

De-registration from School to Electively Home Educate

Dear [Headteacher's Name],

I am writing to formally notify you that I am withdrawing my child, [Child's Full Name], date of birth [DD/MM/YYYY], from the school roll at [School Name], with immediate effect.

This decision has been made in order to provide his/her/their education otherwise than at school, in accordance with Section 7 of the Education Act 1996.

As [Child's Name] is of compulsory school age and does not have an Education, Health and Care Plan, this letter serves as formal notification of de-registration. I understand that the school is required to remove him/her/them from the admissions register and notify the Local Authority accordingly.

Please confirm in writing that [Child's Name] has been removed from the school roll.

Thank you for your cooperation.

Yours sincerely,

[Your Full Name]

[Address]

[Contact Telephone Number]

[Email Address]