

CITY OF FLORENCE
REGULAR MEETING OF MAYOR AND BOARD
NOVEMBER 4, 2025

The city of Florence met in their regularly scheduled meeting set for the 1st Tuesday in November, November 4, 2025 at city hall located at 203 College Street in Florence, Mississippi.

Initially present were Mayor Gunn, Aldermen Herrin, Martin and Sistrunk. Aldermen Banks and Grantham were absent.

Mayor Gunn called the Meeting to order and announced a quorum.

Alderman Herrin gave the invocation.

Mayor Gunn closed the regular Meeting in order to hold (2) two public hearings.

#1. A Public Hearing for the purpose of determining whether or not a dimensional variance shall be granted to the owner of Lot 140 Southern Oaks, Part 2 Subdivision.

Mayor Gunn asked if there was anyone present desiring to speak for or against the above referenced public hearing.

Community Development Director, Joel Sims presented his written facts and findings on the above referenced public hearing.

Being no one else present desiring to speak for or against the above referenced public hearing, Mayor Gunn moved to the next scheduled public hearing. closed the public hearing and opened public hearing.

#2. A Public Hearing for the purpose of determining whether or not amendments shall be made to Zoning Ordinances of the city of Florence.

Mayor Gunn asked if there was anyone present desiring to speak for or against the above referenced public hearing.

Community Development Director, Joel Sims presented his written facts and findings for the above referenced public hearing.

Being no one else present desiring to speak for or against the above referenced public hearing, Mayor Gunn closed the public hearing and returned to regular session.

A Motion was made by Alderman Sistrunk, seconded by Alderman Herrin, in response to MS Department of Health inspection report, to authorize and direct Engineering Service to begin work on the elevated water tank repurpose project. The Motion was carried by a unanimous vote.

Upon recommendation of Street Director, David Myers a Motion was made by Alderman Martin, seconded by Alderman Sistrunk to approve the quote of AJ Construction, Inc. in the amount of \$5,000.00 for a 6" asphalt patch located on Main Street, the lowest and best quote of two received as follows:

A J Construction, Inc.	\$5,000.00
Pavepro	\$6,500.00
The Motion was carried by a unanimous vote.	

Upon recommendation of Street Director, David Myers a Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to approve an additional cost, in the amount of \$1,730.00, for invoice # 25-2510 approve October 7, 2025 for labor and equipment to locate and cap a 4" line at the intersection of Main Street & Church Street. The Motion was carried by a unanimous vote.

Upon recommendation of Park Director, Mark Hester a Motion was made by Alderman Sistrunk, seconded by Alderman Martin to approve the quote of Brandon Concrete, LLC in the amount of \$4,500.00 to replace the damaged concrete pad in front of the community center. The Motion was carried by a unanimous vote.

Upon recommendation of Park Director, Mark Hester a Motion was made by Alderman Sistrunk, seconded by Alderman Herrin to approve the quote of Nathanel Smith in the amount of \$5,542.00 to furnish and install fence slats on the north and south side of the tennis courts, the lowest and best of two quotes received as follows:

Nathaneal Smith	\$5,542.00
JM Fence Company	\$7,473.00

The Motion was carried by a unanimous vote.

Upon recommendation of Community Development Director, Joel Sims a Motion was made by Alderman Herrin, seconded by Alderman Sistrunk, after having received input from the public hearing held November 4, 2025, to grant the dimensional variance request of owners of Lot 140, Southern Oaks, Part 2. A copy of facts and findings attached. The Motion was carried by a unanimous vote.

After having received input from a public hearing held November 4, 2025 at 6:30 p.m. a Motion was made By Alderman Martin, seconded by Alderman Sistrunk to accept and adopt the recommendations of Zoning Administrator, Joel Sims to make technical corrections to the zoning ordinances of the city of Florence. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Martin, seconded by Alderman Sistrunk to adopt written findings and conclusions of the public hearing held November 4, 2025 at 6:30 p.m. of Community Development Director Joel Sims, which accompany this Motion and which therefore are herein incorporated. The Motion was carried by a unanimous vote.

Upon recommendation of City Attorney Bobby Lingold, a Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to adopt **AN ORDINANCE TO MAKE TECHNICAL CORRECTIONS TO THE ZONING ORDINANCES OF THE CITY OF FLORENCE, MISSISSIPPI AND FOR RELATED PURPOSES.** The Motion was carried as follows:

Alderman John Banks voted:	(Absent)
Alderman Brian Grantham voted:	(Absent)
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

A Motion was made by Alderman Herrin, seconded by Alderman Martin to renew employee health insurance with Blue Cross Blue Shield of MS effective December 2025. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Sistrunk, seconded by Alderman Martin to authorize and direct City Attorney Bobby Lingold to update the board order concerning moratorium on used car lots in Florence, MS. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Martin, seconded by Alderman Sistrunk to authorize and direct City Attorney Bobby Lingold to draft a moratorium concerning the number of service/gas stations allowed in the city of Florence, MS. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to authorize and direct City Attorney Bobby Lingold to update the city sick leave policy to mirror the state policy on sick leave. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Sistruck, seconded by Alderman Herrin to authorize and direct City Attorney Bobby Lingold to work with Mayor Gunn concerning updating water/waste water policies and fees. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Martin, seconded by Alderman Sistrunk to approve the claims docket. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Martin, seconded by Alderman Herrin to approve the Minutes of October 21, 2025. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to consider the need for an executive session to discuss a personnel matter in the police department involving the position of dispatcher. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Martin, seconded by Alderman Sistrunk to go into executive session for the above stated purpose at 6:45 p.m. The Motion was carried by a unanimous vote.

A Motion was made in executive session by Alderman Herrin, seconded by Alderman Martin to authorize and direct City Attorney Bobby Lingold to send a letter from the Mayor and Board of Alderman informing Michael C. Rayborn he will no longer be allowed on the grounds of City Hall and/or Florence Police Department property. The Motion was carried as follows:

Alderman John Banks voted:	(Absent)
Alderman Brian Grantham voted:	(Absent)
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

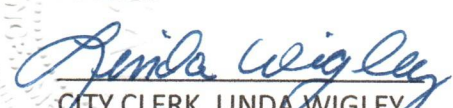
A Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to return to regular meeting at 6:55 p.m. The Motion was carried by a unanimous vote.

Being no further business, Mayor Gunn adjourned the meeting at 6:55 p.m.



MAYOR, TREY GUNN
11-19-2025

ATTEST:



CITY CLERK, LINDA WIGLEY

NOTICE

CITY OF FLORENCE
WORK SESSION

WHEN: TUESDAY NOVEMBER 4, 2025

TIME: 5:30 P.M.

WHERE: CITY HALL CONFERENCE ROOM
2023 COLLEGE STREET
FLORENCE, MS 39073

PURPOSE: GENERAL WORK SESSION

- 1. Food drive.....Abbie Smith
- 2. Approval of additional cost Delta Construction.....David Myers
- 3. Quotes to repair pot hole Main Street.....David Myers
- 4. Health Department Requirements.....Tim Parker/Billy Russell
- 5. Quotes for fence slates at tennis court.....Mark Hester
- 6. Sick Leave police update.....Mayor Gunn
- 7. Up date moratorium on used car lots.....Mayor Gunn
- 8. Water rate policy update.....Mayor Gunn
- 9. Employee Health Insurance renewal.....Mayor Gunn

A copy of this work session agenda was posted on the bulletin board at city hall and police department Wednesday October 29, 2025.

A G E N D A
REGULAR MEETING OF MAYOR AND BOARD
NOVEMBER 4, 2025

MEETING CALLED TO ORDER:

INVOCATION:

PUBLIC HEARINGS:

1. A public hearing for the purpose of determining whether or not a dimensional variance shall be granted to the owners of Lot 140 Southern Oaks, Part 2 Subdivision.
2. A public hearing for the purpose of determining whether or not amendments shall be made to Zoning Ordinance of the city of Florence.

RELPORTS:

1. POLICE DEPARTMENT
2. PUBLIC WORKS DEPARTMENT
3. STREET DEPARTMENT
4. PARK DEPARTMENT
5. COMMUNITY DEVELOPMENT DEPARTMENT
6. MAYOR ASSISTANT/POLICE OFFICER
7. CITY CLERK
8. CITY ENGINEER
9. CITY ATTORNEY

OLD BUSINESS:

NEW BUSINESS:

CORRESPONDENCE:

ORDINANCES:

1. Adopt an Ordinance to make technical corrections to the Zoning Ordinances of the City of Florence, MS and for related purposes.

RESOLUTIONS:

APPROVAL OF CLAIMS DOCKET:

APPROVAL OF MINUTES OF OCTOBER 21, 2025:

A copy of this board meeting agenda was posted on the bulletin board at city hall and police department Wednesday October 29, 2025.