

CITY OF FLORENCE
REGULAR MEETING OF MAYOR AND BOARD
DECEMBER 16, 2025

The Governing Authorities of the city of Florence met in their regularly scheduled meeting set for the 3rd Tuesday in December, December 16, 2025 t 6:30 p.m. at city hall located at 203 College Street in Florence, Mississippi.

Initially present were Mayor Gunn, Aldermen Banks, Grantham, Herrin, Martin and Sistrunk.

Mayor Gunn called the Meeting to order and announced a quorum.

Alderman Brian Grantham gave the invocation.

A Motion was made by Alderman Herrin, seconded by Alderman Martin to send Water/Sewer Operator Billy Russell to 2026 MWPCOA Annual Conference March 4-6, 2026 and for the city to pay the registration fee of \$365.00 and all related cost as allowed by state law. The Motion was carried by a unanimous vote.

Upon recommendation of Water/Sewer Operator Billy Russell, a Motion was made by Alderman Banks, seconded by Alderman Sistrunk to authorize and direct City engineer Tim Parker to assess the sewer system servicing Stonebrook Subdivision and make a recommendation as to necessary repairs, and to declare same an emergency repair in order to protect the community due to the possibility of raw sewage leakage in the area. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Grantham, seconded by Alderman Herrin to authorize and direct City Attorney Bobby Lingold to work Billy Russell and City Engineer Tim Parker in order to develop rules and regulations concerning hook-ups for sewer lines. The Motion was carried by a unanimous vote.

Upon recommendation of Park Director, Mark Hester a Motion was made by Alderman Banks, seconded by Alderman Grantham to approve the quote of Nathanel Smith in the amount of \$4,229.00 to move and replace the fence at the tennis courts. The Motion was carried by a unanimous vote.

Upon recommendation of Community Development Director, Joel Sims a Motion was made by Alderman Sistrunk, seconded by Alderman Martin to approve signage for Town Mart located at 131 Hwy. 469 North as presented by R&A Site LLC. The Motion was carried by a unanimous vote.

Upon recommendation of Community Development Director, Joel Sims a Motion was made by Alderman Grantham, seconded by Alderman Banks to approve signage for Shelter Insurance located at 3091 US 49 South Suite F as presented by Titan Signs. The Motion was carried by a unanimous vote.

Upon recommendation of City Engineer Tim Parker, a Motion was made by Alderman Banks, seconded by Alderman Sistrunk to approve **Contract Change Order Summary of A. J. Construction, Inc. for the Eagle Post Road Overlay Project an increase in the amount of \$7,849.61.** The Motion was carried by a unanimous vote.

Upon recommendation of City Engineer Tim Parker, a Motion was made by Alderman Sistrunk, seconded by Alderman Martin to approve Mississippi Department of Transportation Contractor’s Estimate-Recap Sheet for STP-7073-00(001)1091780701 reflecting a decrease in the final contract amount of \$27,066.95. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Grantham, seconded by Alderman Sistrunk to send the governing officials to the MML Mid-Winter Conference January 13-14, 2026 in Jackson, MS and for the city to pay the registration fee of \$250.00 each and all related cost as allowed by state law. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Martin, seconded by Alderman Banks to **APPROVE THE 2025 TAX LAND ROLLS** as applicable to the city of Florence prepared by Rankin County Tax Assessors office. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Grantham, seconded by Alderman Herrin to table FVFD request for payment of an equipment invoice until the next regularly scheduled meeting. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Banks, seconded by Alderman Herrin, upon further investigation, to terminate a claim filed with MS Municipal Services for repairs to a home in Stonebrook Subdivision and to authorize and direct City Attorney Bobby Lingold to prepare a release of liability form to be signed by the home owner. The Motion was carried by a unanimous vote.

Motion was made by Alderman Herrin, seconded by Alderman Grantham, in order to promote economic development in the city, to purchase an ad with Hometown Rankin in the amount of \$325.00. The Motion was carried by a unanimous vote.

Upon recommendation of Mayor Gunn, a Motion was made by Alderman Banks, seconded by Alderman Grantham to approve the quote of Taylor Ford Lincoln, in the amount of \$55,895.00 for the purchase of a 2025 Ford F-350 pick-up for the public works department, the lowest and best of two quotes received as follows:

Taylor Ford Lincoln	\$55,895.00
Two Rivers Ford	\$62,257.24

The Motion was carried by a unanimous vote.

A Motion was made by Alderman Grantham, seconded by Alderman Sistrunk to approve the mid-month claims docket. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Martin to approve the Minutes of December 2, 2025. The Motion was carried as follows:

Alderman John Banks voted:	Aye
Alderman Brian Grantham voted:	(Abstain)
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

A Motion was made by Alderman Banks, seconded by Alderman Grantham to consider the need for an executive session to discuss a personnel matter in the Public Works Department involving the position of maintenance employees. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Banks, seconded by Alderman Herrin to go into executive session for the above stated purpose at 7:05 p.m. The Motion was carried by a unanimous vote.

Upon recommendation of Water/Sewer Operator Billy Russell, a Motion was made in executive session by Alderman Sistrunk, seconded by Alderman Martin to hire Eathan Peden as a maintenance worker for the Public Works Department at \$18.00 per hour starting December 17, 2025, pending a successful background check and drug and alcohol testing, with a (90) day probation period. The Motion was carried as follows:


Alderman John Banks voted:	Aye
Alderman Brian Grantham voted:	Aye
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

Upon recommendation of Water/Sewer Operator Bill Russell, a Motion was made in executive by Alderman Banks, seconded by Alderman Herrin to hire Logan Ledford as a maintenance worker for the Public Works Department at \$18.00 per hour starting December 17, 2025, pending a successful background check and drug and alcohol testing, with a (90) day probation period. The Motion was carried as follows:

Alderman John Banks voted:	Aye
Alderman Brian Grantham voted:	Aye
Alderman Mason Herrin voted:	Aye
Alderman Kyle Martin voted:	Aye
Alderman Brent Sistrunk voted:	Aye

A Motion was made by Alderman Sistrunk, seconded by Alderman Martin to return to regular session at 7:12 p.m. The Motion was carried by a unanimous vote.

Being no further business, Mayor Gunn adjourned the Meeting at 7:15 p.m.



MAYOR, TREY GUNN
1-7-2026

ATTEST


CITY CLERK, LINDA WIGLEY

NOTICE
CITY OF FLORENCE
WORK SESSION

WHEN: TUESDAY DECEMBER 16, 2025

TIME: 5:30 P.M.

WHERE: CITY HALL CONFERENCE ROOM
203 COLLEGE STREET
FLORENCE, MS 39073

PURPOSE: GENERAL WORK SESSION

1. Signage Shelter Insurance..... Joel Sims
2. Signage Shell Service Station.....Joel Sims
3. MWPCOA 2026 Annual Conference.....Billy Russell
4. Emergency Sewer Main repair Stonebrook Subd....Billy Russell
5. New Years Holiday.....Mayor Gunn
6. MML Mid-Winter Conference..... Linda Wigley
7. Approval FVFD equipment purchase invoice #46.... Linda Wigley
8. Approval Rankin County Tax Roll 2025..... Linda Wigley

A copy of this work session agenda was posted on the bulletin board at city hall and police department Wednesday December 10, 2025.

A G E N D A
REGULAR MEETING OF MAYOR AND BOARD
DECEMBER 16, 2025

METING CALLED TO ORDER:

INVOCATION:

REPORTS:

1. POLICE DEPARTMENT
2. PUBLIC WORKS DEPARTMENT
3. STREET DEPARTMENT
4. PARK DEPARTMENT
5. COMMUNITY DEVELOPMENT DEPARTMENT
6. MAYOR ASSISTANT/POLICE OFFICER
7. CITY CLERK
8. CITY ENGINEER
9. CITY ATTORNEY

OLD BUSINESS:

NEW BUSINESS:

1. MML Mid-Winter conference.....Linda Wigley
2. Approval Rankin County Tax Roll 2025.....Linda Wigley
3. Approval of FVFD equipment purchase invoice #46.....Linda Wigley

CORRESPONDENCE:

ORDINANCES:

RESOLUTIONS:

APPROVAL OF MID-MONTH CLAIMS DOCKET:

APPROVAL OF MINUTES OF DECEMBER 2, 2025:

A copy of this board meeting agenda was posted on the bulletin board at city hall and police department Wednesday December 10, 2025.