment. If you question a behavior, action, selection of clothing, etc., your best decision is to probably decide against it.

### **PARADES/EVENTS/FESTIVITIES**

The Jordan Commercial Club and this committee want you to enjoy as many festivities and events as possible. We also expect your participation. The exceptions to this responsibility are school and religion requirements, illness and family obligations. Hopefully, you have given consideration to these factors. There will be occasions throughout the next year when the entire ambassador family will not have to be in attendance. However, we believe that you will discover that, as a complete group, you have more fun! If a candidate/ambassador is going to be absent from an event, she must give a coordinator reasonable prior notice of the absence. Unexcused absences will be reported to the Jordan Commercial Club at the end of your reign and will affect your scholarship award.

During this period (the one year of service) the ambassadors shall be engaged in activities throughout the surrounding areas. These activities are designed, scheduled and arranged by the Miss Jordan Royalty Committee in order to reflect the values and standards of the program and to enhance its visibility and maintain its broad public appearance and acceptance. Any additional events you would like to attend, or any requests for appearances or attendance at events, need to go through the coordinators. Additional events are highly encouraged.

### **COMMUNICATION**

Miss Jordan will be the main liaison between the committee and the royal family. The ambassadors should establish a communication system (ie: phone tree, group text) early in their reign as to avoid miscommunication. The coordinators are listed below and should be kept informed of all decisions and changes.

### **COMMUNITY COMMUNICATION**

Anytime a public thank you is required on behalf of the ambassadors, it will be the ambassador family's responsibility to write an acknowledgement and submit it to the Jordan Independent. Also, throughout the year, a minimum of two articles should be written and published regarding your events, etc. The committee will assist you with these articles if you wish. The JI will gladly publish any photos you submit of your events.

There is a Miss Jordan Ambassador Program Facebook page that Miss Jordan will have access to. Please use this tool to communicate with the community upcoming events and pictures/highlights of those events after you have attended them. Share our page with family and friends so they can follow your year as ambassadors!

### **DRESS CODE**

The candidate/winner shall wear appropriate attire for all events as determined by the committee members. The one major consideration is to always dress in good taste when you are in public

representing Jordan. As the year goes on, most of the community will begin to recognize you regardless of whether you are wearing your sash and tiara or not. Please remember this. You will not always be acting in the capacity of a Jordan Ambassador but common sense and decorum is the guideline for your entire year.

### **FORMAL ATTIRE**

In the most recent years, the ambassador princesses have decided to either purchase or have similar gowns made for your formal functions and parades. At this time, there are no specific guidelines regarding this, however, having the same formal does create a very nice look. Dresses must be pre-approved by the Miss Jordan Royalty Committee before purchase. Miss Jordan is allotted \$75 for her formal expenses. Each princess has a \$50 formal allowance.

### **CASUAL SHIRTS/DRESSES**

Polo shirts with a Miss Jordan embroidery design are appropriate for your events that require casual dress. Please contact the committee if you decide you would like these purchased. Ambassadors may elect to purchase matching sundresses to wear at various events. Sundresses must be pre-approved by the committee before purchase. The cost of shirts and sundresses are your responsibility.

### **GENERAL RULES**

- \*Use of tobacco is prohibited.
- \*Consumption of alcoholic beverages is prohibited.
- \*Use of illegal controlled substance is prohibited.
- \*No visible tattoos and piercings (other than ears).
- \*Respectful behavior at all times (including sponsors, committee, each other, and anyone you come in contact with).
- \*The court is to work as a team, with no quarreling between each other.
- \* Social networking sites must be respectable at all times. This includes comments written by candidate/winner, comments from friends, and any posted pictures. The Miss Jordan Royalty Committee holds the right to monitor these sites and determine what is inappropriate.
- \*Boyfriends are not allowed at official Miss Jordan functions. Ambassadors are expected to represent the community of Jordan as a team.
- \*Attire is to be in good taste.
- \*Miss Jordan will maintain a 2.5 grade point average (after 2 semesters/quarters) to be eligible to receive the Jordan Commercial Club scholarship.
- \*Keep in communication with your sponsor throughout the year.

\*\* Forfeiture of crown and position will come as a result of pregnancy, marriage or illegal acts.

\*\*Any illegal activity, use of any substances above, or mention of these substances on social networking sites calls for immediate dismissal from the Miss Jordan Ambassador Program. The Miss Jordan Royalty Committee considers this a “**Zero Tolerance**” rule. The candidates and Ambassadors serve at the discretion of the Jordan Commercial Club and may be disqualified, suspended, or removed by the Jordan Commercial Club Board of Directors for violating the rules set out in this agreement. The Jordan Commercial Club Board of Directors shall have the sole discretion in the disqualification of a Miss Jordan candidate and the dismissal of Ambassadors. Dismissal of Ambassadors means the loss of scholarship and the loss of rights to participate in events.

### **EVENTS EXPECTED TO ATTEND**

Parades - schedule TBD (approximately 1 in the fall, 3 in December, 9 in the summer)

Pekarna Park Holiday lighting ceremony/Jordan holiday parade  
Radermacher's open house (Santa's helpers)  
Winter Carnival - Miss Jordan only  
Celebrate Jordan-first Sunday in April  
New applicant meeting at High School  
Candidate meeting in June  
Scott County Fair  
Fire Department Golf Tournament  
Spring and/or summer car wash  
Relay for Life  
Read at the Library  
Commercial Club meetings  
Additional events as determined by Committee or Jordan Commercial Club

### **SERVICE PROJECT**

It is the responsibility of the ambassadors to complete at least one service project. It is recommended to complete this service project during the winter months as there are more scheduled activities during the summer. Volunteering at the Jordan Area Food Shelf, planning a food drive or volunteering at Feed My Starving Children are a couple options other ambassador families have chosen. The service project selected must be approved by the committee.

### **COORDINATORS**

The Miss Jordan Royalty Committee is a group of volunteers from the Jordan community. Communication from the committee will generally come via email or text. Our group email address is [missjordanambassadorprogram@gmail.com](mailto:missjordanambassadorprogram@gmail.com) and our cell phone numbers are listed below. Group text with the committee works great to ensure a quick response from one of the committee members. As a rule, a coordinator will attend all events to chaperone.