

Policy for reporting process of harassment Information for female, male, alternate gender employee:

For any internal or external observed harassment, for any gender-based abuse, case to be reported immediately to:

(for IN-Region Zones),

1. For abusive or threatening, direct message(s) (verbatim or electronic proof), should be immediately reported to: <http://ncwapps.nic.in/onlinecomplaintsv2/>
2. for IT related abuse information to: IT Team

(for CA and Associate Regions),

3. For abusive or threatening, direct message(s) (verbatim or electronic proof), should be immediately reported to: <https://www.canada.ca/en/department-national-defence/corporate/video/other/2021/process-reporting-harassment.html>
4. for IT related abuse information to: hq@sync-global.ca

For each of the above generated complaint, please advise all employees to ensure to share a copy of complaint reference transmission and content to: **HR Team**, with a cc to: hq@sync-global.ca

Policy/ HR/ TS/ SG/ CA/ AR/ IN/ 77678-108 / 01042022-1

