

CITY OF FLORENCE, MS
CONDITIONAL USE APPLICATION

DATE OF APPLICATION: _____

CUP #: _____

Project Name: _____

APPLICANT(S):

Name(s): _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Fax Number:** _____

E-mail address: _____

OWNER(S) OF PROPERTY: (IF DIFFERENT FROM APPLICANT)

Name(s): _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Fax Number:** _____

E-mail address: _____

DESCRIPTION OF SUBJECT PROPERTY:

Parcel Number(s): _____

Street Address: _____

Legal Description of the Property (attach)

Current Zoning and Present Use of the Property: _____

ADJACENT PROPERTY ZONING AND USES:

North: _____

South: _____

East: _____

West: _____

Requirements of Applicant:

- 1. Letter stating reason for requested conditional use.
- 2. Copy of the written legal description.
- 3. Site plan of property, building elevations and foundation drawing on 8.5" x 11".
- 4. \$100.00 fee required for processing.

Requirements for Granting Conditional Uses: (Section 2105.01 – Zoning Ordinance)

A conditional use shall not be granted unless satisfactory provisions and arrangements have been met concerning all the following:

- (a). Ingress and egress to property and proposed structures.
- (b). Off-street parking and loading areas.
- (c). Refuse and service areas.
- (d). Utilities, with reference locations, availability and compatibility.
- (e). Screening and buffering with reference to type, dimensions and character.
- (f). Required yards and other open space.
- (g). General compatibility with adjacent properties and other property in the district.
- (h). Any other provisions deemed applicable by the Mayor/Board of Aldermen.

Applicant shall be present at the Mayor/Board of Aldermen meeting.

Documents shall be submitted fourteen (14) days prior to the Mayor/Board of Aldermen meeting. Applicant is responsible for complying with all applicable requirements of the Zoning Ordinance.

By signing this application, it is understood and agreed that permission is given to the Zoning Administrator to have a sign erected on subject property, giving notice to the public that said property is being considered for a conditional use.

Applicant Signature

Date

Property Owner Signature

Date