



Arden University Apprenticeships

Degree Apprenticeship Offerings



We are Arden University

We help people thrive and succeed through **'real-world relevant' education**, that is:


- Digital first – 100% online
- Flexible and convenient around learners lives
- Shaped by Employers
- Support on-the-job practical application

“We chose to work with Arden University to deliver our programmes...because of their already existing excellent reputation in delivering apprenticeships, and the fact they are a modern university means they already have the expertise of delivering virtually ”



What is a Degree Apprenticeship?



A vertical image on the left side of the slide shows a person from the waist down, wearing a blue suit jacket and dark trousers, holding a brown leather briefcase with a gold clasp.

A Degree Apprenticeship combines academic learning with practical application, creating a cohesive learning experience.

This gives you the opportunity to put your **knowledge** into practice within your real-life work environment, developing the **skills** and associated **behaviours** to help you to progress.

The apprenticeship consists of four key elements:

- Live Impact Workshops
- Online Self-Guided Lessons
- Off The Job Training*
- Coach Meetings

You are assessed on each module you complete, along with your end **Project** and **End Point Assessment**.

Apprenticeships are also fully funded via the Apprenticeship Levy, meaning you don't have to worry about a student loan!



What is off-the-job training?

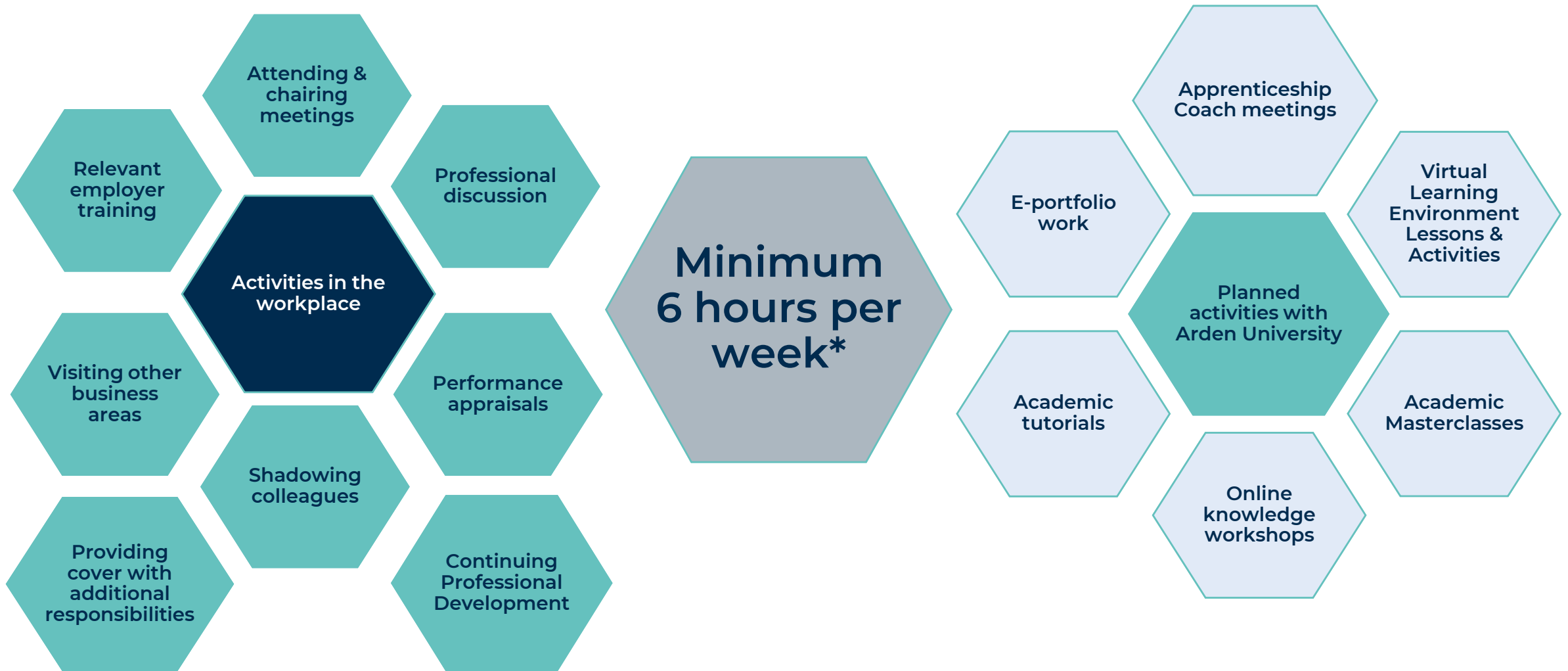
The Government defines off-the-job training as:

'Training which is received by the apprentice, during the apprentice's normal working hours, for the purpose of achieving the knowledge, skills & behaviours of the approved apprenticeship referenced in the apprenticeship agreement.'

- Off-the-job training must deliver new learning that is directly relevant to the apprenticeship.
- It can take place at the apprentice's normal place of work, but it must not be part of their normal working duties.
- Students have to record off-the-job hours monthly, along with linking them to the KSBs. It's a monthly reflective account recorded on the apprenticeship system.











Off-the-job training activities



*The 6 hours is the minimum amount the employer must provide but there will be the requirement of additional hours of self-guided study due to the Academic level of Higher Apprenticeships

Example Off The Job Logs

Naomi Keir > Administration > EPA > Mock Portfolio Example > Abe Rentice STU 2323230 Senior Leader Portfolio L7 > Evidence 

  Name ▾	Modified ▾	Modified By ▾	File size ▾	Sharing ▾	A
  Bundle 1 New Lead Pharmacist Post Justification	Yesterday at 2:4...	Naomi Keir	0 items	 Shared	
  Bundle 2 Appraisal Process and Implementation	Yesterday at 2:4...	Naomi Keir	0 items	 Shared	

Subsection	COD	Description	Grade	Assessment Criteria	Assessment Method	Relates to:	Good Examples Identified:	Best Examples Identified:	Bundle 1	Bundle 2
									New Lead Pharmacist Justification	Appraisal Process and Implementation
									Relates to: 8	Relates to: 11
									Good: 2	Good: 1
									Best: 6	Best: 6
Driving Change & Risk Management	K1	How to shape organisational mission, culture and values.			Professional discussion	2	1	1	xxx	
	K4	Innovation; the impact of disruptive technologies (mechanisms that challenge traditional business methods and practices); drivers of change and new ways of working across infrastructure, processes, people and culture and sustainability.			Professional discussion	3	0	2		x
	K7	Competitive strategies and entrepreneurialism, approaches to effective decision making, and the use of big data and insight to implement and manage change.			Professional discussion	2	0	1	xxx	
	K17	Crisis and risk management strategies.			Professional discussion	2	1	1		
	S4	Lead change in their area of responsibility, create an environment for innovation and creativity.			Professional discussion	2	0	2		xxx
	S5	Lead and respond in a crisis situation using risk management techniques.			Professional discussion	1	0	1	xxx	
	S6	Act as a Sponsor/Ambassador, championing projects and transformation of services across organisational boundaries such as those impacted by sustainability and the UK Net Carbon Zero by 2050 target.			Professional discussion	3	0	2	xxx	
B1	Work collaboratively enabling empowerment and delegation.			Professional discussion	1	0	1			
Organisational Values	K2	Organisation structures; business modelling; diversity; global and horizon scanning perspectives; governance and accountability; technological and policy implications.			Professional discussion	2	0	1	xxx	
	K6	Ethics and values-based leadership theories and principles.			Professional discussion	2	1	1		xxx
	K13	The external social and political environment and use of diplomacy with diverse groups of internal and external stakeholders.			Professional discussion	2	0	2		xxx
	K19	Approaches to developing a Corporate Social Responsibility programme.			Professional discussion	1	0	1		
	K20	The organisation's developing communications strategy and its link to their area of responsibility.			Professional discussion	3	1	2		xxx
	S1	Use horizon scanning and conceptualisation to deliver high performance strategies focusing on growth/sustainable outcomes.			Professional discussion	2	0	1		xxx
	S7	Challenge strategies and operations in terms of ethics, responsibility, sustainability, resource allocation and business continuity/risk management.			Professional discussion	2	0	1		x
	S8	Apply principles relating to Corporate Social Responsibility, Governance and Regulatory compliance.			Professional discussion	1	0	1	xxx	
	S10	Oversee development and monitoring of financial strategies and setting of organisational budgets based on Key Performance Indicators (KPIs), and challenge financial assumptions underpinning strategies.			Professional discussion	2	0	1		
	S21	Shape and manage the communications strategy for their area of responsibility.			Professional discussion	1	0	1		
	K10	Organisational/team dynamics and how to build engagement and develop high performance, agile and collaborative cultures.			Professional discussion	2	0	1		x



Who is eligible for a Degree Apprenticeship?



Are you eligible?

General Entry Requirements:

1. Line Manager support for mandatory 6 hours per week Off The Job learning.
2. Be in permanent employment, in a job with responsibilities aligned to the chosen Apprenticeship Standard
3. Contracted to minimum 30 hours per week
4. Proficient in English language
5. Be a UK/EU/EAA resident for at least three years prior to starting
6. Evidence GCSE English & Maths passes at Grade A*- C / 9-4 OR recognised equivalent
7. Not hold an equivalent level or higher qualification in your chosen subject.

Level 6 :

1. Two subjects at GCE A-Level or equivalent OR provide 2 years relevant work experience*
2. Be in a minimum Band 6 Role

Level 7 :

1. Hold a minimum 2.2 degree + 2 years relevant work experience OR provide 5 years relevant work experience*
2. Be in a minimum Band 8 Role

Apprenticeship Standards

- [Level 7 Senior Leader](#)
- [Level 7 Senior People Professional](#)
- [Level 6 Chartered Manager](#)
- [Level 6 Supply Chain Leadership Professional](#)
- [Level 6 Project Manager](#)

*Experience in the workplace which aligns with the chosen apprenticeship standard

Programmes

Level 6



Level 6 Programmes

Duration:
Up to 36 months, plus EPA

Chartered Manager Degree Apprenticeship (CMI)

Qualifications:

- Level 6 Chartered Manager Apprenticeship Qualification
- BA (Hons) Business and Management (Arden University)
- Level 5 Diploma in Management & Leadership (CMI)

Accreditations:

- Chartered Manager status (Chartered Management Institute)

[Brochure](#)

Chartered Manager Degree Apprenticeship, plus Mary Seacole Award (CMI)

Qualifications:

- Level 6 Chartered Manager Apprenticeship Qualification
- BSc (Hons) Health and Care Management (Arden University)
- Level 5 Diploma in Management & Leadership (CMI)
- NHS Leadership Academy, Mary Seacole

Accreditations:

- Chartered Manager status (Chartered Management Institute)

[Brochure](#)

Project Manager Degree Apprenticeship (APM)

Qualifications:

- Level 6 Project Manager Apprenticeship Qualification
- BSc (Hons) Project Management (Arden University)
- PMQ Qualification (APM)

Accreditations:

- Programme accreditation by the Association of Project Managers (APM)

[Brochure](#)

Our Level 6 Programmes are ideal qualifications for new or developing managers looking to progress in their careers.





In Autumn 2025 Arden should launch the new Level 6 Leadership and Management Apprenticeship, which aligns to **IFATE's** soon to be published **Leadership and Management Professional Degree Apprenticeship Standard**.

As the Standard has not yet been officially published, the course is subject to change depending on any amendments IFATE may make during the final Validation Process. We will inform you of any changes as soon as we are aware.

This programme is aimed at both first-time managers as well as those existing managers who have workplace experience but limited formal training and helps build all the skills required to be a successful current and future leader.



Our Delivery Model



Level 6 Apprenticeship Programme Model: 3 years + EPA

Module overview

Year One

Understanding Leadership
Project Management Essentials
Digital Driven Decisions
People & Performance
Professional Practice

Year Two

Sustainability and Operations
Coaching & Mentoring
Governance and Accountability
Digital Impact and Innovation
Advanced Professional Practice

Year Three

Competitive Strategy
Leading Diverse Teams
Project Leadership
EPA Management Project

Level 4	Level 4: 12 months												120 Credits
	Month1	Month2	Month3	Month4	Month5	Month6	Month7	Month8	Month9	Month10	Month11	Month12	
	M2: Contemporary Business Environment 20 Credits			M3: Marketing Dynamics 20 Credits			M4: People Management 20 Credits			M5: Financial Practice for Managers 20 Credits			
M1: Principles of Professional Practice 40 credits													
Level 5	Level 5: 12 months												120 Credits
	M2: Resource and Talent Management 20 Credits			M3: Consumer Insight 20 Credits			M4: Digital and Social Media Marketing 20 Credits			M5: Digital Technology and Innovation 20 Credits			
	M1: Advanced Professional Practice 40 credits												
Level 6	Level 6: 12 months												120 Credits
	M2: Project Management 20 Credits			M3: International Business Management 20 Credits			M4: Entrepreneurship and Innovation 20 Credits			M5: Future Leaders and Talent Management 20 Credits			
	M1: Management Project 40 Credits												
EPA	EPA: 3 months												
	Up to 3 months												

Please be aware that the course is still undergoing validation. This example overview is from the previous CMDA Standard, to demonstrate how the modules will take place. Until the Modules are confirmed, please only use the image for illustrative purposes.

Please be aware that the course is still undergoing validation. This example overview is from the previous CMDA Standard, to demonstrate how the modules will take place. Until the Modules are confirmed, please only use the image for illustrative purposes.



How will you be assessed?

End of Module Assignments using a variety of methods

- Assignments
- Reports
- Practical exercises
- Projects
- Work-based projects
- Presentations
- Panel interviews

End Point Assessment:

- A portfolio of evidence
- Work-based project
- Panel interview





Digital Delivery – 100% Online

- **Flexible self-guided online learning**, 24/7 access to **iLearn**, Arden's virtual campus, typically 10 lessons per module
- **Scheduled virtual, live teaching sessions**, hosted by our academic tutors online, most teaching is delivered via Zoom (4 per module)
 - 2-hour **Impact Workshops** to help you understand and develop your knowledge, skills and behaviours from the apprenticeship standard, work on your portfolio, stretch and challenge you, and learn from other apprentices.
 - 1-hour **Assessment Workshop** to set and provide guidance on module assessments.
 - 30-min **Seminar** as group question and answer session
- **Regular, virtual 1-2-1 Coaching**, typically every 4 weeks to support and facilitate continual workplace application of new KSB's and e-portfolio evidence
- **Quarterly virtual progress review** with you, your Arden Coach and Line Manager **
- **Optional academic skills support sessions** - regular 1:1 sessions or workshops you can request to join as required, to support your approach to academic learning, writing and assessment e.g. presentation skills, Harvard referencing, time management etc



Autumn Timetable Example



Schedule of Timetabled Activity

Programme: Chartered Manager Degree Apprenticeship

Cohort: Oct 2023 CMDA Business Group A

Year	Study Block	Day	Date	Start	End	Session	Module Title	Module Code
2023	Nov-Jan	Tue	07 November 2023	09:15	11:15	Impact Workshop	Contemporary Business Environment	BUS4010APP
		Tue	07 November 2023	11:30	12:30	Assessment Workshop	Contemporary Business Environment	BUS4010APP
		Tue	07 November 2023	12:30	13:00	Seminar	Contemporary Business Environment	BUS4010APP
		Tue	14 November 2023	09:15	10:15	Professional Practice Workshop	Principles of Professional Practice 40cr	BUS4020APP
		Tue	21 November 2023	09:15	11:15	Impact Workshop	Contemporary Business Environment	BUS4010APP
		Tue	21 November 2023	11:30	12:30	Assessment Workshop	Contemporary Business Environment	BUS4010APP
		Tue	21 November 2023	12:30	13:00	Seminar	Contemporary Business Environment	BUS4010APP
		Tue	05 December 2023	09:15	11:15	Impact Workshop	Contemporary Business Environment	BUS4010APP
		Tue	05 December 2023	11:30	12:30	Assessment Workshop	Contemporary Business Environment	BUS4010APP
		Tue	05 December 2023	12:30	13:00	Seminar	Contemporary Business Environment	BUS4010APP
		Tue	05 December 2023	13:30	14:30	Professional Practice Workshop	Principles of Professional Practice 40cr	BUS4020APP
		Tue	09 January 2024	09:15	11:15	Impact Workshop	Contemporary Business Environment	BUS4010APP
		Tue	09 January 2024	11:30	12:30	Assessment Workshop	Contemporary Business Environment	BUS4010APP
		Tue	09 January 2024	12:30	13:00	Seminar	Contemporary Business Environment	BUS4010APP
		Tue	09 January 2024	13:30	14:30	Professional Practice Workshop	Principles of Professional Practice 40cr	BUS4020APP

*example timetable from the Chartered Manager to demonstrate structure, other courses may have slight variations

Supporting You Throughout





How will you be Supported?

Dedicated Coach:

- **Point of contact for all your apprenticeship queries**
- **Meet every 4 weeks to provide coaching and support, review off-the job activities**
- **Support you in developing and achieving the required level of KSB's**
- **Work with you in preparing for EPA** including evidence collation, e-portfolio construction and preparation of the business proposal scope document
- **Maintaining active participation from your employer**
- **Tripartite reviews with you and your employer (every 10-12 weeks)**
- **Maintain confidentiality**
- **Adhere to Safeguarding, British Values and Prevent policies as required**
- **Help keep you on track with all aspects, including English and Maths**
- **Signpost you to Arden's wealth of available support for all aspects of the programme**



Line Managers

The Eight Steps to Success



Safe, Happy, Successful Apprentices

Working together to ensure the safety, happiness and success of all our apprentices

- Safeguarding
- Prevent
- Fundamental British Values
- Online Safety

- Arden University Processes
- On Programme Proactive Care
- Employer Responsibilities
- Working together: Communication & Challenge



Next Steps....



Ready to apply?

Enrolment Dates Autumn 2025

Enrolment open now!

Enrolment closes – Friday 22nd August

Induction Session – Monday 27th October

Learning Commences from 3rd of November

Next Steps:

- If you haven't already contacted the apprenticeship team, please email khft.hrchapprenticeships@nhs.net to discuss the internal application.
- Complete and return your [Expression of Interest](#) form to Sophie (smarston@arden.ac.uk)
- Book a 1-2-1 call with Sophie & your Line Manager using this link: **[BOOK A MEETING](#)**
- Review the [Application Guide](#) and come prepared with any queries to the 1-2-1 call so Sophie can support.
- After your 1-2-1 call has taken place, you will be asked to complete a [Skill Scan](#) document with your Line Manager.
- You will then be requested to submit your complete Document Pack to Sophie within 7 days.

Line Managers, please take a look at our [Line Manager Guide](#) for guidance on how you can best support your employees whilst on course.

