

**No-Dues-Certificate from previous organisation**

<b>Date of Joining</b>	
<b>Date of Relieving</b>	
<b>Employee Code</b>	

Mr./Mrs. \_\_\_\_\_, R/o \_\_\_\_\_

Designation: \_\_\_\_\_, Employee code \_\_\_\_\_

Designation: \_\_\_\_\_, Employee Code \_\_\_\_\_

is being relieved from the services of the company

w.e.f \_\_\_\_\_ DDMMYYYY

**Following to certify the no-dues from previous organisation.**

**Personnel Department**

DEPARTMENT	VALUE OF DUES- IF APPLICABLE	SIGNATURE
Head of Business	_____	_____
Head of Finance	_____	_____
Services/ Resource team	_____	_____
Back Office	_____	_____
HR	_____	_____
Accounts	_____	_____
Administration	_____	_____
IT	_____	_____

**Authorised Signature**

**Organisation Stamp**

**Deviation-Declaration/ Self-Affidavit**