

NOTICE
CITY OF FLORENCE
WORK SESSION

WHEN: TUESDAY JULY 1, 2025

TIME: 5:30 P.M.

WHERE: FLORENCE CITY HALL CONFERENCE ROOM
203 COLLEGE STREET
FLORENCE, MS

PURPOSE: GENERAL WORK SESSION

- 1. Discuss putting Minutes on line.....Mayor Gunn
- 2. Develop Fire District for City.....Mayor Gunn
- 3. Dispatch training JoJo Karras.....Brad Burns
- 4. Quotes for pickle ball courts.....Mark Hester
- 5. North Church Water Well Inserta Valve.....Billy Russell
- 6. Jerry’s Fish House Report.....Tim Parker/Billy Russell
- 7. North Church St./Main Street Report.....Tim Parker/Billy Russell
- 8. Budget Amendment #1.....City Clerk
- 9. Surplus office equipment.....City Clerk

A copy of this work session agenda was posted on the bulletin board at city hall and police department Wednesday June 25, 2025.

AGENDA
CITY OF FLORENCE
REGULAR MEETING OF MAYOR AND BOARD
JULY 1, 2025

MEETING CALLED TO ORDER:

INVOCATION:

REPORTS:

- 1. POLICE DEPARTMENT
- 2. PUBLIC WORKS DEPARTMENT
- 3. STREET DEPARTMENT
- 4. PARK DEPARTMENT
- 5. COMMUNITY DEVELOPMENT DEPARTMENT
- 6. MAYOR ASSISTANT/POLICE OFFICER
- 7. CITY CLERK
- 8. CITY ENGINEER
- 9. CITY ATTORNEY

OLD BUSINESS:

NEW BUSINESS:

- 1. Appoint Brian Grantham Mayor Pro-Tem.....Mayor Gunn
- 2. Appoint Ringer, Lingold, & Spenser City Attorney/Prosecutor.....Mayor Gunn
- 3. Appoint Engineering Service City Engineer.....Mayor Gunn
- 4. Appoint Linda Wigley City Clerk.....Mayor Gunn
- 5. Appoint Windham & Lacey, PLLC Municipal Auditors.....Mayor Gunn
- 6. Appoint Brad Burns Police Chief.....Mayor Gunn
- 7. Appoint Melissa McCue Court Clerk.....Mayor Gunn
- 8. Appoint Kevin Stewart Municipal Judge.....Mayor Gunn
- 9. Appoint Witney Adams Judge Pro-Tem.....Mayor Gunn
- 10. Appoint Greg Hemphill Indigent Attorney.....Mayor Gunn
- 11. Approval of Budget Amendment #1.....City Clerk
- 12. Surplus non-functioning office equipment.....City Clerk

CORRESPONDENCE:

ORDINANCES:

RESOLUTIONS:

APPROVAL OF CLAIMS DOCKET:

APPROVAL OF MINUTES OF JUNE 17, 2025:

A copy of this board meeting agenda was posted on the bulletin board at city hall Wednesday
June 25, 2025

CITY OF FLORENCE
REGULAR MEETING OF MAYOR AND BOARD
JULY 1, 2025

The Governing Authorities of the city of Florence met in their regularly scheduled meeting set for the 1st Tuesday in July, July 1, 2025 at 6:30 p.m. at city hall located at 203 College Street in Florence, Mississippi.

Initially present were Mayor Trey Gunn, Aldermen Banks, Grantham, Herrin, Martin and Sistrunk.

Mayor Gunn called the Meeting to order and announced a quorum.

Alderman Grantham gave the invocation.

Upon recommendation of Chief Burns, a Motion was made by Alderman Banks, seconded by Alderman Herrin to send Dispatcher Joanna Karras to Officer Involved Shootings and Critical Incidents for Dispatch training July 14-15, 2025 at the Pearl Police Department and for the city to pay the registration fee of \$300.00 and all related cost as allowed by state law. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Grantham, seconded by Alderman Banks to approve the quote of Eagle Pipe and Supply for the purchase of a 4" Inserta Valve (Hydra Stop), the lowest and best of two quotes received as follows:

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|--|------------|
| Eagle Pipe and Supply | \$6,792.00 |
| Consolidated Pipe & Supply Company, Inc. | \$7,200.00 |

The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to approve payment in the amount of \$24,107.93 for invoice number M25017-C-01-Final from Maintenance Systems, Inc. for emergency repair to Florence Dogwood Hills Pump Station, repair being declared an emergency in order to protect the community due to the possibility of raw sewage leakage in the area. The Motion was carried by a unanimous vote.

Upon recommendation of Park Director, Mark Hester a Motion was made by Alderman Banks, seconded by Alderman Sistrunk to approve the quote of BSN Sports for the purchase of three Onis Pro Net-Wheeled Pickle Ball nets, the lowest and best of (2) quotes received as follows:

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|----------------------|------------|
| BSN Sports | \$6,724.97 |
| Richardson Athletics | \$7,770.75 |

The Motion was carried by a unanimous vote.

Alderman Mason Herrin left the Meeting.

Upon recommendation of City Engineer, Tim Parker a Motion was made by Alderman Grantham, seconded by Alderman Banks to approve PAY REQUEST #7 OF HEMPHILL CONSTRUCTION COMPANY, INC. FOR HWY. 49 EAGLE POST ROAD SANITARY SEWER ADDITIONS PHASE II IN THE AMOUNT OF \$12,900.20. The Motion was carried as follows:

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|--------------------------------|-----------------------|
| Alderman John Banks voted: | Aye |
| Alderman Brian Grantham voted: | Aye |
| Alderman Mason Herrin voted: | (Did not participate) |
| Alderman Kyle Martin voted: | Aye |
| Alderman Brent Sistrunk voted: | Aye |

Upon recommendation of City Engineer, Tim Parker a Motion was made by Alderman Banks, seconded by Alderman Martin to authorize and direct Mayor Gunn to execute the contract between City of Florence and Thornton Construction Company, Inc. for the HWY 49 EAGLE POST ROAD SANITARY SEWER ADDITIONS PHASE III PROJECT, pending review and approval of the contract documents by the city attorney. The Motion was carried as follows:

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| Alderman John Banks voted: | Aye |
| Alderman Brian Grantham voted: | Aye |
| Alderman Mason Herrin voted: | (Did not participate) |
| Alderman Kyle Martin voted: | Aye |
| Alderman Brent Sistrunk voted: | Aye |

Upon recommendation of City Engineer Tim Parker, a Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to authorize and direct City Engineer Tim Park to work with Horne CPA concerning the possibility of Jerry’s Fish House Project being funded thru ARPA. The Motion was carried by a unanimous vote.

Alderman Mason Herrin was invited to return to the Meeting, having not participated nor deliberated in no wise for the city.

Upon recommendation of Mayor Gunn, a Moton was made by Alderman Banks, seconded by Alderman Herrin to appoint Alderman Brian Grantham as Mayor Pro-Tem for the city. The Motion was carried as follows:

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| Alderman John Banks voted: | Aye |
| Alderman Brian Grantham voted: | (Abstain) |
| Alderman Mason Herrin voted: | Aye |
| Alderman Kyle Martin voted: | Aye |
| Alderman Brent Sistrunk voted: | Aye |

Upon recommendation of Mayor Gunn, a Motion was made by Alderman Grantham, seconded by Alderman Banks to appoint Attorney Bobby Lingold as city attorney and prosecutor for the city. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Banks, seconded by Alderman Grantham to authorize and direct Mayor Gunn, on behalf of the city, to execute an AGREEMENT BETWEEN THE CITY OF FLORENCE AND ATTORNEY BOBBY LINGOLD TO SERVE AS CITY ATTORNEY AND PROSECUTOR. The Motion was carried by a unanimous vote.

Upon recommendation of Mayor Gunn, a Motion was made by Alderman Grantham, seconded by Alderman Banks to appoint Engineering Service as City Engineer. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Banks to authorize and direct Mayor Gunn, on behalf of the city, to execute an AGREEMENT BETWEEN THE CITY OF FLORENCE AND CITY ENGINEER TIM PARKER TO SERVE AS CITY ENGINEER. The Motion was carried by a unanimous vote.

Upon recommendation of Mayor Gunn, a Motion was made by Alderman Banks, seconded by Alderman Grantham to appoint Linda Wigley as City Clerk for the city of Florence. The Motion was carried by a unanimous vote.

Upon recommendation of Mayor Gunn, a Motion was made by Alderman Herrin, seconded by Alderman Banks to appoint Windham & Lacey, PLLC as Certified Public Accounts for the city of Florence. The Motion was carried by a unanimous vote.

Upon recommendation of Mayor Gunn, a Motion was made by Alderman Grantham, seconded by Alderman Banks to appoint Brad Burns as Police Chief for the city of Florence. The Motion was carried by a unanimous vote.

Upon recommendation of Mayor Gunn, a Motion was made by Alderman Banks, seconded by Alderman Herrin to appoint Melissa McCue as Court Clerk for the city of Florence. The Motion was carried by a unanimous vote.

Upon recommendation of Mayor Gunn, a Motion was made by Alderman Banks, seconded by Alderman Grantham to appoint Kevin Stewart as Municipal Judge for the city of Florence. The Motion was carried by a unanimous vote.

Upon recommendation of Mayor Gunn, a Motion was made by Alderman Herrin, seconded by Alderman Banks to appoint Witney Adams as Judge Pro-Tem for the city of Florence. The Motion was carried by a unanimous vote.

Upon recommendation of Mayor Gunn, a Motion was made by Alderman Grantham, seconded by Alderman Herrin to appoint Greg Hemphill as Indigent Attorney for the city of Florence. The Motion was carried by a unanimous vote.

Upon recommendation of City Clerk Linda Wigley, a Motion was made by Alderman Herrin, seconded by Alderman Banks to approve FYE 09/30/2025 BUDGET AMENDMENT #1. Copy attached. The Motion was carried by a unanimous vote.

Upon recommendation of City Clerk, Linda Wigley, a Motion was made by Alderman Banks, seconded by Alderman Herrin to surplus non-functioning office equipment per the attached list, and to authorize and direct the city clerk to dispose of the equipment as deemed necessary. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Banks, seconded by Alderman Sistrunk, to make the position of Mayor a full-time position for the city of Florence beginning August 1, 2025 at a salary of \$70,000.00 annually. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to approve the claims docket. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Banks, seconded by Alderman Herrin to approve the Minutes of June 17, 2025. The Motion was carried as follows:

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| Alderman John Banks voted: | Aye |
| Alderman Brian Grantham voted: | Aye |
| Alderman Mason Herrin voted: | Aye |
| Alderman Kyle Martin voted: | (Abstain) |
| Alderman Brent Sistrunk voted: | (Abstain) |

A Motion was made by Alderman Grantham, seconded by Alderman Martin to consider the need for an executive session to discuss a personnel matter in the Park Department involving the position of maintenance employee and to discuss the possibility of pending litigation. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Banks, seconded by Alderman Grantham to go into executive session for the above stated purpose at 7:05 p.m. The Motion was carried by a unanimous vote.

A Motion was made in executive session by Alderman Sistrunk, seconded by Alderman Banks to authorize and direct City Attorney Bobby Lingold to draft a letter to C-Spire and MSI, Inc. stating the city is not liable for the Tabor Claim. The Motion was carried as follows:


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| Alderman John Banks voted: | Aye |
| Alderman Brian Grantham voted: | Aye |
| Alderman Mason Herrin voted: | Aye |
| Alderman Kyle Martin voted: | Aye |
| Alderman Brent Sistrunk voted: | Aye |

Upon recommendation of Park Director Mark Hester, a Motion was made in executive session by Alderman Grantham, seconded by Alderman Banks to accept the resignation of park employee Randy Myers effective June 30, 2025. The Motion was carried as follows:

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| Alderman John Banks voted: | Aye |
| Alderman Brian Grantham voted: | Aye |
| Alderman Mason Herrin voted: | Aye |
| Alderman Kyle Martin voted: | Aye |
| Alderman Brent Sistrunk voted: | Aye |

A Motion was made by Alderman Grantham, seconded by Alderman Herrin to return to regular session at 7:16 p.m. The Motion was carried by a unanimous vote.

Being no further business, Mayor Gunn adjourned the Meeting at 7:17 p.m.



MAYOR, TREY GUNN
7-16-2025

ATTEST:



CITY CLERK, LINDA WIGLEY