

CITY OF FLORENCE
REGULAR MEETING OF MAYOR AND BOARD
OCTOBER 21, 2025

The city of Florence met in their regularly scheduled meeting set for the 3rd Tuesday in October, October 21, 2025 at 6:30 p.m. at city hall located at 203 College Street in Florence, Mississippi.

Initially present were Mayor Gunn, Aldermen Banks, Herrin, Martin and Sistrunk. Alderman Grantham was absent.

Mayor Gunn called the Meeting to order and announced a quorum.

Mayor Gunn gave the invocation.

A Motion was made by Alderman Banks, seconded by Alderman Martin to send Chief Brad Burns to the 2025 Winter Educational Conference in Oxford, MS December 9-12, 2025 and for the city to pay the registration fee of \$375.00 and all related cost as allowed by state law. The Motion was carried by a unanimous vote.

Upon recommendation of Street Director, David Myers a Motion was made by Alderman Banks, seconded by Alderman Sistrunk to approve the quote of A J Construction, Inc. for a 6" asphalt base repair located downtown at Church & Main Street in the amount of \$7,700.00, the lowest and best of three quotes received as follows:

A J Construction, Inc.	\$ 7,700.00
Pavepro	\$11,300.00
AAA Asphalt Paving	\$12,616.65

The Motion was carried by a unanimous vote.

Upon recommendation of Stret Director, David Myers a Motion was made by Alderman Sistrunk, seconded by Alderman Martin to approve the quote of Precision Spray Foam of Mississippi to spray foam in the 50x40 public works shop in the amount of \$6,825.00, the lowest and best of two quotes received as follows:

Precision Spray Foam of Mississippi	\$6,825.00
Energy Insulation Solutions	\$7,965.00

The Motion was carried by a unanimous vote.

Upon recommendation of Park Director, a Motion was made by Alderman Banks, seconded by Alderman Martin to approve the quote of Apex Electric, LLC in the amount of \$7,129.32 to install a spyder box electrical system on Earl Clark Street, the lowest and best of two quotes received as follows:

Apex Electric, LLC	\$7,129.32
EES Electrical Services	\$7,968.58

The Motion was carried by a unanimous vote.

A Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to approve payment to Mississippi Building Officials' Association in the amount of \$175.00 for annual membership dues. The Motion was carried by a unanimous vote.

Upon recommendation of City Engineer Tim Parker, a Motion was made by Alderman Herrin, seconded by Alderman Sistrunk to authorize and direct Mayor Gunn to sign CLOSE-OUT

DOCUMENTS FOR STP-EAGLE POST ROAD OVERLAY PROJECT. The Motion was carried by a unanimous vote.

Alderman Mason Herrin left the meeting.

Upon recommendation of City Engineer Tim Parker, a Motion was made by Alderman Banks, seconded by Alderman Martin to approve **MCWI #255-2-CW-5.5 HWY. 49 EAGLE POST ROAD SANITARY SEWER ADDITIONS-PHASE II CONTRACT CHANGE ORDER #4 IN THE AMOUNT OF AN INCREASE OF \$78,928.62.** The Motion was carried by a unanimous vote.

Alderman Mason Herrin was invited to return to the Meeting having not participated nor deliberated in no wise for the city.

Upon recommendation of City Attorney Bobby Lingold, a Motion was made by Alderman Sistrunk, seconded by Alderman Martin to authorize and direct Mayor Gunn to sign off on **AN AGREEMENT BETWEEN THE CITY OF FLORENCE AND FLORENCE VOLUNTEER FIRE DEPARTMENT DATED OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2029.** The Motion was carried by a unanimous vote.

Upon recommendation of City Clerk, Linda Wigley a Motion was made by Alderman Banks, seconded by Alderman Martin to approve **BUDGET AMENDMENT #3-FINAL FOR FYE 09/30/2025.** Copy attached. The Motion was carried by a unanimous vote.

Upon recommendation of City Clerk, Linda Wigley a Motion was made by Alderman Martin, seconded by Alderman Banks to approve the **LIST OF BUSINESS PRIVILEGE LICENSES ISSUED DURING FYE 09/30/2025.** Copy attached. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Banks, seconded by Alderman Sistrunk to send Mark Hester, Brad Burns, David Myers and Tyler Hayes to Sigma Chemical Spill Response training in Pearl, MS November 6, 2025 and for the city to pay the registration fee of \$135.00 each and all related cost as allowed by state law. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Banks, seconded by Alderman Martin to approve the mid-month claims docket. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Martin, seconded by Alderman Sistrunk to approve the Minutes of October 7, 2025. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Banks, seconded by Alderman Herrin to consider the need for an executive session to discuss a personnel matter in the police department involving the position of officer. The Motion was carried by a unanimous vote.

A Motion was made by Alderman Sistrunk, seconded by Alderman Martin to go into executive session for the above stated purpose at 6:45 p.m. The Motion was carried by a unanimous vote.

Upon recommendation of Chief Burns, a Motion was made in executive session by Alderman Banks, seconded by Alderman Herrin to hire Alexis Gooden as a full-time police officer at \$21.06 per hour starting October 29, 2025, pending a successful background check and drug and alcohol testing. The Motion was carried as follows:

Alderman John Banks voted:	(Aye)
Alderman Brian Grantham voted:	(Absent)
Alderman Mason Herrin voted:	(Aye)
Alderman Kyle Martin voted:	(Aye)
Alderman Brent Sistrunk voted:	(Aye)

A Motion was made by Alderman Banks, seconded by Alderman Herrin to return to regular meeting at 7:56 p.m. The Motion was carried by a unanimous vote.

Being no further business, Mayor Gunn adjourned the Meeting at 7:56 p.m.



MAYOR, TREY GUNN

11-10-2025

ATTEST:



CITY CLERK, LINDA WIGLEY



NOTICE

CITY OF FLORENCE WORK SESSION

WHEN: TUESDAY OCTOBER 21, 2025

TIME: 5:30 P.M.

WHERE: CITY HALL CONFERENCE ROOM
203 COLLEGE STREET
FLORENCE, MS 39073

PURPOSE: GENERAL WORK SESSION

1. Voith Fabrics water question.....Voith Fabrics Rep.
2. Chemical Spill Siminar.....Mayor Gunn
3. Electrical service Earl Clark Drive.....Mark Hester
4. Winter Chief's Conference.....Brad Burns
5. Paving Quotes.....David Myers
6. Privilege License Report 09/30/2025.....Linda Wigley
7. FYE 09/30/2025 Final Budget Amendments.....Linda Wigley
8. Chemical Spill Response Training.....Linda Wigley

A copy of this work session notice was posted on the bulletin board at city hall and police department Monday October 20, 2025.

Linda Wigley, City Clerk

A G E N D A
REGULAR MEETING OF MAYOR AND BOARD
OCTOBER 21, 2025

MEETING CALLED TO ORDER:

INVOCATION:

REPORTS:

1. POLICE DEPARTMENT
2. PUBLIC WORKS DEPARTMENT
3. STREET DEPARTMENT
4. PARK DEPARTMENT
5. COMMUNITY DEVELOPMENT DEPARTMENT
6. MAYOR ASSISTANT/POLICE OFFICER
7. CITY CLERK
8. CITY ENGINEER
9. CITY ATTORNEY

OLD BUSINESS:

NEW BUSINESS:

1. Approval of 09/30/2025 Final Budget Amendments.....City Clerk Wigley
2. Approval List of Privilege Licenses issued 2025.....City Clerk Wigley
3. Chemical Spill Response TrainingCity Clerk Wigley
4. Florence Volunteer Fire Dept. Agreement.....Mayor Gunn

CORRESPONDENCE:

ORDINANCES:

RESOLUTIONS:

APPROVAL OF MID-MONTH CLAIMS DOCKET:

APPROVAL MINUTES OCTOBER 7, 2025:

A copy of this board meeting agenda was posted on the bulletin board at city hall and police department Monday October 20, 2025.