

CITY OF FLORENCE
REGULAR MEETING OF MAYOR AND BOARD
SEPTEMBER 16, 2025

The Governing Authorities of the city of Florence met in their regularly scheduled meeting set for the 3rd Tuesday in September, September 16, 2025 at 6:30 p.m. at city hall located at 203 College Street in Florence, Mississippi.

Initially present were Mayor Gunn, Aldermen Banks, Grantham, Herrin, Martin and Sistrunk.

Mayor Gunn called the meeting to order and announced a quorum.

Mayor Gunn gave the invocation.

Upon recommendation of Chief Burns, a Motion was made by Alderman Banks, seconded by Alderman Herrin to authorize and direct Mayor Gunn to sign a MEMORANDUM OF UNDERSTANDING BETWEEN THE MISSISSIPPI DEPARTMENT OF TRANSPORATION COMMISSION AND CITY OF FLORENCE FOR PLACEMENT OF TWO FLOCK AUTOMATIC LICENSE PLATE READERS IN THE CITY. The Motion was carried as follows:

Alderman John Banks voted:	Aye
Alderman Brian Grantham voted:	Aye
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

Upon recommendation of Chief Burns, a Motion was made by Alderman Grantham, seconded by Alderman Banks to grant the request of Florence High School to hold its homecoming parade September 23, 2025 at 6:30 p.m. using the same route as previous year. The Motion was carried by a unanimous vote.

Upon recommendation of Chief Burns, a Motion was made by Alderman Herrin, seconded by Alderman Grantham to grant the request of Discovery Christian School to hold its homecoming parade October 3, 2025 at 9:15 a.m. using the same route as previous year.

Upon recommendation of Community Development Director, Joel Sims a Motion was made by Alderman Banks, seconded by Alderman Sistrunk to authorize and direct the city clerk to issue a home occupancy privilege licenses to B&B Septic, owner Michael Burkes, located at 612 Lexington Dr. The Motion was carried by a unanimous vote.

Upon recommendation of Community Development Director, Joel Sims a Motion was made by Alderman Herrin, seconded by Alderman Martin to authorize and direct City Attorney Bobby Lingold to prepare a board order to increase utility inspection fees from \$50.00 per inspection to \$100.00 per inspection. The Motion was carried by a unanimous vote.

Upon recommendation of Community Development Director, Joel Sims a Motion was made by Alderman Sistrunk, seconded by Alderman Grantham to grant the request Kenny Oubre Architect for First Baptist Church to construct a van storage facility located on the church property. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Martin, seconded by Alderman Herrin to grant the request of Carrie Ross to update the structure paint color of The Glossary Salon located at 123 Main Street. The Motion was carried by a unanimous vote.

Upon recommendation of Street Director, David Myers a Motion was made by Alderman Banks, seconded by Alderman Herrin to approve the quote of Utility Constructors, Inc. to provide labor and equipment to locate a leaking water service assembly at 714 Tatum Drive Shadow Creek Subdivision in the amount of \$7,845.00 the lowest and best of two quotes received as follows:

Utility Constructors, Inc.	\$7,845.00
Maintenance Systems, Inc.	\$11,127.00
The Motion was carried by a unanimous vote.	

Upon recommendation of Street Director, David Myers a Motion was made by Alderman Banks, seconded by Alderman Sistrunk to approve the quote of Lane Line, LLC to stipe Lewis Street in the amount of \$8,200.00, the lowest and best of two quotes received as follows:

Lane Line, LLC	\$8,200.00
Traffic Control Products Co, Inc.	\$9.870.00
The Motion was carried by a unanimous vote.	

Upon recommendation of Park Director, Mark Hester a Motion was made by Alderman Grantham, seconded by Alderman Martin to approve payment to Brandons Concrete, LLC in the amount of \$4,800.00 for repairs to the concrete floors at the Community Center. The Motion was carried by a unanimous vote.

Upon recommendation of Park Director, Mark Hester a Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to approve payment to Bowers Painting, Inc. to prep and paint the walls at the Community Center at a cost of \$4,866.00. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to authorize and direct City Engineer Tim Parker to submit application to Central Mississippi Planning & Development District for Transportation Alternatives Williams Road Sidewalk and Pedestrian Bridge Project. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Sistrunk, seconded by Alderman Grantham to authorize and direct City Engineer Tim Parker to submit application to MS Department of Transportation Alternative Project for Williams Road Sidewalk and Pedestrian Bridge Project. The Motion was carried by a unanimous vote.

Upon recommendation of City Engineer Tim Parker, a Motion was made by Alderman Grantham, seconded by Alderman Banks to adopt a **RESOLUTION FOR CENTRAL MS PLANNING AND DEVELOPMENT DISTRICT APPLICATION WHERE THE CITY AGREES TO PROVIDE 20% MATCH IF TRANSPORATION ALTERNATIVE PROJECT IS SELECTED.** The Motion was carried as follows:

Alderman John Banks voted:	Aye
Alderman Brian Grantham voted:	Aye
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

Upon recommendation of City Engineer Tim Parker, a Motion was made by Alderman Banks, seconded by Alderman Herrin to adopt a **RESOLUTION CERTIFYING NO KNOWN LEGAL**

IMPEDIMENTS EXIST TO COMPLETING MDOT TRANSPORTATION ALTERNATIVES PROGRAM PROJECT IN THE CITY OF FLORENCE, MISSISSIPPI. The Motion was carried as follows:

Alderman John Banks voted:	Aye
Alderman Brian Grantham voted:	Aye
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

Upon recommendation of City Engineer Tim Parker, a Motion was made by Alderman Banks, seconded by Alderman Sistrunk to authorize and direct Mayor Gunn to sign a letter to AJ Construction notifying them of conditional release of maintenance on the Eagle Post Road Overlay Project. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Grantham, seconded by Alderman Sistrunk to **ADOPT FYE 09/30/2026 PROPOSED BUDGET OF REVENUES AND EXPENSES.** The Motion was carried as follows: Copy attached.

Alderman John Banks voted:	Aye
Alderman Brian Grantham voted:	Aye
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

A Motion was made by Alderman Martin, seconded by Alderman Sistrunk to adopt **FYE 09/30/2026 SALARY SCHEDULE.** Copy attached. The Motion was carried as follows:

Alderman John Banks voted:	Aye
Alderman Brian Grantham voted:	Aye
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

A Motion was made by Alderman Banks, seconded by Alderman Sistrunk to adopt a **RESOLUTION OPPOSING PUBLIC AND PRIVATE SCHOOL CHOICE PROGRAMS THAT UNDERMINE PUBLIC EDUCATION.** The Motion was carried as follows:

Alderman John Banks voted:	Aye
Alderman Brian Grantham voted:	Aye
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

Upon recommendation of City Attorney Bobby Lingold, a Motion was made by Alderman Sistrunk, seconded by Alderman Banks to adopt an **ORDER TO ENTER INTO A NONEXCLUSIVE TELECOMMUNICATIONS FRANCHISE AGREEMENT WITH CONTACT NETWORK, INC. D/B/A IN LINE.** The Motion was carried as follows:

Alderman John Banks voted:	Aye
Alderman Brian Grantham voted:	Aye
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

A Motion was made by Alderman Grantham, seconded by Alderman Martin to **AUTHORIZE AND DIRECT MAYOR GUNN TO SIGN AN AMENDMENT TO AND RENEWAL OF SCHOOL LAW ENFORCEMENT OFFICER (LEO) AGREEMENT WITH RANKIN COUNTY SCHOOL DISTRICT.** The Motion was carried by a unanimous vote.

A Motion was made by Alderman Grantham, seconded by Alderman Banks to send Court Clerk Melissa McCue to Court Clerk training in Oxford, MS September 10, 2025 and for the city to pay any and all related cost as allowed by state law. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Sistrunk, seconded by Alderman Banks to adopt an **ORDINANCE TO ENACT REASONABLE REGULATIONS REGARDING THE RETAIL SALE OF HEMP AND FOR RELATED PURPOSES.** The Motion was carried as follows:

Alderman John Banks voted:	Aye
Alderman Brian Grantham voted:	Aye
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

A Motion was made by Alderman Grantham, seconded by Alderman Herrin to approve the mid-month claims docket. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Sistrunk, seconded by Alderman Martin to approve the Minutes of September 2, 2025. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Grantham, seconded by Alderman Banks to consider the need for an executive session to discuss a personnel matter in the Police Department involving the position of office. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Martin, seconded by Alderman Sistrunk to go into executive session for the above stated purpose at 6:55 p.m. The Motion was carried by a unanimous vote.

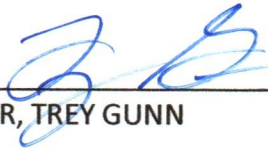
Upon recommendation of Chief Burns, a Motion was made in executive session by Alderman Banks, seconded by Alderman Herrin to hire Antwan Gibson, Sr as a full-time police officer at \$21.06 per hour starting September 17, 2025, pending a successful background check and drug and alcohol testing. The Motion was carried as follows:

Alderman John Banks voted:	Aye
Alderman Brian Grantham voted:	Aye
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

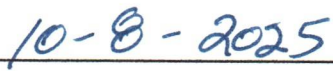
A Motion was made by Alderman Grantham, seconded by Alderman Sistrunk to return to regular session at 7:01 p.m. The Motion was carried by a unanimous vote.

Upon recommendation of Mayor Gunn, a Motion was made by Alderman Grantham, seconded by Alderman Banks to authorize and direct City Attorney Bobby Lingold to send notice to Maintenance Systems, Inc. giving notice the City is opting out of contract with Maintenance Systems, Inc.

Being no further business, Mayor Gunn adjourned the Meeting at 7:01 p.m.



MAYOR, TREY GUNN



10-8-2025

ATTEST:




CITY CLERK, LINDA WIGLEY

NOTICE

CITY OF FLORENCE WORK SESSION 10/07/2027

WHEN: TUESDAY OCTOBER 7, 2025

TIME: 5:30 P.M.

WHERE: CITY HALL CONCERENCE ROOM
203 COLLEGE STREET
FLORENCE, MS 39073

PURPOSE: GENERAL WORK SESSION

1. Job description for Public Works Director.....Mayor Gunn
2. Order pick-up trucks for Public Works Department.....Mayor Gunn
3. Quotes to replace heat/ac in the board room.....Joel Sims
4. Sign approval for Rankin Rowdy's.....Joel Sims
5. Application for zoning exception for Rusty Hickey.....Joel Sims
6. Quotes to repair community center floors.....Mark Hester
7. P/U Truck Quotes.....Mark Hester
8. Quotes Water Main Improvements White ST./Lewis & Main.....David Myers
9. Bank quotes lease purchase new police vehicles.....Brad Burns
10. MS Municipal Liability Uninsured Motorist Option.....Linda Wigley

A copy of this work session agenda was posted on the bulletin board at city hall and police department Thursday October 2, 2025.

City Clerk, Linda Wigley

A G E N D A
REGULAR MEETING OF MAYOR AND BOARD
OCTOBER 7, 2025

MEETING CALLED TO ORDER:

INVOCATION:

REPORTS:

1. POLICE DEPARTMENT
2. PUBLIC WORKS DEPARTMENT
3. STREET DEPARTMENT
4. PARK DEPARTMENT
5. COMMUNITY DEVELOPMENT DEPARTMENT
6. MAYOR ASSISTANT/POLICE OFFICER
7. CITY CLERK
8. CITY ENGINEER
9. CITY ATTORNEY

OLD BUSINESS:

NEW BUSINESS:

1. Authorize City Clerk & Mayor to sign FYE 09/30/2025
Municipal Compliance Questionnaire.....City Clerk

CORRESPONDENCE:

ORDINANCES:

1. Ord. to make technical correction to Zoning Ordinance.....Attorney Lingold
2. Board Order amending Building Permit & Inspection Fees.....Attorney Lingold

RESOLUTIONS:

APPROVAL OF CLAIMS DOCKET:

APPROVAL OF MINUTES OF SEPTEMBER 16, 2025:

A copy of this board meeting agenda was posted on the bulletin board at city hall and police department Thursday October 2, 2025.