

City of Florence, Mississippi
Commercial Utility Inspection Checklist

For utilities to be released, you must have the following items completed:

- ___ Plumbing must be free of leaks, with hot and cold water available.
- ___ Heating provided.
- ___ 3” tall address numbers on building and/or mailbox.
- ___ Posted exit signs and fire extinguishers must be visible – there must be a current tag on the fire extinguishers.
- ___ At least one light fixture and electrical outlet in each room.
- ___ All light fixtures throughout the building must have globes/covering.
- ___ All outlets and switches must be covered and coverings in good repair.
- ___ No exposed wiring and no exposed lightbulbs.
- ___ Breaker box labeled with no open spaces and no exposed wiring.
- ___ Doors open and close properly with functioning hardware.
- ___ Exterior doors are watertight.
- ___ Windows are in good repair and operable.
- ___ Flooring is in good repair throughout the building.
- ___ Countertops for food preparation must be free of defects and with a covering that can be sanitized.
- ___ Appliances must be in good working order with no exposed wiring.
- ___ Food preparation area floor must have floor covering that can be sanitized.
- ___ Bathroom fixtures must be in good working order and at least one bathroom must be ADA compliant with grab bars.
- ___ Bathroom floor must have floor covering that can be sanitized.