

CITY OF FLORENCE
REGULAR MEETING OF MAYOR AND BOARD
NOVEMBER 18, 2025

The Governing Authorities of the city of Florence met in their regularly scheduled meeting set for the 3rd Tuesday in November, November 18, 2025 at 6:30 p.m. at city hall located at 203 College Street in Florence, Mississippi.

Initially present were Mayor Gunn, Aldermen Herrin, Martin and Sistrunk. Aldermen Banks and Grantham were absent.

Mayor Gunn called the Meeting to order and announced a quorum.

Mayor Gunn gave the invocation.

Upon recommendation of Chief Burns, a Motion was made by Alderman Sistrunk, seconded by Alderman Martin to send Officer Alexis Gooden to an (8) hour training course, Prehospital Trauma Life Support for First Responders, on December 2, 2025 at Camp Shelby, MS and for the city to pay the registration fee of \$50.00 and all related cost as allowed by state law. The Motion was carried by a unanimous vote.

Upon recommendation of Chief Burns, a Motion was made by Alderman Herrin seconded by Alderman Sistrunk to purchase two Flock Licenses Readers for use on Hwy. 49 in the amount of \$12,500.00, a soul source provider. The Motion was carried by a unanimous vote.

Upon recommendation of Community Development Director, Joel Sims a Motion was made by Alderman Sistrunk, seconded by Alderman Martin to approve signage for Crystal Jet Car Was located at 7712 Hwy. 49 North, as submitted by Munn Enterprises, Inc. The Motion was carried by a unanimous vote.

Upon recommendation of City Clerk, Linda Wigley, a Motion was made by Alderman Sistrunk, seconded by Alderman Martin to surplus the attached list of non-functional office equipment. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Martin, seconded by Alderman Herrin to authorize and direct City Clerk, Linda Wigley to dispose of the above referenced non-functional office equipment as deemed necessary. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to authorize and direct City Attorney Bobby Lingold to draft a letter from the City of Florence to Energy, MS concerning street light repairs. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Martin to authorize and direct City Engineer Tim Parker to update the city zoning maps. The Motion was carried by a unanimous vote.

Upon recommendation of Mayor Gunn, a Motion was made by Alderman Sistrunk, seconded by Alderman Martin to adopt **A BOARD ORDER AMENDING MUNICIPAL POLICY REGARDING MEDICAL LEAVE ACCRUAL FOR THE CITY OF FLORENCE, MISSISSIPPI.** The Motion was carried as follows:

Alderman John Banks voted:	(Absent)
Alderman Brian Grantham voted:	(Absent)
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

A Motion was made by Alderman Sistrunk, seconded by Alderman Herrin to approve the mid-month claims docket. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to approve the Minutes of November 4, 2025. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Martin to approve the Minutes of Special Called Meeting of November 12, 2025. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Martin to consider the need for an executive session to discuss a personnel matter in the Police Department involving the position of officer and in the Public Works Department involving the position of water/sewer operator. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Sistrunk, seconded by Alderman Martin to go into executive session for the above stated purpose at 6:45 p.m. The Motion was carried by a unanimous vote.

Upon recommendation of Chief Burns, a Motion was made in executive session by Alderman Herrin, seconded by Alderman Sistrunk to hire Jeffery Smith as a full-time police officer at \$21.06 per hour starting December 1, 2025, pending a successful background check and drug and alcohol testing. The Motion was carried as follows:

Alderman John Banks voted:	(Absent)
Alderman Brian Grantham voted:	(Absent)
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

Upon recommendation of Mayor Gunn, a Motion was made in executive session by Alderman Sistrunk, seconded by Alderman Herrin to hire Billy Russell as a water/sewer operator at \$95,000.00 annually starting December 1, 2025. The Motion was carried as follows:

Alderman John Banks voted:	(Absent)
Alderman Brian Grantham voted:	(Absent)
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

A Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to return to regular session at 7:10 p.m. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Martin to consider the need for an executive session to discuss pending litigation. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to go into executive session at 7:11 p.m. for the above stated purpose. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Martin to return to regular session at 7:25 p.m. The Motion was carried by a unanimous vote.

Being no further business, Mayor Gunn adjourned the Meeting at 7:26 p.m.


MAYOR, TREY GUNN

12-3-2025

ATTEST:



CITY CLERK, LINDA WIGLEY

NOTICE
CITY OF FLORENCE
WORK SESSION

WHEN: TUESDAY NOVEMBER 18, 2025

TIME: 5:30 P.M.

WHERE: CITY HALL CONFERENCE ROOM
203 COLLEGE STREET
FLORENCE, MS 39073

PURPOSE: GENERAL WORK SESSION

- 1. Cell Tower locations..... Linda Navarrette
- 2. Stonebrook Homeowners Association..... Bill Urban
- 3. Signage Crystal Jet Car Wash.....Joel Sims
- 4. Officer training in Hattiesburg.....Brad Burns
- 5. Purchase (2) Flock LPR's from Flock Group.....Brad Burns
- 6. Christmas Holiday (Employees)..... Mayor Gunn
- 7. Approval to surplus non-functional office equipment.....Linda Wigley
- 8. Country Meat Packers Billing Error.....Linda Wigley

A copy of this work session agenda was posted on the bulletin board at city hall and police department Monday November 17, 2025.

A G E N D A
REGULAR MEETING OF MAYOR AND BOARD
NOVEMBER 18, 2025

MEETING CALLED TO ORDER:

INVOCATION:

REPORTS:

1. POLICE DEPARTMENT
2. PUBLIC WORKS DEPARTMENT
3. STREET DEPARTMENT
4. PARK DEPARTMENT
5. COMMUNITY DEVELOPMENT DEPARTMENT
6. MAY ASSISTANT/POLICE OFFICER
7. CITY CLERK
8. CITY ENGINEER
9. CITY ATTORNEY

OLD BUSINESS:

NEW BUSINESS:

1. Approval to surplus non-functional office equipment.....Linda Wigley, City Clerk

CORRESPONDENCE:

ORDINANCES:

RESOLUTIONS:

APPROVAL OF MID-MONTH CLAIMS DOCKET:

APPROVAL OF MINUTES OF NOVEMBER 4, 2025:

APPROVAL OF MINUTES OF SPECIAL CALLED MEETING OF NOVEMBER 12, 2025:

A copy of this board meeting agenda was posted on the bulletin board at city hall and police department Monday November 17, 2025.